Park: Fairgrounds

Report by: Ashley Atkins

Date: 11/10/25

PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

New toilet seats installed in main restroom. Started winter storage 10/1.

Campground Activities & Site Notes:

All campsites closed for the winter. Firepits cleaned + picnic tables stacked.

Budget Adjustments Needed/Budget Look Ahead:

Painting the front of the main restroom in the spring.

Upcoming/Needed Maintenance:

Nothing at this time.

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

TRANSMITTAL 9/29/25-10/5/25

Receipt: 29845 10/06/25

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

The sum of: 1,322.00

101-268-654.000	SHOWER FEES		12.00
	101-268-654.000	12.00	
101-268-654.001	DUMP FEES		30.00
	101-268-654.001	30.00	
101-268-654.002	CAMP FEES		1,280.00
	101-268-654.002	1,280.00	
		Total	1,322.00

TENDERED:	CASH		347.00
	CHECKS	99999	275.00
	CREDIT CARD		700.00

Signed: RN

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 29893 10/13/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

TRANSMITTAL 10/6/25-10/12/25

The sum of: **296.00**

101-268-654.000	**SHOWER FEES**		**6.00**
	101-268-654.000	**6.00**	
101-268-654.001	**DUMP FEES**		**20.00**
	101-268-654.001	**20.00**	
101-268-654.002	**CAMP FEES**		**270.00**
	101-268-654.002	**270.00**	
		Total	**296.00**

TENDERED:	**CASH**	**146.00**
	CREDIT CARD	**150.00**

Signed: RW

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 29894 10/13/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

WINTER STORAGE 10/1/25-10/11/25

The sum of: **10,911.84**

101-268-654.003	**STORAGE FEES**		**10,911.84**
	101-268-654.003	**10,911.84**	
		Total	**10,911.84**

TENDERED:	**CASH**	**1,080.42**
	CHECKS	**9,831.42**

Signed: RN

ALPENA COUNTY	**Receipt:**	29961	10/20/25
720 W. CHISHOLM STREET **ALPENA, MI 49707** **(989) 354-9534**	Cashier:	COUNTER	
	Received Of:	**ALPENA CO FAIRGROUNDS**	
TRANSMITTAL 10/13/25-10/19/25			
	The sum of:	**200.00**	

101-268-667.000	**MERCHANT'S RENTAL**		**200.00**
	101-268-667.000	**200.00**	
		Total	**200.00**

TENDERED: **CASH** **200.00**

Signed: RW

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 29963 10/20/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

WINTER STORAGE
10/13/25 - 10/19/25

The sum of: **6,291.60**

101-268-654.003	**STORAGE FEES**		**6,291.60**
	101-268-654.003	**6,291.60**	
		Total	**6,291.60**

TENDERED:	**CASH**		**165.75**
	CHECKS	**99999**	**6,125.85**

Signed: RW

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 30040 10/27/25

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

WINTER STORAGE

The sum of: **3,455.22**

101-268-654.003	**STORAGE FEES**		**3,455.22**
	101-268-654.003	**3,455.22**	
		Total	**3,455.22**

TENDERED: **CHECKS** 99999 **3,455.22**

Signed: RN