



## Action Item

**Date:** April 13, 2026

**Division:** Human Resources

**Subject:** District Staff Summer Hours

**Background Information:**

- As has been customary over the past several years, the District will operate on a different schedule during the months of June and July.
- Beginning the week of May 25, 2026, District hours will be 8:00 a.m. to 5:00 p.m., Monday through Thursday. All campus and district offices will be closed on Fridays.
- Regular hours will resume the week of July 27, 2026.

**Administrative Consideration:**

- This item requires action by the Board of Trustees.
- The recommended calendar has been reviewed with the Professional Learning Department to ensure the coordination for first year learning including, INSPIRE, First Year Teacher activities and back to school staff development for the 2026-2027 school year.
- A Facilities Department review of cost savings realized by coordinating all summer activities and closing District offices on Fridays is estimated at approximately \$10,000 a day in utility costs.
- Construction crews, Child Nutrition, New Construction, and Facility Services departments will adjust their schedules to accommodate summer work projects as well as building maintenance and monitoring.

**Recommendations:**

- I recommend the Board of Trustees approve summer hours for the 25-26 school year as presented by District administration.