

Minutes of Board of Education Organizational Meeting
The Board of Trustees
Gull Lake Community Schools

A Board of Education Organizational Meeting of the Board of Trustees of Gull Lake Community Schools was held on the 19th day of January 2026, beginning at 7:00 p.m. in the Thomas M. Ryan Intermediate Media Center, Richland, Michigan.

1. Call to Order

A. Call to Order by Superintendent Rundle

2. Pledge of Allegiance to the Flag

3. Roll Call

A. Present

Desiree LaDuke, Mini Paulose-Murphy, Carole Mendez, Krystal Scott-Rhodes, Eddie Keene, John McCann

B. Absent

Laura Zervic

C. Staff Members

Superintendent Christopher Rundle, Deputy Superintendent Lisa Anderson, Assistant Superintendent of Curriculum & Instructional Technology Drew Bordner, and Recording Secretary Danelle Wheeler

D. Guests

Michelle Jaros, Audra Misner, Melissa Gensic, Amanda McElroy, Courtney Boyce, Rob Woodrow

4. Organizational Procedures

A. Board Officers

(1) President

It was moved by Trustee LaDuke to nominate Trustee Mendez as President.

It was moved by Trustee Scott-Rhodes and supported by Trustee Mendez that the nominations be closed.

Superintendent Rundle asked all in favor of closing nominations. Trustee Mendez was elected President by unanimous consent.

(2) Vice President

It was moved by Trustee Paulose-Murphy to nominate Trustee LaDuke as Vice President.

It was moved by Trustee Scott-Rhodes and supported by Trustee Paulose-Murphy that the nominations be closed.

President Mendez asked all in favor of closing nominations. Trustee LaDuke was elected Vice President by unanimous consent.

(3) Secretary

It was moved by Vice President LaDuke to nominate Trustee Paulose-Murphy as Secretary.

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke that

the nominations be closed.

President Mendez asked all in favor of closing nominations. Trustee Paulose-Murphy was elected Secretary by unanimous consent.

(4) Treasurer

It was moved by Secretary Paulose-Murphy to nominate Trustee Zervic as Treasurer.

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke that the nominations be closed.

President Mendez asked all in favor of closing nominations. Trustee Zervic was elected Treasurer by unanimous consent.

B. Appointment of Backup to Secretary

A backup to the Secretary needs to be appointed in case of Secretary Paulose-Murphy's absence. President Mendez appointed Trustee Scott-Rhodes.

C. Board Committees

President Mendez shared the Board Committees as presented (see attached).

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke to approve the Board Committees as presented. Motion passed unanimously.

D. Set Meeting Times, Dates and Places

President Mendez acknowledged the Board meetings schedule (see attached).

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke to approve the Meeting Times, Dates and Places as presented. Motion passed unanimously.

E. Recognition of the Board Terms

Carole Mendez and Krystal Scott-Rhodes - December 31, 2026; Desiree LaDuke and Mini Paulose-Murphy – December 31, 2028; Eddie Keene, John McCann, and Laura Zervic – December 31, 2030.

F. Board Compensation/Professional Development

President Mendez acknowledged Board members will receive an annual Board stipend in the amount of \$250 each year.

G. Delegate Superintendent Conferences to Finance Committee

The Board delegates this responsibility to the Board's Finance Committee each year. (This is stipulated in the Superintendent's Contract).

H. Designation of Depository for District Funds

Fifth Third Bank of Kalamazoo and Huntington Bank for checking and related investment accounts including the General Account, Payroll Account, Capital Projects, Lunch Fund Account, Activity Fund Account, Business Checking Account including General, Activity, Debt Retirement and Sinking Fund Accounts. Other financial institutions for deposits and investments: MILAF.

I. Designation of Check/Contract/Agreement/Purchase Order Authorization:

To sign checks: Superintendent, Deputy Superintendent or Director of Business Services

To sign contracts or agreements: Superintendent or Deputy Superintendent

To sign purchase orders: Superintendent or Deputy Superintendent

J. Designation of Electronic Transfer Officer:

Superintendent, Deputy Superintendent or Director of Business Services is the designated

electronic transfer officer.

K. Designation of Person to Post Public Meetings:

The Superintendent's Secretary is officially designated by the Board of Education to be responsible for posting all public notices of meetings in proper location in the district.

L. Designation of Legal Services:

The Gull Lake Community Schools Board of Education retains the firm of Thrun Law Firm, P.C. as legal counsel for general school law and labor relations including negotiations.

