



To: Board of Trustees  
From: Dr. Dennis Womack, COO  
Greg Alexander, Coordinator of Safety and Security  
Date: March 27, 2023  
cc: Dr. Brad Hunt, Superintendent

**RE: Consider authorization to purchase safety and security window film**

**Background:**

TEA has updated Chapter 61, Sub-chapter CC of the Commissioner's Rules with new school safety standards requirements. As previously reported to the Board, the new school safety standards requirements include:

1. Exterior Doors must operate as intended and be constructed of material that make them resistant to entry by an intruder. Including master rekeying doors for re-entry to be capable of being unlocked with a single (or a small set of) master key(s).
2. Exterior Glass (ground level doors or windows of a size and position that permits entry from the exterior if broken) - Forced-entry resistant film and installation materials.
3. Silent Panic Alert Technology
4. Exterior Door Numbering
5. Exterior Master Key Boxes
6. Emergency Responder (Fire, EMT, & Law Enforcement) two-way radio boosters

On January 3, 2023, TEA released an application for the School Safety Standards Formula Grant. The purpose of the School Safety Standards Formula Grant is to assist Districts in meeting the new school safety standards requirements. Coppell ISD is entitled to \$619,922 in grant funds.

During the District Safety and Security Committee meeting held on Thursday, March 2, 2023, District Administration recommended to the Safety and Security Committee to use the School Safety Standards Formula Grant to install forced-entry resistant film on all ground level doors and windows of a size and position that would permit entry from the

exterior if broken. The District Safety and Security Committee agreed with the Administration's recommendation.

As discussed with the District Safety and Security Committee, by using the grant funding to expand the installation of the forced-entry resistant film, it will provide the district with the most flexibility for meeting the other required school safety standards now and in the future.

In accordance with Coppell ISD Board Policy CH(LEGAL), the District obtained pricing proposals from vendors through cooperative purchasing programs for the installation of forced-entry resistant film. Purchases made through a cooperative purchasing program satisfy state law requiring the district to seek competitive bids for the purchase. This is because the cooperative takes the responsibility to legally bid, document, and manage the awarded contracts for its governmental members.

Competitive proposals were received from NGS Films and Graphics, EPIC, and Metro Tint Texas. After careful evaluation of the three proposals, it was determined the proposal from NGS Films and Graphics was the lowest cost and offered the best value for the District. NGS's proposal was submitted using The Interlocal Purchasing System (TIPS) Agreement, Contract #220101.

Summary of proposal's costs:

<b>Vendor</b>	<b>Rank</b>	<b>Total Cost</b>
<b>NGS</b>	1	\$619,949
<b>EPIC</b>	2	\$908,462
<b>Metro Tint</b>	3	\$1,096,573

**Recommendation:** Approval to purchase and install forced-entry resistant film through The Interlocal Purchasing System contract number 220101 from NGS Films and Graphics and fund the purchase with the School Safety Standards Formula Grant.

**Motion:** I move the Board approve the purchase and installation of forced-entry resistant film through The Interlocal Purchasing System contract number 220101 from NGS Films and Graphics and fund the purchase with the School Safety Standards Formula Grant.