

Livonia Public Schools

Office of Communications

To: Dr. Randy Liepa, Superintendent
From: Donna McDowell, Administrator of Communications
Date: October 27, 2010
Subject: Elementary & Special Programs Gift from Livonia Historical Society

Andrea Oquist, Director of Elementary & Special Programs, has received from the Livonia Historical Society the generous contribution of up to \$8,000 to assist with the field trip bus fees for third grade students to tour and visit Greenmead Historical Village.

I am requesting this gift be placed on the agenda of the November 1, 2010, Committee Meeting for consideration at an upcoming Livonia Public Schools Board meeting. Thank you.

dc

LIVONIA PUBLIC SCHOOLS

Andrea Oquist, Director

Elementary & Special Programs

Date: October 27, 2010

To: Donna McDowell, Administrator of Communications

From: Andrea Oquist, Director of Elementary & Special Programs

Subject: Livonia Historical Society Gift

On behalf of the Livonia Historical Society funds have been allocated up to \$8000.00 to assist with the field trip bus fees for third grade students to tour and visit the Greenmead Historical Village.

This is a wonderful opportunity for our students to gain an appreciation of what school was like in prior years as well as develop an appreciation of Greenmead Historical Village.

I am requesting this gift be placed on the agenda of the November 1st Curriculum Committee meeting.

Thank you for your attention to this request.

ch

**LIVONIA HISTORICAL SOCIETY
20501 Newburgh Road
Livonia, Michigan 48152**

**TO: Andrea Oquist, Director of Elementary & Special Programs
Livonia Public Schools**
Date: October 4, 2010
Re: Field trips support

Dear Director Oquist,

On behalf of the Livonia Historical Society funds have been allocated up to \$8000.00 to assist with the field trip bus fees for third grade students to tour and visit the Greenmead Historical Village.

Two types of field trips opportunities await students at Greenmead. The first field trip experience would include a ½ or full day at the Newburgh School and the second experience would be a tour of the Greenmead Village featuring 5-7 buildings.

The fees for the ½ or full day at the Newburgh School is \$ 75.00 for the first 25 students and \$3.00 each additional student with no charge for adults. There are several materials for the teacher in preparation for this field trip experience and sample documents are enclosed.

The fees for the tour of the Newburgh Village are \$ 2.00 per student and \$ 3.00 per adult. The tour is a 2 hour tour featuring the following buildings: A J Geer Store, Kingsley House, Shaw House, Newburgh Church, Bungalow, Newburgh School (a mini lesson can be done during this time period – approximately 15 minute lesson by the classroom teacher), picnic tables are also available on site for classes which may desire to have a picnic and lunch at Greenmead. Those participating on the Village tour will be grouped in approximately 15 per group and up to 90 students can be accommodated.

To make arrangements for schools / classes to participate in the Greenmead experience please have all contacts made to the Greenmead Village office at 248-477-7375. Staff members Marian Renaud and Linda Wiacek will make all necessary plans for school groups! (The week of May 16, 2011 is not available due to a prior Village booking.)

The Livonia Historical Society is most pleased to offer this opportunity to our Livonia students so that they may gain an appreciation of what school was like in prior years as well as develop an appreciation of our fine Historical gem at Greenmead.

Once field trips have been completed please send the transportation fees to our Livonia Historical Society Treasurer – Gary Pritchard.

Please feel free to contact any of the Society officers listed below if any questions remain. Again, the staff at Greenmead – Marian Renaud and Linda Wiacek will be most welcome to assist in school plans.

**Sincerely,
Livonia Historical Society**

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