

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 881  
(MAPLE LAKE PUBLIC SCHOOLS)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 881 (Maple Lake Public Schools), State of Minnesota, was held in said school district on the 11<sup>th</sup> day of November, 2024, at 7 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held in conjunction with the state general election on November 5, 2024.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 881, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 881 to the following candidates:

- a. Jen Rasset
- b. Joseph Paumen
- c. Kaitlyn Helmbrecht
- d. Scott Mavencamp

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

4. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

5. The clerk is hereby directed to enclose with the certificate and form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by

\_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA     )  
   )SS  
COUNTY OF WRIGHT     )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 881 (Maple Lake Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of certificates of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 14th day of November, 2022.

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION**  
**(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 881 on November 11, 2024, canvassed the general election of school board members held on November 5, 2024.

2. Jen Rasset received the largest number of votes cast for the office of school board member of Independent School District No. 881 for a full four (4) year term.

3. There are three (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore, Jen Rasset is elected to the office of school board member of Independent School District No. 881 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 881, pursuant to resolution dated November 11, 2024.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 881 on November 11, 2024, canvassed the general election of school board members held on November 5, 2024.
2. Joseph Paumen received the second largest number of votes cast for the office of school board member of Independent School District No. 881 for a full four (4) year term.
3. There are three (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, Joseph Paumen is elected to the office of school board member of Independent School District No. 881 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 881, pursuant to resolution dated November 11, 2024.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION**  
**(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 881 on November 11, 2024, canvassed the general election of school board members held on November 5, 2024.

2. Kaitlyn Helmbrecht received the third largest number of votes cast for the office of school board member of Independent School District No. 881 for a full four (4) year term.

3. There are three (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore, Kaitlyn Helmbrecht is elected to the office of school board member of Independent School District No. 881 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 881, pursuant to resolution dated November 11, 2024.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 881 on November 11, 2024, canvassed the general election of school board members held on November 5, 2024.
2. Scott Mavencamp received the fourth largest number of votes cast for the office of school board member of Independent School District No. 881 for a full four (4) year term.
3. There are three (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, Scott Mavencamp is elected to the office of school board member of Independent School District No. 881 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Independent School District No. 881, pursuant to resolution dated November 11, 2024.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk

**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Jen Rasset

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of school board member of Independent School District No. 881 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 881 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF MINNESOTA )  
   )  
COUNTY OF WRIGHT   )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_  
Name of Candidate

\_\_\_\_\_  
Notary Public

**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Joseph Paumen

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of school board member of Independent School District No. 881 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 881 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF MINNESOTA    )  
  )  
COUNTY OF WRIGHT    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_.  
Name of Candidate

\_\_\_\_\_  
Notary Public



**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Kaitlyn Helmbrecht

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of school board member of Independent School District No. 881 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: \_\_\_\_\_

\_\_\_\_\_

Signature

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 881 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_

Signature

STATE OF MINNESOTA )

)

COUNTY OF WRIGHT )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of

\_\_\_\_\_, 2024 by \_\_\_\_\_.

Name of Candidate

\_\_\_\_\_  
Notary Public

**ACCEPTANCE OF OFFICE  
AND OATH OF OFFICE**

To: Scott Mavencamp

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

**ACCEPTANCE OF OFFICE**

I hereby accept the office of school board member of Independent School District No. 881 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: \_\_\_\_\_

\_\_\_\_\_ Signature

**OATH OF OFFICE**

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 881 to the best of my judgment and ability.

Date: \_\_\_\_\_

\_\_\_\_\_ Signature

STATE OF MINNESOTA )  
 )  
COUNTY OF WRIGHT )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_.  
Name of Candidate

\_\_\_\_\_  
Notary Public