



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
FINANCE COMMITTEE MINUTES**

The Board of Education Finance Committee met at 6:15 p.m. on Monday, April 11, 2022, at Geneva Middle School South, 1415 Viking Drive, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

The meeting was called to order at 6:15 p.m. by Jackie Forbes.

Committee members present: Dan Choi, Jackie Forbes, Mike McCormick, John Thomas.

Staff present: Scott Nye, Director for Facilities; Todd Latham, Assistant Superintendent for Business Services; Dr. Kent Mutchler, Superintendent.

**2. PUBLIC COMMENT (Policy 2:230)**

None.

**3. APPROVAL OF MINUTES (Policy 2:220)**

1. December 13, 2021

Motion by McCormick, second by Thomas, to approve item, 3.1 as presented. Ayes, four (4) Choi, Forbes, McCormick, Thomas. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**4. DISCUSSION/CONSIDERATION**

1. 2022-23 7-Year Capital Improvement Plan – Scott Ney

Scott Ney presented the 7-Year Capital Improvement Plan to the committee. He shared that many of the 2021-22 projects have been completed. He also shared the priorities for the 2022-23 school year for each building, such as parking lot maintenance, sidewalk/curb repairs, electrical switch replacement, gym floor resurfacing, tuckpointing/flashing repair, and boiler replacements. There are also projects to budget for ten years that include the Burgess Field turf renewal maintenance and boiler systems. The total cost for these projects over the next seven years is projected to be \$43,779,326 and the total cost for future projects is projected to be \$8,432,490. This gives us a combined projected cost of \$52,211,816. These projected costs could fluctuate based on inflation.

Comments, questions, concerns: We really need to start working on these projects that we have been putting off. I am worried about inflation. (This is the risk we take. We have never seen inflation at this level before, plus the supply chain deficiencies.) Are ESSR funds able to be used for any of these items? (Unfortunately, ESSR funds were not designated for capital projects. We are using our local funds and transferring funds between accounts. There are tight restrictions on the use of the ESSR funds.) Is there anything in the plan that we can bring up from an inflation standpoint? (The Facilities Task Force has gone through the plan to see if we can flatten these costs over the longer term.) Did you say that on the floor refinishing,

that we did not get any bids? (Yes. We had four companies interested and two were going to put a bid in, but they did not.)

2. Six-Month Financial Review

Todd Latham presented a six-month financial review of all district funds giving the FY22 budget, the year-to-date, and year end projections. As we look at all funds, revenues are at 97% and expenditures are at 94%. Factors that can affect both revenue and expenditures are interest income, staffing shortages, supply chain issues, bus sales, E-rate, ESSR funds, bus purchases, capital project delays, and unavailable equipment. Further increases in fuel, utilities, supplies, materials, or services could also continue to change these projections.

Comments, questions, concerns: Typically, it would be a good thing that expenses are down, but not when it is because we are short staffed. Are we seeing any higher-than-average costs to maintain the buses since we did not purchase new ones? (Yes.)

3. Multi-Year Projections

Todd Latham shared financial projections through 2024. For fiscal year 2020-21 we had an ending balance of \$19,248,042. In 2021-22 it is projected that we will have an ending balance of \$401,502. As we continue to look forward at fiscal year 2022-23, we are looking at an ending balance of -\$4,258,001 and for 2023-23 an ending balance of -\$7,528,827. This decline is the result of capital projects, inflation, supply chain, minimum wage increases, bus purchases, cyber insurance increases, and salary/benefits increases. In response to decreased revenues and increasing expenditures, the district will respond with spending down fund balances. This, however, is not a sustainable practice and is a short-term response. The projected fund balances are \$82,192,704 for 2022, \$77,934,703 for 2023, and \$70,135,892 for 2024. There are several factors that could affect the end balances, such as continued inflation, capital projects, and unforeseen economic factors.

4. 2022-23 Finance Committee Calendar

Finance meetings are held on the second Monday of each month before the regular board meeting. This calendar reflects the dates that align with the board calendar.

**5. FUTURE AGENDA ITEMS**

1. May/June
  - Preliminary Education Fund Budget

**6. ITEMS FOR RECOMMENDATION TO FULL BOARD (Policy 2:150)**

**7. INFORMATION**

1. Legislative Update

**8. ADJOURNMENT**

At 6:56 p.m., motion by McCormick, second by Choi, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
Date

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Michael McCormick CHAIRPERSON

SECRETARY \_\_\_\_\_  
Dr. Kent Mutchler

\_\_\_\_\_  
Bonnie J. Johnson RECORDING SECRETARY