



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M**

TO: Qaiyaan Harcharek, President
Members of the School Board

THROUGH: Rich Carlson, Interim Superintendent

THROUGH: Fadil Limani, Chief Financial Officer

FROM: Craig Jones, Director Maintenance and Operations

DATE: August 30, 2021

SUBJECT: Contracts over \$10,000-Arctic Fire and Security (AFS)

Memo No: SB22-030
(Action Item)

DocuSigned by:
Rich Carlson
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DocuSigned by:
Craig Jones
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2020-2025 STRATEGIC PLAN SUMMARY

4.0 FINANCIAL & OPERATIONAL STEWARDSHIP: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.1 FACILITIES: Establish safe, modern and high-performing learning facilities.

4.2 FINANCIAL STEWARDSHIP/MANAGEMENT: Ensure financial management based on what is best for our students.

Issue Summary:

In accordance with applicable Board policy, contracts and MOA's \$10,000 or greater require Board approval.

Background:

The North Slope Borough School District requires periodic maintenance of all heating, ventilation, air conditioning (HVAC), as well as yearly inspection and recertification of all fire detection and suppression systems.

The scope of services for this contract is to provide recertification of fire alarm systems, test kitchen hood system, test sprinkler system, dialer account renewal for 12 months for Meade River School, and Alak School. AFS will recertify the fire alarm system and renew the dialer account for 12 months in Kali School.

See attached proposals for additional description of work to be performed.

Length of Contract:

The length of contract is for one year commencing upon approval of this memo and execution of the MOA and terming as of June 30, 2022.

Funding Source and Purchase/Contract Amount:

The scope of work will be funded through the Professional & Technical account code under:

100.200.600.000.410 in the amount of \$50,160.00

Available Budget:

Account Code 100.200.600.000.410 \$107,062.27

Budget Line Transfer:

N/A

Grant Funds:

The respective contract does not contain any grant funds.

Compliance with BP 3311

This is a sole source contract with AFS. The North Slope Borough School District and the North Slope Borough has a long-standing relationship with AFS as they continue to provide quality work and are familiar with the Borough and School District facilities. Additionally, AFS will be able to proceed with work immediately and without the delay since they understand the complexities of the North Slope Borough School District’s systems. Furthermore, AFS is the only contractor that performs Fire Testing inspection and recertification on the north slope that has long standing Arctic experience.

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$10,000 and greater proposals and related contract with AFS in an amount not to exceed \$50,160.00, as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____