

# Minutes of Regular Meeting

## The Board of Education Mahtomedi Public Schools

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A **Regular** Meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, December 10, 2015**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:03 p.m. by Chair Judy Schwartz

### 2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Mary Jo Deters; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Superintendent Mark Larson, ex officio; and Acadia Hegedus, school board student representative.

### 3. APPROVAL OF THE AGENDA

Donovan moved, McGraw seconded, approval of agenda. Carried.

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

A. School Board Chair July Schwartz noted the \$18,899.00 in donations and expressed the school district's formal thank you. Deters moved, Chevalier seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. Student/Staff/Community Recognition

The following student was recognized by the school board and administration: Rotary Academic Achiever –Cole Armitage.

TIES Exceptional Educators will recognized at the January 2016 board meeting.

B. Kirsten Bouwens, Principal of O.H. Anderson Elementary presented on O.H. Anderson's Mission in Action. Our mission is to educate the whole child in a

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positive and safe learning environment where we value academic and social growth. Engage, Challenge and Inspire. To maximize student engagement and achievement the staff has implemented two programs: Academic Vocabulary and WIN (What I Need) time/intervention. Each grade level has identified 15-20 academic vocabulary words along with activities to reinforce their meaning across subject areas. WIN time is 50 minutes per day designed to meet the needs of all students through additional support in math/reading, organizational support, social/emotional support or time to delve deeper into other skills/concepts beyond the core standards. OHA's new counselor, Pam McCabe is increasing awareness of behaviors that promote health and wellness through individual/family support, student focus groups and classroom lessons. Both staff and students are learning and practicing the skills needed for a Growth Mindset: that with effort, persistence and motivation people can learn and become smarter.

### 6. PUBLIC COMMENT

None

### 7. REPORT FROM STUDENT REPRESENTATIVE

#### A. Acadia Hegedus, Student Representative

School Board Student Representative Acadia Hegedus reported on the following events at Mahtomedi High School: winter sports, math team, rocket club, the new school store, the mitten drive, Parent's Night Out fundraiser and the Student Leadership Council's new monthly "Mix It Up Day" to encourage students to eat lunch with new people.

### 8. APPROVAL OF MINUTES

#### A. November 12, 2015 - Regular Meeting

Payne moved, Donovan seconded, approval of the minutes from the November 12, 2015, school board meeting. Carried.

### 9. DISCUSSION/INFORMATION ITEMS

#### A. Calendar of Events

Chair Judy Schwartz reviewed the calendar of events.

#### B. Second Reading of the 700, 800 and 900 Policies

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1. The following policies were brought for a second reading: 701 - Establishment and Adoption of School District Budget, 701.1 - Modification of School District Budget, 702 – Accounting, 703 - Annual Audit, 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System, 705 – Investments, 707 - Transportation of Public School Students, 708 - Transportation of Nonpublic School Students, 709 - Student Transportation Safety Policy, 710 - Extracurricular Transportation, 711 - Video Recording on School Buses, 712 - Video Surveillance Other Than on Buses, 713 - Student Activity Accounting, 720 - Vending Machines, 799 - Purchase of and Payment for Goods and Services, 801 - Equal Access to School Facilities for Secondary Students, 807 - Health and Safety Program, 898 - Vandalism, 899 - Closing of Schools, 902 - Use of School Facilities, 904 - Distribution of Materials on School District Property by Non-School Persons, 904 – Procedures, 905 – Advertising, 906 - Community Notification of Predatory Offenders, 920 - Advisory Committees Involving Citizens. Superintendent Mark Larson stated no changes were made after the first reading of these policies.

### 10. ACTION ITEMS

#### A. Approval of 2014-2015 Audit

Jim Eichten, of Malloy, Montague, Karnowski, Radosevich & Co., presented the audit report for 2014-2015. Eichten reviewed the audited financial statements, provided school board members and administrators with an overview of the school district revenues and expenditures for the past school year, and shared the opinion and findings. Donovan moved, McGraw seconded, approval of the 2014-2015 audit. Carried.

#### B. Q-Comp Plan & Goals

Robert Pontious, Diversity and MCP Coordinator, gave an update on the 2015-16 Mahtomedi Compensation Plan (Q-Comp) site goals, teacher development and evaluation plan. Pontious stated site goals are determined by the Instructional Leadership Team to align with the goals for the “World’s Best Workforce”. He reviewed the site goal for each school, the Professional Learning Community (PLC) goals/development/meetings, Peer Coaching and MCP financial incentive. An update will also be given in the spring. McGraw moved, Donovan seconded, approval of the Q-Comp plan and goals. Carried.

#### C. Abatement Bonds Hearing

Rochel Manders, Director of Business Services and Dr. Donald Lifto, Springsted, presented on the Mahtomedi Schools’ improvement projects and tax abatement

financing in the amount of \$8,175,000. Extensive improvements and reconstruction of parking lots, sidewalks and pathways, including exterior lighting projects at Mahtomedi High School and Middle School, O.H. Anderson Elementary and the District Education Center to provide safe and reliable access to buildings will take place over the next two years. The School Board was asked to approve the resolution granting the proposed property tax abatement and a reimbursement resolution. The tax levy will be repaid over a 13 year period commencing with taxes payable in 2017 and concluding with taxes payable in 2029. Lifo stated, “This abatement project was able to be structured in such a way to create an overall level debt service”. There will be no increase in taxes for any type of property. Set sale of the bonds will take place at the January 2016 school board meeting.

