

**Minutes of Regular Meeting
December 5, 2023**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, December 5, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:32 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Graduation Update - Dr. Jay Corwin, Chief Student Success Officer
2. Athletics Presentation - Dr. Bill King, Executive Vice President

CONVENE REGULAR MONTHLY MEETING: 6:35 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:37 p.m.

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of the District President and college employees

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding federal Civil Action No. 4:22-CV-184; Cause No. DC-21-14315 and Cause No. 416-04944-2014 pending in state courts; and anticipated litigation

Sections 551.076 and 551.089 - Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, the Collin Higher Education Center, and potential campus projects

RECONVENE REGULAR MEETING: 7:22 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. 2023 Veterans Education Excellence Recognition Award - Michelle Bishop, District Director for Congressman Keith Self
3. Plano Balloon Festival Check Presentation - Jo Via, Plano Balloon Festival Executive Director

PUBLIC COMMENT

There was no public comment.

Approval of the December 5, 2023 Consent Agenda Item

2023-12-C1 Approval of the Minutes of the October 27, 2023 Regular Meeting

On motion of Trustee Collins, and second of Trustee Gomel, the December 5, 2023 Consent Agenda was approved by a vote of 9-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-12-1 Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitley Penn, LLP for the 2022-2023 Fiscal Year

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 9-0. Presentation is attached.

2023-12-2 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: *CLA (Local) Facilities Planning – Facilities Standards*

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policy.

No action was required.

2023-12-3 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: DC (Local) Employment Practices; DD (Local) Personnel Positions; DEA (Local) Compensation and Benefits – Compensation Plan; DEAA (Local) Compensation Plan – Incentives and Stipends – ADD; DEAB (Local) Compensation Plan – Wage and Hour Laws – ADD; DMAA (Local) Term Contracts – Termination Mid-Contract; FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 9-0.

2023-12-4 Consideration of Approval of a One-Year Financial Agreement to Initiate the Texas A&M University Engineering Academy at Collin College in Fall 2024

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 9-0.

2023-12-5 Consideration of Approval of a Resolution and Official Ballot Casting Votes for Candidates for the Collin Central Appraisal District Board of Directors

The Board of Trustees engaged in a discussion on casting their votes for the Collin Central Appraisal District Board of Director's candidates. After considering the options, a motion was made to allocate 219 votes equally to the four eligible incumbents with Richard "Rick" Grady receiving the three odd votes: Dan Bollner (54), David Gensler (54), Richard "Rick" Grady (54 + 3 additional), and Ronald L. Kelly (54).

On motion of Trustee Menon, and second of Trustee Gomel, this item was approved by a vote of 8-1. Trustee Alexander voted against.

2023-12-6 Consideration of Approval of the Bid Report for December 5, 2023

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for December 5, 2023, which included two new solicitations and one emergency ratification:

New Solicitations

Purchase Request #1	\$ 47,000
Custodial Services at Farmersville Campus	
Purchase Request #2	300,000
Custodial Services at Plano Campus	
Total New Solicitations	<u>347,000</u>

Emergency Ratification

Purchase Request #3	575,104
Disaster Recovery Services	
Total Emergency Ratification	<u>575,104</u>

Grand Total	<u><u>\$ 922,104</u></u>
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On motion of Trustee Gomel, and second of Trustee Collins, this item was approved by a vote of 9-0.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Follow Up to Trustee Question: Great Colleges to Work For Past Survey Results

Follow Up to Trustees' Question: Great Colleges to Work For Survey Questions

Summary and Impact Report of the Quality Enhancement Plan (QEP) 2015-2020

Workday Student Status Report for November/December 2023

Personnel Report for December 2023

CARES (Coronavirus Aid, Relief, and Economic Security) Act Funding Final Report

Revenues and Expenses as of October 31, 2023

Statement of Net Position as of October 31, 2023

Monthly Investment Report as of October 31, 2023

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:35 p.m.

BOARD TRAINING REPORT

Section 61.084 (f) of the Education Code requires that the minutes of the last regular meeting of the Board of Trustees of the regular calendar year reflect whether members of the governing board have completed any training required under the section.

In calendar year 2023, Trustee Cathie Alexander completed the required orientation training for new board members through the Texas Higher Education Coordinating Board.