

CLINTON-GRACEVILLE-BEARDSLEY SCHOOL BOARD
 REGULAR MEETING
 August 18, 2014

Donna Moberg, Chairperson, called the Regular Monthly Meeting of the Clinton-Graceville-Beardsley School Board to order on August 18, 2014 at 6:30 p.m. in the Clinton-Graceville-Beardsley Middle/High School Media Center in Graceville. The Pledge of Allegiance followed. Michelle Issendorf took roll call. School Board members present at the meeting: Theresa Diekmann, Michelle Issendorf, Donna Moberg, Vernon Powlish, April Sibson, Janine Teske, and Greg Vold. Also present: Superintendent Philip Grant, Principal Larry Mischke, Gloria Stotesbery, Trisha Anderson-Business Manager, Lois Torgerson (*The Northern Star*), and staff.

Moberg declared a quorum and welcomed everyone.

MMS Sibson and Diekmann to approve the consent agenda as follows:

- a. Approve Agenda with changes as noted in the following minutes.
- b. Approve School Board Minutes: Regular School Board Meeting 07-23-14
- c. Approve School Board Minutes: Special School Board Meeting 07-30-14
- d. Treasurer's Report

MC (Motion Carried), 7-0.

MMS Issendorf and Diekmann to approve payment of Check #45447 through Check #45547 for a total of \$336,248.70. MC, 7-0.

MMS Diekmann and Vold to approve the 2014-2015 Handbooks:

- Elementary Handbook
- Secondary Handbook

With C-K taken out of the Elementary Handbook in Policy 506 and administration directed to develop the language for that portion. Chair Moberg also stated that a letter should go with the policy portions indicating which ones are in revision yet and are not approved yet and will be at the September Board meeting. MC, 7-0.

MMS Teske and Issendorf to approve the 2014-2015 C-G-B School Bus Driver List, pending successful completion of Appendices A, B, D and E. MC, 7-0.

MMS Vold and Teske to approve the 2014-2015 Bus Routes. MC, 7-0.

MMS Powlish and Teske to approve the resignation of Dara Gibson, preschool para. MC, 7-0.

MMS Vold and Issendorf to approve a leave of absence for Dara Gibson from Asst. Volleyball Coach for the 204-2015 season. MC, 7-0

MMS Powlish and Sibson to approve the 2014-2015 Tuition Agreement with Big Stone City School as per attachment. MC, 7-0.

MMS Teske and Diekmann to approve. MC, 7-0.

MMS Teske and Diekmann to adopt the following resolution:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 2888, State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing four school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 4th day of November, 2014.

Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 2888
(CLINTON-GRACEVILLE-BEARDSLEY)
NOVEMBER 4, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:



**SCHOOL BOARD MEMBER
VOTE FOR UP TO FOUR**



CANDIDATE U



CANDIDATE V



CANDIDATE W



CANDIDATE X



write-in, if any

write-in, if any

write-in, if any

write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

13. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after May 17, 2014, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Voting in Favor: Diekmann, Issendorf, Moberg, Powlish, Sibson, Teske and Vold.

Voting Against: None

Absent: None

MC, 7-0. Chair Moberg declared the resolution duly passed and adopted.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2888
(CLINTON-GRACEVILLE-BEARDSLEY)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2888 (Clinton-Graceville-Beardsley), State of Minnesota, was held in said school district on August 18, 2014, at 6:30 o'clock p.m.

The following members were present: Diekmann, Issendorf, Moberg, Powlish, Sibson, Teske and Vold
and the following were absent: NONE

Member Vold introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO RENEWING THE EXPIRING
REFERENDUM REVENUE AUTHORIZATION OF THE
SCHOOL DISTRICT AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 2888, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to renew the school district's existing referendum revenue authorization of \$673.11 per adjusted pupil unit (after the conversion, recalculation and reduction of Local Optional Revenue) which is scheduled to expire after taxes payable in 2014. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil". The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately 0.10022% of the referendum market value of the school district for taxes payable in 2015, the first year it is to be levied. The proposed referendum revenue authorization would be applicable for ten (10) years unless otherwise revoked or reduced as provided by law. The question on the approval of this referendum revenue authorization shall be School District Question 1 on the school district ballot at the special election held to approve said authorization.

2. The ballot question or questions of the school district shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 4, 2014.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and the polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed by first class mail to each taxpayer in the school district at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

5. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

SPECIAL ELECTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 2888
(CLINTON-GRADEVILLE-BEARDSLEY)
NOVEMBER 4, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:

To vote for a question, fill in the oval next to the word "YES" on that question.

To vote against a question, fill in the oval next to the word "NO" on that question.

SCHOOL DISTRICT QUESTION 1

RENEWAL OF EXPIRING

REFERENDUM REVENUE AUTHORIZATION

The board of Independent School District No. 2888 (Clinton-Graceville-Beardsley) has proposed to renew the school district's existing referendum revenue authorization of \$673.11 per pupil which is scheduled to expire after taxes payable in 2014. The proposed referendum revenue authorization would be applicable for ten years, beginning with taxes payable in 2015, unless otherwise revoked or reduced as provided by law.



YES

Shall the increase in the revenue proposed by the board of Independent School District No. 2888 be approved?



NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed by the school board between the third and the tenth day following the election.

The motion for the adoption of the foregoing resolution was duly seconded by Sibson and upon vote being taken thereon the following voted in favor thereof: Diekmann, Issendorf, Moberg, Powlish, Sibson, Teske and Vold and the following voted against the same: NONE whereupon said resolution was declared duly passed and adopted.

MMS Issendorf and Teske to move the September 15th board meeting to 5:00pm due to home volleyball games. MC, 7-0.

A 2nd Reading of Policies was had on:

1. 401- EQUAL EMPLOYMENT OPPORTUNITY
2. 402- DISABILITY NONDISCRIMINATION
3. 413- HARASSMENT AND VIOLENCE
4. 514- BULLYING PROHIBITION
5. 521- STUDENT DISABILITY NONDISCRIMINATION

MMS Teske and Sibson to approve Luke Sollie as Instrumental Music Teacher @ BA Step 0 with jazz band \$1800 and pep band \$40.50 per session. MC, 7-0.

Superintendent Grant gave an oral report on:

- Early Out on 9/12 for Homecoming
- WBWF

Discussion was held on:

1. BoardBook Training

No Committee Meetings were set up.

MMS Vold and Teske to adjourn the meeting. MC, 7-0.

Meeting Adjourned. Time: 7:32pm.

Michelle Issendorf, Board Clerk