



September 25, 2024

School District Superintendent and Board Chair

Subject: **Reminder** – Property Value Study TAC Title 34, Part 1, Chapter 9, Subchapter L, Rule 9.4302

Dear Presiding Officer,

The El Paso Central Appraisal District (EPCAD) has requested of your school board to pass a resolution to allow EPCAD to act if the State Comptroller's Property Value Study (PVS) places the school district outside of the confidence level.

This resolution will grant EPCAD the authority to only act if necessary to defend EPCAD's values in your districts. We request to receive the resolution no later than **November 15, 2024**. Your resolution will then be included on the EPCAD **November 21, 2024** board meeting agenda.

Attached are a copy of Rule 9.4302 and a sample resolution.

If you have any questions, please contact Mr. Rick Medina, Director of Administrative Services, at 915-780-2083, or you may contact me at 915-780-2088.

Thank you,

Dinah L. Kilgore
Executive Director/Chief Appraiser

Texas Administrative code Title 34, Part 1, Chapter 9,
Subchapter L.

Rule 9.4302

Paragraph (e) (2) A chief appraiser or other employee of an appraisal district that appraises property for a school district protesting the comptroller's property value study findings may not be designated as the agent for the protesting school district unless:

(A) the governing body of the appraisal district authorizes the chief appraiser or other employee of the appraisal district to act as agent for the protesting school district;

(B) the governing body of the protesting school district authorizes the chief appraiser or other employee of the appraisal district to act as agent for the school district;
and

(C) the superintendent of the protesting school district signs the petition representing that the chief appraiser or other employee of the appraisal district has been properly authorized pursuant to this subchapter and the laws of the State of Texas to act as agent for the school district