

Davis/Summit Head Start
Policy Council Minutes
March 18, 2026

Welcome: Stormie Weathers, PC Chair, welcomed everyone and established a quorum. We went over February PC minutes. Motion to approve by Jessica Spencer, 2nd by Ashley Caine, passed unanimously.

- Tassej Pierce, PC Vice Chair, went over the Policy Council Budget – Motion to approve made by Brianna Castro, 2nd by Sabrina Plummer, passed unanimously.

Paola Reyes went over February Budgets. We are currently 67% through our Continuous Grant year. Head Start (7320) has spent 61% of the total budget, and Head Start Training (7318) is 57% spent. EHS (7314) is 62% spent, and EHS Training (7315) is 29% spent. In-Kind for Head Start is at 68% and EHS is 72% received. Went over the Credit Card report. Motion to approve budgets made by Nicole Howard, 2nd by Tassej Pierce, passed unanimously.

Director's report – Marianne Henderson shared Director's Report information.

- + New Hires: Cambree Smith. Motion to approve made by Sabrina Plummer, 2nd by Brianna Castro, passed unanimously.
- + Marianne went over the enrollment report. HS Enrollment is currently at 98%. Program is currently serving 348/352 Head Start children and families, with 46 on IEP's and 162 on waitlist. EHS Enrollment is at 99%. We are currently serving 95/96 Early Head Start children and families, 9 are currently on an IFSP, and 112 on waitlist. Attendance for EHS Center Based was 78%, Head Start was 81%, EHS Home Visits was 84% and EHS Play Groups was 28%.
- + USDA Reimbursement for February is Head Start \$409.50 – YTD is \$2402.82. Early Head Start \$537.36 – YTD is \$5095.42.
- + Approved updated Policies & Procedures. We made few changes to 3 policies that we would like approval on so we can get them going by the first of the year. First update was Equipment – so that we are in alignment with Federal requirements. Increased approvals from \$5000 to \$10,000. To dispose of an item over \$10,000 we need PC Approval. 2nd update was to our illness policy – clarifying when teachers can take temperatures to determine if kids are sick or teething. 100.4 or higher with behavior changes. 3rd update Extreme Behaviors – we clarified all our steps for extreme behaviors. Extreme behavior is when a child is unsafe and it occurs 3 times within 10 school days despite all interventions. Clarified all the steps and processes. Extreme behaviors are safe schools violations, hurting other children, teachers, destroying classrooms, threatening others. Motion to approve made by Jessica Spencer, 2nd by Adam Kijek, passed unanimously.
- + Will Calle shared that we won the Program of the Year Award for Learning Genie!!! Best in the Country out of 238 agencies! Great job everyone. He went over where we are with In-Kind right now. We are doing really good on getting In-Kind in. Keep it up – we are doing AMAZING! Reminded them of ways to get In-Kind at home.

Community Reps

- **Davis School District – Joanie Stevens** – Community night at Clinton Elementary tomorrow night from 5:30 – 7. Food activities and other resources.

- **Open Doors - Circles – Temeria Clopten** – Annual basketball game April 16th @ Clearfield Aquatic Center – all are welcome.
- **HAFB – Jan Seachris** – Gearing up for Month of the Military Child in April. Reviewing applications for purple star schools.
- **Davis County Health Dept – Terri Sory** – Passed out a card with a QR code for Staycation Ideas. Lists all the recreation activities from free to paid – lists parks.
- **DTC – Kendra Nelson** – No updates
- **DCLC – Val Lopez** – Have closed ESL Classes for this year. Baby & You classes are going on. They have given out a lot of 529 accounts. They are working on a Baby & You class for the summer.
- **USU Extension – Emma Parkhurst** – New director, brought fliers for classes. Webinars still going on for March. Classes for having parents teach their kids about money. Botanical center – art in the arboretum coming up May 16. Anyone can submit art to display. There will be food trucks and fun things in the afternoon. April 1 is. Digital Literacy class coming up in April for free.

News from the Field

- **Davis Behavioral Health – Megan Crain** shared information about Communities that Care coalition. Their goal is to help Davis County youth live safe and healthy lives by preventing substance abuse and work on mental health. Each city has a CTC (Communities that Care) coalition. Shared a slide show explaining what they do and how they do it. The coalition goal is to work on upstream prevention, before things are an issue. Shared some risk factors and protective factors. Explained what the coalitions are doing to gather information from kids and parents about what's happening in their lives. **Dbhutah.org/prevention** has a list of programs available. They are in English and Spanish. Circle of Security parenting is a great program for parents with kids 0-5. Strengthening Families is a great class mostly for parents with kids age 10-14 as kids come to the classes also. They are great classes to help parent better and build strong families. Would love to have you join your local CTC if you'd like to get involved. Share the information about the classes available through DBH – would love to support families in any way they can.
- Broke into Committees for committee work.
- PC Chair applications need to be in by April 8.

Motion to adjourn made by Jonathan Albor, 2nd by Sabrina Plummer, passed unanimously.

Important Dates to Remember: STEAM night @ Treehouse Museum – Wed, Mar 18th @ 6:00 pm

Important Dates: Spring Break – March 30th – April 3rd (No School)

Next Policy Council meeting will be April 22nd at 6:00 pm @ FEC

Policy Council Chair – Stormie Weathers