

# **Stephenville Independent School District Guidelines for Volunteers Stephenville, Texas**

All volunteers are required to submit to a criminal background check every school year. SISD reserves the right to refuse to allow any person to volunteer based on activities or behaviors that may cause a concern about the safety or education of the students of the district.

The following guidelines are applied to make decisions regarding applications for volunteer service. Please note that these are guidelines only. Extenuating circumstances may occur in which SISD personnel apply more stringent guidelines in making a decision regarding a person volunteering.

## **Volunteers for Day to Day Campus Activities**

Volunteers who wish to be involved on campus for routine daily activities such as making copies, assisting in classrooms with a teacher present, assisting with social events, etc., must meet the following criteria:

- No convictions or deferred prosecutions for any type of violence **within the past 10 years**
- No convictions or deferred prosecutions within the past 10 years for crimes involving drugs
- No convictions or deferred prosecutions for any type of sexual misconduct
- No convictions or deferred prosecutions for any crime against a child
- No convictions or deferred prosecutions for any crime involving theft **\*\*\* excluding theft by check**
- No felony convictions or deferred prosecutions of any type **within the past 10 years**

## **Volunteers for Field Trips or Other Off Campus Activities**

Volunteers who wish to be involved in off campus activities such as supervision of students on a single day field trip or extracurricular trip with other teachers and/or adults present must meet all of the above criteria and the following:

- No convictions or deferred prosecutions for driving under the influence within the past **5 years**

## **Volunteers for Overnight Trips**

Volunteers who wish to be involved in off campus activities that involve supervision of students for an overnight trip or for direct supervision of students for an extended period of time in which no other adult is present must meet all of the above criteria and the following:

- Not more than 3 convictions or deferred prosecutions for any type of offense
- No convictions or deferred prosecutions for driving under the influence **within the past 10 years**
- No convictions or deferred prosecutions for crimes involving drugs **within the past 10 years**

These guidelines are in place to maintain the highest standards of safety for all students of the Stephenville Independent School District at all times.