

MEMORANDUM OF AGREEMENT

Between
Craig City School District
And
David Murphy
Regarding the Coordination of the
Craig High School Biomass Project

This MEMORANDUM OF AGREEMENT, entered into April XX, 2025 is between the Craig City School District (CCSD) and David Murphy. In signing the Agreement, the parties agree to follow the provisions described herein.

Background and Purpose

This project will construct a wood-fired boiler system on the Craig High School campus. The project includes implementation of a wood chip fuel delivery system, biomass boilers, heat exchangers integrated into the existing hydronic heating system, the construction of an access road, and the construction of a new wood shop that will free up space for the biomass boilers in an existing building.

Roles and Responsibilities

AEA and AKDOT&PF, along with the other project partners, will collaboratively manage the ARED program. AEA will be responsible for overall program oversight and administration while AKDOT&PF will be responsible for the collection and analysis of data to inform project metrics and direction.

David Murphy will:

- Complete the project as outlined in design drawings
- Adhere to costs stated in the RFQ Estimate
- Communicate to CCSD Superintendent on any issues requiring coordination

Craig City School District will:

- Hire David Murphy as Force Account Labor
- Complete project in accordance with grant agreement with the Alaska Energy Authority (AEA) grant

Award Administration Information

Funding Restrictions:

All expenditures must be allowable, allocable, and reasonable in accordance with the (AEA) grant.

Reporting Requirements:

Reporting requirements include monthly summaries of work performed and expenses incurred along with supporting documentation per AEA grant.

Coordination and Communication

David Murphy and CCSD Superintendent will meet monthly with the Alaska Energy Authority and other representatives from the Alaska Wood Energy Development Task Group.

Effective Date:

This agreement shall become effective upon the signature of both David Murphy and CCSD Superintendent.

Term of Agreement:

This agreement remains in effect until the project is complete or otherwise terminated.

Amendments:

Amendments to this MOA may be proposed in writing at any time by either party and will become effective upon signature by both parties. Amendments must be made in writing and shall be attached to this MOA and made a part thereof.

Notice:

Notices concerning this agreement must be in writing and must be addressed to:

CCSD:

Executive Director
Alaska Energy Authority
813 West Northern Lights Boulevard
Anchorage, Alaska 99503

David Murphy:

Alaska Center for Energy and Power
PO Box 755910
Fairbanks, Alaska 99775

This agreement has been reviewed, agreed to, and executed by the following parties:
For David Murphy

Commented [SA1]: Please input your info and David's once we get it

By _____
(signature) (date)

(printed name) (title)

This agreement has been reviewed, agreed to, and executed by the following parties:
For the Craig City School District

By _____
(signature) (date)

(printed name) (title)