



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: January 17, 2023

AGENDA ITEM: Procurement of Custodial Services and Grounds Services

PRESENTER: Earl Husfeld, Chief Financial Officer and Chris Campbell, Chief Facilities and Construction Officer

BACKGROUND INFORMATION:

- In December 2017, the District issued Competitive Sealed Proposals (CSP) for the procurement of Custodial Services and Grounds Services for the District.
- Based upon a detailed evaluation and analysis by district staff of all responses received, the CSPs received from PBS of Texas, LLC (PBS) and Ronnie Walters Lawn Care, LLC (Walters) were determined to provide the best value to Aledo ISD.
- The initial contract periods with PBS and Walters were for three (3) years with two (2), one (1) year extensions, at the District's discretion and in the best interest of the District.
- Following the initial 3-year contract period, the Board of Trustees approved a one (1) year extension of the custodial services and grounds services contracts during the July 2021 board meeting and the final one (1) year contract extensions at the August 2022 board meeting.
- With the expiration of the current contracts in Summer 2023, following is the planned timeline that has been established for the procurement of custodial services and grounds services for the District:
 - Issue competitive sealed proposals (CSPs) for custodial services and grounds services on February 3.
 - Conduct mandatory pre-proposal site tours on February 17 and February 20.
 - Due date for submittal of CSPs on March 3.
 - Present recommendation to Board of Trustees for award of contracts at the April 17 board meeting.
 - Anticipated start date of contracts is July 1.

FISCAL INFORMATION:

None

ATTACHMENTS:

None

ADMINISTRATIVE RECOMMENDATION:

None – Informational Item