



This Memorandum of Understanding (MOU) is made this 31st of July, 2018 between Lakeview Public School District and Battle Creek Public Schools, referred to as District Partners, and Communities In Schools of Michigan Inc. hereinafter referred to as CISM.

The District Partners agree to fund the consultants, Aisha Walters and Mary Oudesma, in the creation of Communities In Schools (CIS) of Calhoun County. The Consultants tasks included in these efforts will include:

Convening the Calhoun County community at a minimum of three meetings explaining and presenting the Communities In Schools model and how it meets the identified needs of at risk students in local school Districts. Consultants will also schedule regular meetings with School District and CISM staff to determine next steps and coordinate efforts.

Identifying, recruiting and managing a CIS development Task Force of local stakeholders (50% of which will be individuals from the private business sector), to meet regularly as a group and in sub committees to accomplish assigned tasks necessary to

1. Comply with required CIS State office and National office steps to become an approved CIS developing affiliate, as listed in the document titled "New Affiliate Checklist and Timeline".
2. Create/author a comprehensive written Business Plan on or before January 15th, 2019, including such components as a summary of existing community needs assessment, resource development, three year operational budget, marking/branding and implementation of the CIS of Calhoun County startup, logistical/office set up and other determined steps. A draft Business Plan should be provided to CISM on November 15th, 2018 and an updated draft on December 15th, 2018.
3. Recruiting members of the Task Force to become members of the Inaugural Board of Directors including a Board Chair and other officers as needed.
4. Any and all steps leading up to the creation of and appropriate local, State and Federal filings for, the establishment of a new CIS of Calhoun County 501 c 3 organization named

Communities In Schools of Calhoun County, including the identification of legal and accounting services to apply for or file appropriate documents

Consultants will be supervised and will report to Ms. Mallory DePrekel, State Director of CISM and will jointly determine progress. Both parties agree to schedule regular reporting meetings to determine progress and direction of the development of CIS of Calhoun County. Ms. DePrekel will also approve all payments to Consultants. Consultants agree to provide evidence of appropriate Liability Insurance to CISM before the beginning of agreed upon tasks.

In consideration for these efforts, the District Partners each agree to pay \$15,000 to CIS-Michigan to be paid in equal monthly amounts beginning on August 1, 2018 and concluding on February 1, 2019. Aisha Walters will receive 80% of this fee (totaling \$24,000), and Mary Oudsema will receive 20% of this fee (totaling \$6,000).

To the extent that the term "consulting agreement" "partner," "partnering" or "partnership" may be utilized in this MOU or in describing the relationship between CISM and Consultants, such terms shall be utilized merely to convey the anticipated spirit of cooperation between the parties and is in no way intended to establish joint and several liabilities, fiduciary duties or other implications of the legal term of "partner."

This MOU does not constitute any agency relationship between District Partners, Consultants and CISM. Further, Consultants and District Partners are not authorized to sign contracts, correspondence or other documents in the name of CISM. Any agreements which are necessary to accomplish tasks related to the Project, will be created by the Consultants and provided to CISM for review and execution. Employees of each of the parties are not to be considered employees, borrowed or otherwise of the other party. Finally, Consultants and CISM will have mutual indemnification from all liability that may incur arising directly or indirectly from any break of obligations, representations and/or warranties under this MOU. This MOU does not guarantee cooperation of CIS local affiliates.

Agreed:

____Mallory DePrekel_____ 6/31/2018_____

CISM

Date

Blake Prewitt, Lakeview Public Schools

Date

Kimberly Carter, Battle Creek Public Schools

Date