

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
**SUBJECT: REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL FOR ECISD
MIGRANT STUDENTS**
DATE: December 15, 2009

The ECISD Migrant Program requests permission for a minimum of six (6) students and two (2) sponsors to travel to Washington, D.C. on June 20 - 25, 2010 to attend an Experience in Democracy Leadership Conference. The conference allows for student presentations to Senate and House leaders, visits to the Capital and White House, field trips to historical monuments and memorials, and opportunities to network with other students from throughout the United States. All costs will be covered through the Migrant Grant.

This is submitted on this day for your approval.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Janet Baker
District Instructional Officer