

## **Draft Lakeland Joint School District No 272**

### **COMMUNITY RELATIONS**

**4140**

#### Visitors to the Schools

Any person visiting a school is required to report to the school office upon entering any District building. All visitors shall be asked to provide identification to check visitor backgrounds or previous activities of the visitor to ensure the safety of all students and staff.

All principals shall ensure that prominent notices are posted at each entrance requiring all visitors to report to the school office. Parents and legal guardians of District students shall have reasonable access to observe all school activities during school hours in which the child is enrolled unless the parent or legal guardian is legally prohibited from such access. Any parent or legal guardian who wishes to visit a classroom during instructional time shall be permitted only with pre-approval from the building principal and classroom teacher. Visits shall not be permitted if their occurrence, duration, or frequency, or the conduct of the parent or legal guardian on campus interferes with the delivery of instruction or disrupts the normal school environment.

In the event of an emergency, emergency lockdown, or safety drill, parents and legal guardians shall be denied entry into the building. In the event of statewide testing, parents and legal guardians are allowed in the building; however, they shall not be allowed to enter the classroom where testing is occurring. Further provisions of Idaho Code § 33-512 shall apply for reasonable denial of entry.

Conferences with teaching staff should be held outside school hours or during the scheduled parent/teacher conferences.

#### Conduct on School Property

The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event. No person on school property or at a school event shall violate any federal or state law, city or county ordinance, or any district policy.

#### Enforcement

Violation of District policy may lead to removal from the building or grounds and denial of further access to District buildings or grounds. The principal or designee may request assistance from law enforcement if any visitor or unauthorized individual refuses to leave school grounds or creates a disturbance.

If a person violates this policy, the building principal or designee shall be notified. The principal or designee may direct the person to leave the school premises or area. If the

individual does not leave voluntarily and loiters, or if an individual is an unauthorized person loitering in or about any school building, or on school grounds, then law enforcement shall be notified and assist. The principal or designee shall notify the Superintendent's office immediately if such a situation develops.

Cross References: 3330 Student Discipline  
4320 Disruption of School Operations  
4420 Sex Offenders

Legal Reference: IC § 33-512 Governance of Schools  
IC § 33-6001 Parental Rights in Education

Policy History:  
Adopted on: August 13, 2007  
Revised on:  
Reviewed on:

Prior Policy: VII(I) Visiting Schools and Classes

COMMUNITY RELATIONS

4140

Visitors to the Schools

While the District encourages visits by Trustees, parents, and citizens to all District buildings, Any person visiting a school is all visitors are required to report to the administration or principal's school office upon entering any District building. All visitors shall be asked to provide identification to check visitor backgrounds or previous activities of the visitor to ensure the safety of all students and staff.

All principals building administrators shall ensure that prominent notices are posted at each entrance requiring that all visitors first report to report to the school administrative office. This includes all parents, Trustees, volunteers, social service workers, invited speakers, maintenance and repair persons not employed by the District, salespersons, representatives of the news media, former students, and any other visitors. Any parent or legal guardian visits to individual who wishes to visit a classroom during instructional time may only do so shall be permitted only with pre-approval prior approval from the building principal and classroom teacher. approval and s-Visits shall not be permitted if their occurrence, duration, or frequency, or the conduct of the parent or legal guardian on campus interferes with the delivery of instruction or disrupts the normal school environment.

In the event of an emergency, emergency lockdown, or safety drill, parents and legal guardians shall be denied entry into the building. In the event of statewide testing, parents and legal guardians are allowed in the building; however, they shall not be allowed to enter the classroom where testing is occurring. Further provisions of Idaho Code § 33-512 shall apply for reasonable denial of entry.

- 1. Conferences with teaching staff should be held outside school hours or during the scheduled parent/teacher conferences or prep time.
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## Loitering/Unauthorized Persons

Violation of District policy may lead to removal from the building or grounds and denial of further access to District buildings or grounds. The principal **or designee** ~~has authority to~~ **may** request assistance from law enforcement if any visitor or unauthorized individual refuses to leave school grounds or creates a disturbance.

**If a person violates this policy, the building principal or designee shall be notified.** Employees shall report to the principal any person loitering on or near a school building or school grounds. The principal may request such unauthorized individual leave ~~or remove him or her from the school premises or area.~~ **and loiters, or if an individual is an unauthorized person loitering in or about any school building, or on school grounds, then** law enforcement shall be notified and ~~requested to assist in the removal.~~ The principal or designee shall notify the Superintendent's office immediately if such a situation develops.

~~Unauthorized persons loitering in or about any school building, or on school grounds, shall be asked to leave the premises. Any such person failing to leave the premises shall be considered to be in probable violation of disorderly conduct or trespassing statutes. If the unauthorized person refuses to leave, law enforcement shall be notified and requested to remove the individual from the building or grounds.~~

Cross References: 4320  
4420

Disruption of School Operations  
Sex Offenders

### Policy History:

Adopted on: August 13, 2007  
Revised on:  
Reviewed on:

Prior Policy: VII(I) Visiting Schools and Classes