

*Existing policy 1313, last reviewed 11/21/22, appropriate as written. A sample policy follows for your comparison and consideration.*

## **Community Relations**

### **Gifts to School Personnel**

#### **Gifts from Vendors**

Employees of the school system shall not directly solicit, accept, or receive personal gifts from vendors or contractors in the performance of their official duties. The acceptance of entertainment and hospitality is prohibited where the employee is the sole or major recipient as opposed to large group gatherings as may be the case at seasonal parties, receptions or conventions sponsored by vendors.

This prohibition shall not be construed to prevent vendors from providing opportunities for school employees to see or hear about new ideas, equipment and/or materials.

Acceptance by employees of gifts from commercial organizations is discouraged.

#### **Gifts from Students/Parents**

Teachers and other staff members may accept token and inexpensive gifts from students or parents of students.

Legal Reference: Connecticut General Statutes

7-479 Conflicts of interest.

Policy adopted: March 19, 2012  
Policy reviewed: November 21, 2022

WOODBIDGE PUBLIC SCHOOLS  
Woodbridge, Connecticut

*A sample policy to consider.*

## **Community Relations**

### **Gifts to School Personnel**

The Board of Education recognizes that parents and students often wish to express their appreciation to our teachers and staff for their professionalism, caring and commitment to our children. As such, the following policy is provided to parents, students and room parents to define desirable ways to express this appreciation:

- A card or handmade gift from the student
- A letter of appreciation sent to the Principal, Superintendent and/or Board of Education
- A donation in the name of the teacher to the Parent-Teacher Organization, the \_\_\_\_\_ Elementary School or a charitable organization.

### **Gifts from Suppliers and/or Contractors**

The members of the Board of Education and its employees are to avoid any conflict between their personal interests and the interests of the school district in dealing with suppliers, contractors and all organizations or individuals doing or seeking to do business with the school district.

Although it is customary for some suppliers to provide gifts to customers' employees at different times which are less than nominal value, and are not intended to influence in any manner the school district's procurement practices, the Board of Education requests that suppliers or potential suppliers do not include the name of any individual connected with the school district on their gift lists.

### **Gifts to Board Members**

No Board member or employee shall directly or indirectly solicit any gift or accept or receive any gift having a value of twenty-five dollars (\$25) or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could be reasonably inferred that the gift was intended to influence the Board member or employee in the performance of his/her official duties or was intended as a reward for any official action on his/her part.

### **Gifts between Students and Teachers**

Gifts between students and teachers shall be discouraged.

(cf. 3313 - Relations with Vendors)

(cf. 9270 - Conflict of Interest)

Legal Reference:       Connecticut General Statutes  
                              7-479 Conflicts of interest.

Policy adopted:

Reviewed 9/25