

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, November 15, 2016, beginning at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mrs. Amy Rod, Vice Chair; Mr. Monty Merecka, Secretary; Mr. Scott Glass; Mrs. Merle Hudgins; Mrs. Ann Hundl; Mr. Oliver Kunkel; Mr. Jack Moses; and Mr. Larry Sitka

Trustees Absent: None

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Technology and Institutional Research; Mr. Dave Leenhouts, Vice President of Student Services; Mrs. Deanna Feyen, Executive Secretary to the President; Ms. Zina Carter; Ms. Rhonda Clayton; Ms. Megan Costanza; Ms. Carol Derkowski; Mr. Mike Feyen; Dr. Liz Rexford; Mr. Danny Terronez; Ms. Cindy Ward; Mr. Gus Wessels; and Mr. Philip Wuthrich

I. Determination of Quorum and Call to Order

-Mr. Gertson welcomed everyone.

II. Pledge of Allegiance

-Mr. Gertson led the Pledge of Allegiance.

III. Reading of the Minutes

A. The regular board meeting held on October 18, 2016

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

- A. Approve canceling the Board of Trustees regular meeting scheduled for December 20, 2016

BOARD ACTION: On a motion by Mrs. Rod and a second, the board unanimously approved canceling the Board of Trustees regular meeting scheduled for December 20, 2016.

- B. Approve the external audit for FY 2016

BOARD ACTION: On a motion by Mr. Glass and a second, the board unanimously approved the external audit for FY2016 as presented.

VI. Presentations, Awards, and/or President's Report

- A. Update on the signage on the Sugar Land Campus

-Ms. McCrohan gave an update on the signage on the Sugar Land campus.

- B. Update on the MOU for the Baseball Field

-Ms. McCrohan gave an update on the MOU for the baseball field. Ms. McCrohan will bring back the MOU along with the cost and the feasibility of athletics to the January 2017 board meeting.

VII. Student Success

VIII. Reports to the Board

- A. Financial Reports for October 2016

-Mr. Wessels presented the October 2016 financial report.

BOARD ACTION: On a motion by Mr. Moses and a second, the board unanimously approved the financials as presented.

- B. Information Item: Management Reports

- C. Information Item: Reports from College Governance Councils

1. Faculty Council Minutes from October 6, 2016

IX. CONSENT AGENDA

By consent of the board of trustees, the following items may be acted on in a single motion "to approve the consent agenda as presented." If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration

XI. Matters Relating to Academic Affairs

- A. Approve transferring funds to renovate space and create an office for the Dean of Vocational Instruction (\$30,000.00 - transfer from the plant repair and replacement fund)

XII. Matters Relating to Administrative Services

- A. Approve the fiscal year 2016 budget adjustments
- B. Approve the qualified investment broker list
- C. Approve the financial stability policy resolution
- D. Approve the endowment fund investment advisor

XIII. Matters Relating to Technology and Institutional Research

- A. Approve the transfer of funds from the MIS plant fund for the purchase of the Ellucian Intelligent Learning Platform (\$64,000.00 - transferred from the MIS plant fund)

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

- A. Board of Trustees
- B. Office of President
- C. Office of Academic Affairs
- D. Office of Administrative Services
- E. Office of Student Services
- F. Office of Technology and Institutional Research

XVI. END OF CONSENT AGENDA

BOARD ACTION: On a motion by Mr. Glass and a second, the board unanimously approved the consent agenda as presented.

XVII. Paid Professional Assignments

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following

reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

A. Regulation 004 Board Organization: Board Officers, Officials, Committees

B. Regulation 007 Board Meetings

C. Regulation 008 Nepotism

D. Regulation 010 Roles and Functions of the WCJC Board of Trustees

BOARD ACTION: On a motion by Mr. Glass and a second, the board unanimously approved to table Regulation 010 until there is another way of producing the information in another format.

E. Regulation 012 Public Complaints and Hearings

BOARD ACTION: On a motion by Mrs. Rod and a second, the board unanimously approved Regulations 004, 007, 008, and 012 as presented.

XXI. Other Business

-Mr. Merecka gave a report on the Texas Higher Ed. Leadership Conference that he, Ms. McCrohan, and Mr. Glass attended.

-Ms. McCrohan announced receiving a donation of \$600,000 for scholarships mainly in the health professions.

-Ms. McCrohan reminded the board of the Legislative Dinner.

XXII. Adjourn

-The meeting adjourned at 7:40 P.M.