M. Designation of Audit Services:

The Gull Lake Community Schools Board of Education retains the services of Plante & Moran as the official auditing firm for the district for the fiscal year July 1, 2025 and ending June 30, 2026.

N. District Credit Card Approval:

The Superintendent or Assistant Superintendent shall annually submit for Board approval the positions authorized to use District credit card(s) to conduct District business.

Deputy Superintendent	Coordinator of ELL and State & Federal Programs
Asst Supt of Curriculum & Instructional Technology	High School Principal
Central Office Administrative Assistant	Middle School Principal
Special Education Supervisor	Thomas M. Ryan Intermediate Principal
Supervisor of Technology Services	Richland Elementary Principal
Building and Grounds Supervisor	Kellogg Elementary Principal
Gateway Academy Supervisor	Principal of Early College & Special Programs
Coordinator of Community Education & Early Childhood	GLCFA Auditorium Manager
Athletic Director	Partnership Director
	District Nurse

O. Appointment of Gull Lake Community Schools Foundation Trustees:

The Gull Lake Board of Education approved the appointment of the Gull Lake Community Schools Foundation Trustees as presented.

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke to adopt items F-O as presented. Motion passed unanimously.

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke that the Superintendent or Deputy Superintendent be allowed to designate the Business Office staff with the authority to request bank transfers relating to the movement of funds for investment purposes. Motion passed unanimously.

5. Communications/Public Comments

A. Public Comments

Audra Misner – Teacher & GLEA Member: Addressed the Board and thanked the Board of Education Members for Board Appreciation Month. She expressed the GLEA's appreciation for the Board member's time and service to the District.

B. Superintendent Comments

Superintendent Rundle announced that January is Board Appreciation Month. He noted that certificates of recognition were received from the Michigan Association of School Boards (MASB) and the Governor. Superintendent Rundle stated that the District is fortunate to have an exceptional Board of Education that demonstrates a strong

commitment to the school, its students, and the community, and offered sincere thanks to the Board.

C. Deputy Superintendent Comments

Deputy Superintendent Anderson echoed the appreciation and thanks to the Board for all they do for the community, students, and staff of the District.

Deputy Superintendent Anderson gave a brief overview of the January Revenue Consensus Conference to the Board. Another conference will be held in May.

D. Assistant Superintendent of Curriculum & Instructional Technology Comments

Assistant Superintendent Bordner thanked the Board for providing guidance to help achieve District goals.

Assistant Superintendent Bordner provided the Kalamazoo County Common Calendar dates for the 2026-27 school year to the Board.

E. Board President Comments

President Mendez thanked fellow Board members for their service. President Mendez stated that, over the next few months, a steering committee will be formed to begin work on the next millage request for facility expansion and upgrade planning and that an additional committee opportunity will be available.

6. Consent Agenda

A. Board Minutes: December 4, 2025 Special and Closed Meeting Minutes, December 15, 2025 Regular Meeting Minutes

B. Accounts Payable: December 2025 Accounts Payable Report

C. New Hires: John Byrket – GLHS Interventionist; Timothy Simpson – GLMS Counselor

D. Resignation: Emma Michael – GLMS Special Education Resource Room Teacher

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke to approve the Consent Agenda as presented. Motion passed unanimously.

7. Presentations & Reports

A. Bond Update

Trustee McCann provided an update to the Board on the remaining two bond projects, the storage facilities at the GLCFA and Maintenance. These projects should be completed by the end of the month. The Sinking Fund projects are complete, except for the Ryan Intermediate skylight replacement, which is scheduled for next summer.

B. Board of Education Community Relations Committee

The Committee met and secured a date for this year's Community Organizations Breakfast, which will be held on May 5th from 7:30 – 9:00 a.m. The Committee also discussed community engagement and communications including the KRESA Special Education Millage and the future facility needs.

C. Board of Education Curriculum Committee

The Committee met and discussed: 1) GLVP new and updated courses, 2) District Improvement Plans & Vision 6-12, 3) GLMS Curriculum Proposals, and 4) GLHS Curriculum Proposals. The GLVP New Courses & Updates and the GLMS and GLHS course proposals will be presented under New Business for Board approval.

D. Board of Education Facilities Committee

The Committee met and discussed: 1) Filter First Proposal from Tower Pinkster; 2)

District Growth and Facility Planning; 3) Tennis Building Update; 4) Director of Buildings & Grounds Update which included plans for the Pathway of Pride

E. Board of Education Finance Committee

The Committee did not meet.

F. Board of Education Negotiations/Personnel Committee

The Committee met and entered a Closed Session for Collective Bargaining discussion. The Committee received a transportation update, reviewed salary/wage information for all staff, and open staffing positions.