1. Abatement Bonds Public Comment

None.

2. Resolution Relating to Property Tax Abatement for Parking Lot Reconstruction Projects; Granting the Abatement

Donovan moved, Chevalier seconded, approval of the resolution relating to property tax abatement for parking lot reconstruction projects; granting the abatement. Carried.

3. Resolution Relating to the Financing of a Proposed Project to be Undertaken by the School District; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code

Deters moved, Chevalier seconded, approval of the resolution relating to the financing of a proposed project to be undertaken by the school district; establishing compliance with reimbursement bond regulations under the internal revenue code. Carried.

D. Truth-in-Taxation Presentation

Rochel Manders, Director of Business Services, presented information regarding the proposed levy payable in 2016 and the tax impact for residents. Manders discussed the Truth in Taxation law, property tax background, legislative changes in 2015 that affect the 2016 levy, general fund changes in basic per pupil allowance, school district funds, fiscal year 2015-2016 budget, revenue and expenditure budgets for all funds, proposed tax levy payable in 2016, and property tax comparisons – pay 2015 versus pay 2016.

1. Truth-in Taxation Public Comment

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None

### 2. Approval to Certify Levy for 2016 of \$13,503,249

Payne moved, McGraw seconded, approval to certify levy for 2016. Total certified levy amount \$13,503,249. Carried.

## E. Remanding of Policies

### 1. Policy 604 - Instructional Curriculum

Deters moved, Chevalier seconded, remanding of Policy 604 – Instructional Curriculum back to the Fine Arts Curriculum Review committee. Payne moved, Donovan seconded, to amend the motion to remand Policy 604 - Instruction Curriculum to the Fine Arts Curriculum Review committee until June 2016. Carried.

### 2. Policy 714 - Fund Balance

Donovan moved, Chevalier seconded, remanding of Policy 714 – Fund Balance to the Finance Committee until June 2016. Carried.

## F. Approval of Mahtomedi Education Association Contract (7-1-2015 to 6-30-2017)

Chevalier moved, Donovan seconded, approval of Mahtomedi Education Association contract (7/1/15 to 6/30/17). Carried.

## G. Resolution Directing the Administration to Prepare Recommendations for Reductions in Programs and Positions and Reasons Therefor

Superintendent Mark Larson stated that with only a 2% increase in the general education funding formula by the legislature future budget reductions may be necessary. Payne moved, Deters seconded, resolution directing the administration to prepare recommendations for reductions in programs and positions and reasons therefor. Carried.

## 11. SCHOOL BOARD COMMITTEE REPORTS

### A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported on the Dec 4<sup>th</sup> Listening Session on Early Childhood Education (ECE). Bobbie Burnham, MDE Early Learning Services, is conducting a survey on how districts are meeting the challenges of ECE from birth through eight years of age. The survey results will be shared with

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district stakeholders.

### B. Integration District: Educational Equity Alliance (EEA)

None.

### C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on the December 5<sup>th</sup> Delegate Assembly with School Board Member Julie McGraw in attendance. Two resolutions from our district were presented: Revenue for Research Based Practices to Close the Achievement Gap – failed, Regional Task Forces to Resolve Higher Learning Commission (HLC) Faculty Qualifications for the Concurrent Enrollment – passed. MSBA has been lobbying for the passage of the Every Student Succeeds Act for five years and today President Obama signed it into law. All of the school board member are registered for the MSBA Winter Conference in January 2016 with School Board Clerk Lucy Payne presenting on The Impact of the HLC Faculty Qualifications on Dual-Enrollment Programs.

### D. Northeast Metro 916 Board

School Board Chair Judy Schwartz reported that the Talking Points are included in the packet.

### E. Other Items/Reports

None.

## 12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: University of MN College in the School classes with 168 Mahtomedi High School students participating last year, the November 25<sup>th</sup> Teacher Professional Development Day, Health & Wellness Bingo and the Student Focus Group on wellness, Hour of Code Program and the MAEF Fall Fund drive.

## 13. ADJOURNMENT

Donovan moved, McGraw seconded, adjournment. Meeting adjourned at 9:14 p.m. Carried.

## 14. CONSENT AGENDA ITEMS (Items Approved Under #4)

### A. Approval of Treasurer's Report

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**B. Approval to Pay Bills**

1. Check Register 02 - Check No. 389743 to 389984 and 80006647 to 80006728
2. Check Register 05 - Check No. 50000338 to 50000344

**C. Approval of Wire Transfer Transactions**

**D. Personnel**

**1. Approval of Contracts and Work Agreements**

- a. Jana Swanson - Adult and Marketing Coordinator - Mahtomedi Community Education (11/1/2015)
- b. Jennifer Tantt - Licensed School Nurse - Mahtomedi High School (11/23/2015)

**2. Approval of Leaves of Absence**

- a. Elisabeth Haen - Language Arts Teacher - Mahtomedi High School (3/21/2016 - 6/10/2016)
- b. Lorie Kaehler - Reading Teacher (.3 LOA) - O.H. Anderson Elementary (2015-2016)
- c. Alyssa Morgan - Math Teacher - Mahtomedi Middle School (2/15/2016-6/10-2016)

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JULIE MCGRAW, ACTING CLERK