

WICHITA FALLS ISD BOARD OF TRUSTEES

June 10, 2025

Agenda Item:	Purchase of Student Bus Ridership Cards		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Quote and Three-year Expected Cost Summary		
<u> X </u> Action Needed	<u> </u> Future Action	<u> </u> Information	<u> </u> Report

Administrative Information:

That the Wichita Falls Independent School District Board of Trustees approves the purchase of CI Solutions bus ridership cards (7,500 cards for elementary bus riders) for the anticipated 3-year total of \$133,710, as submitted by Leah Horton, Chief Financial Officer and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

This purchase of student identification cards specifically for bus ridership will enhance student safety by providing improved detail of student location during home-to-school transportation (tracking information visible to parents as subscribed). The card functionality can be expanded to include cafeteria and library services, and attendance. The cards are easily expanded and are compatible with new or existing applications. At this time the student ridership cards will be issued to elementary (K-5) students. (A 25% annual loss/reprint quantity of cards is included in the purchase package.)

This purchase will be made utilizing TIPS award schedule 241102 (Photo ID Systems), which was advertised twice in The Advocate (published in multiple cities of Louisiana) and the purchase is verified to be within the parameters of the TIPS award.

3-year Summary	Printer Lease*	Card/Lanyard Consumables**	Printing Consumables**	Shipping/Freight	Annual Import	One-Time Setup	Total Per Year
Year 1	\$15,535	\$24,075	\$0	\$2,750	\$250	\$2,500	\$45,110
Year 2	\$15,535	\$24,075	\$1,690	\$2,750	\$250	\$0	\$44,300
Year 3	\$15,535	\$24,075	\$1,690	\$2,750	\$250	\$0	\$44,300
Total							\$133,710

*Additional printing units and student use may be added in Years 2 and 3, if needed.

**Costs of consumables will vary depending on usage each year and pricing per consumable is subject to change over the course of the 3-year agreement.

Fiscal Note:

This expenditure will be paid annually with Budgeted Funds. Multi-year agreements require the Board of Trustees' approval per policy, CH Local.