G. Board of Education Policy Committee

The Committee met and reviewed Policy 3115, *Non-Discrimination, Anti-Harassment, and Non-Retaliation*, with guidance from Thrun Law. The policy was originally adopted on December 14, 2020, and subsequently updated on July 30, 2024; February 17, 2025; and July 21, 2025. Based on a review of current federal and state laws, the Committee determined that no revisions were warranted at this time.

8. Old Business – None

9. New Business

A. Overnight Trip Request for GLHS Model UN

Deputy Superintendent Anderson requested permission on behalf of the GLHS Model UN, for an overnight trip to East Lansing, Michigan, March 13-15, 2026.

It was moved by Secretary Paulose-Murphy and supported by Vice President LaDuke to approve the Overnight Trip Request for GLHS Model UN as presented. Motion passed unanimously.

B. Overnight Trip Request for GLVP

Principal Jaros requested permission on behalf of the GLVP, for an overnight trip to Lake Michigan Camp and Retreat Center – Pentwater, Michigan, May 26-29, 2026.

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke to approve the Overnight Trip Request for GLVP as presented. Motion passed unanimously.

C. Bus Purchase Recommendation

Deputy Superintendent Anderson presented the Bus Purchase Recommendation to the Board in the amount of \$1,303,176 to Midwest Transit. A brief overview and discussion took place.

It was moved by Trustee Scott-Rhodes and supported by Vice President LaDuke to accept the Bus Purchase Recommendation as presented. Motion passed unanimously.

D. Thomas M. Ryan Intermediate Food Service Renovations Bid Recommendation

The agenda item was tabled for a future meeting.

E. GLVP New Courses & Updates

Assistant Superintendent Bordner presented the GLVP New Courses & Updates, which was reviewed by Thrun Law, to the Board for approval.

It was moved by Secretary Paulose-Murphy, on behalf of the Curriculum Committee, to approve the GLVP New Courses & Updates as presented. Motion passed unanimously.

F. GLMS Curriculum Proposals

1) GLMS 3-D Art Curriculum Proposal

Assistant Superintendent Bordner presented the GLMS 3-D Art Curriculum Proposal to

the Board with course overview.

2) 8th Grade Novel Study Proposal

Assistant Superintendent Bordner presented the 8th Grade Novel Study Proposal to the Board with course overview.

3) GLMS General Music Curriculum Proposal

Assistant Superintendent Bordner presented the GLMS General Music Curriculum Proposal to the Board with course overview.

It was moved by Secretary Paulose-Murphy, on behalf of the Curriculum Committee, to approve the GLMS Curriculum Proposals as presented. Motion passed unanimously.

G. GLHS Curriculum Proposals

1) AP Business with Personal Finance Course Proposal

Assistant Superintendent Bordner presented the AP Business with Personal Finance Course Proposal to the Board with course overview.

2) AP Spanish Language and Culture Course Proposal

Assistant Superintendent Bordner presented the AP Spanish Language and Culture Course Proposal to the Board with course overview.

3) Broadway! Course Proposal

Assistant Superintendent Bordner presented the Broadway! Course Proposal to the Board with course overview.

4) DECA Success Strategies Course Proposal

Assistant Superintendent Bordner presented the DECA Success Strategies Course Proposal to the Board with course overview.

5) Math 9 Essentials Course Proposal

Assistant Superintendent Bordner presented the Math 9 Essentials Course Proposal to the Board with course overview.

6) Strength & Fitness Female Focus Course Proposal

Assistant Superintendent Bordner presented the Strength & Fitness Female Focus Course Proposal to the Board with course overview.

7) Studio Theatre Course Proposal

Assistant Superintendent Bordner presented the Studio Theatre Course Proposal to the Board with course overview.

8) Unscripted Course Proposal

Assistant Superintendent Bordner presented the Unscripted Course Proposal to the Board with course overview.

9) Personal Finance Everyday Living

Assistant Superintendent Bordner presented the Personal Finance Everyday Living course content change to the Board with an overview.

10) Personal Finance Long Term Planning

Assistant Superintendent Bordner presented the Personal Finance Long Term Planning course content change to the Board with an overview.

It was moved by Secretary Paulose-Murphy, on behalf of the Curriculum Committee, to approve the GLHS Curriculum Proposals as presented. Motion passed unanimously.

10. Adjournment

There being no further business President Mendez adjourned the meeting at 7:55 p.m.

President Carole Mendez

Secretary Mini Paulose-Murphy

Minutes approved: _____