

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Laura Varnell  
**ADDRESS:** McKinney, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Academic Affairs, Technical Campus

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
McKinney ISD	08/18 – 11/19	Administrative Assistant
McKinney ISD	07/17 – 08/18	Substitute Teacher
Frisco ISD	08/15 – 06/16	Receptionist
Frisco ISD	06/14 – 03/15	Data Clerk
Frisco ISD	03/13 – 06/14	Receptionist
Stonebriar Preschool Pals	08/10 – 03/14	Lead Preschool Teacher
Roswell First Baptist Preschool	08/05 – 05/10	Lead Preschool Teacher

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Carolina at Charlotte	1999	B.A., English