

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/> WORKSHOP	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> SPECIAL
-----------------------------------	---	----------------------------------

- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): **Samuel Mijares, Deputy Superintendent for Curriculum & Instruction
Ana Laura Castellón, Career & Technical Education Director**

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN EAGLE PASS ISD AND SOUTHWEST TEXAS JUNIOR COLLEGE TO PROVIDE THE EPHS AND CCWHS HEALTH SCIENCE STUDENTS THE OPPORTUNITY TO OBTAIN THEIR CERTIFICATION FOR CERTIFIED NURSE’S AIDE(dual credit, CERTIFIED MEDICAL ASSISTANT, PHLEBOTOMY TECHNICIAN/ELECTROCARDIOGRAPHY TECHNICIAN(dual credit).

- (C) Funding source: Identify the source of funds if any are required.

(244) Carl Perkins Grant

- (D) Clarification: Explain any questions or issues that might be raised regarding this item.



Eagle Pass Independent School District Career and Technical Education

DATE: June 21, 2018
TO: **Gilberto Gonzalez, Superintendent**
FROM: Ana Laura Castellón, CTE Director *alc*
RE: **Memorandum of Understanding between EPISD and SWTJC**

Attached is the renewal for school year 2018-2019 Memorandum of Understanding between Eagle Pass ISD and Southwest Texas Junior College to provide instruction/training of the Certified Nurse's Aide (CNA), Certified Medical Assistant (CMA), Phlebotomy Technician/Electrocardiography Technician.

The Health Science students from both EPHS and CCWHS will be able to obtain a certification. The certification allows students to obtain employment with different medical entities like: the hospital, nursing homes, clinics and doctor's offices.

I respectfully request that this item be presented to the EPISD Board of Trustees at the next regular scheduled meeting for approval.

Please call me if you have any questions.

Approval: _____

Samuel Mijares
Samuel Mijares, Deputy Superintendent

**Southwest Texas Junior College
Eagle Pass Independent School District – Dual Credit Technical Agreement
2018-2019**

PURPOSE:

The purpose of the “Memorandum of Understanding” is to disclose all contract fees as well as to confirm and sustain a positive and mutually beneficial working relationship between the Eagle Pass Independent School District and Southwest Texas Junior College. Fundamental to this agreement is the belief that these two institutions working together can be a significant provider of career and technology education for the social and economic betterment of their service areas.

To this end, this agreement will set forth the operational plan for the delivery of contract courses in the following SWTJC certificate program areas for Eagle Pass High School Students:

1. *Certified Nursing Assistance*
2. *EKG/Phlebotomy*
3. *Medical Assistant*

PARTIES:

Southwest Texas Junior College (SWTJC)
Eagle Pass Independent School District (EPISD)

FUNDAMENTAL PRINCIPLES:

The parties agree to:

- I. SWTJC
 - A. Provide qualified instructors for the contract period of one academic school year, approximately 180 days as determined by the UCISD official calendar.
 - B. Provide curricular materials and instructional equipment as required to ensure student success rate is maximized.
 - C. Provide student evaluation and reporting as required by both EPISD and SWTJC.

- II. EPISD
 - A. Provide classroom and lab adequate for delivery of the courses for students.
 - B. Provide recruitment, assessment, and referral services for potential students in the course.
 - C. Limit the class size as indicated in each program.
 - D. Enroll only eligible students based on Texas Higher Education Coordinating Board dual credit rules as stated in “Dual Credit Partnerships Between Secondary Schools and Texas Public Colleges” Chapter 4, Subchapter D, A§4.85, (b) Student Eligibility.
 - E. Enroll students in the appropriate sequence of courses.
 - F. Notify SWTJC of any proposed changes to program offerings 6 months prior to beginning of the next academic school year.
 - G. Pay to SWTJC the following program contract fees:

1) CERTIFIED NURSING ASSISTANT-\$23,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Fall	Health Science Certified Nursing Assistant (1 Credits)	NURA 1301-Nurse Aid for Healthcare NURA 1307-Body System

2) EKG/ PHLEBOTOMY-\$27,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Spring	Health Science EKG/Phlebotomy (1 Credits)	ECRD 1211-Electrocardiography PLAB 1323-Phlebotomy

3) MEDICAL ASSISTANT- \$23,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Fall/Spring	Health Science Certified Medical Assistant (1 Credits)	N/A

*Additional set up equipment cost for new program \$7500.00

- **Two cohorts of CNA requested total price- \$46,000**
- **Two cohorts of EKG/PHLEBOTOMY requested total price - \$54,000**
- **Two cohorts of Medical Assistance requested total price-\$46,000**
- **Program price includes:**
 - State Exam
 - Textbook
 - Uniforms
 - Supplies
- **Additional enrollment qualifications required for CNA/EKG/PHLEB program:**
 - Must graduate within 12 months of certification(PHLEB/EKG)
 - Current TB-Skin Test
 - Complete Hepatitis-B Series
 - Valid Photo identification
 - Social Security card
 - Signed Health Status/Physician Approval form
 - Signed Criminal History Authorization Form
 - Proof of medical insurance

PERIOD OF CONTRACT:

2018-2019 Academic School Year

SIGNING FOR THE PARTIES:

EPISD Superintendent

Date

SWTJC President

Date

**Southwest Texas Junior College
Eagle Pass Independent School District – Dual Credit Technical Agreement
2018-2019**

PURPOSE:

The purpose of the “Memorandum of Understanding” is to disclose all contract fees as well as to confirm and sustain a positive and mutually beneficial working relationship between the Eagle Pass Independent School District and Southwest Texas Junior College. Fundamental to this agreement is the belief that these two institutions working together can be a significant provider of career and technology education for the social and economic betterment of their service areas.

To this end, this agreement will set forth the operational plan for the delivery of contract courses in the following SWTJC certificate program areas for Eagle Pass High School Students:

1. *Certified Nursing Assistance*
2. *EKG/Phlebotomy*
3. *Medical Assistant*

PARTIES:

Southwest Texas Junior College (SWTJC)
Eagle Pass Independent School District (EPISD)

FUNDAMENTAL PRINCIPLES:

The parties agree to:

- I. SWTJC
 - A. Provide qualified instructors for the contract period of one academic school year, approximately 180 days as determined by the UCISD official calendar.
 - B. Provide curricular materials and instructional equipment as required to ensure student success rate is maximized.
 - C. Provide student evaluation and reporting as required by both EPISD and SWTJC.

- II. EPISD
 - A. Provide classroom and lab adequate for delivery of the courses for students.
 - B. Provide recruitment, assessment, and referral services for potential students in the course.
 - C. Limit the class size as indicated in each program.
 - D. Enroll only eligible students based on Texas Higher Education Coordinating Board dual credit rules as stated in “Dual Credit Partnerships Between Secondary Schools and Texas Public Colleges” Chapter 4, Subchapter D, A§4.85, (b) Student Eligibility.
 - E. Enroll students in the appropriate sequence of courses.
 - F. Notify SWTJC of any proposed changes to program offerings 6 months prior to beginning of the next academic school year.
 - G. Pay to SWTJC the following program contract fees:

1) CERTIFIED NURSING ASSISTANT-\$23,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Fall	Health Science Certified Nursing Assistant (1 Credits)	NURA 1301-Nurse Aid for Healthcare NURA 1307-Body System

2) EKG/ PHLEBOTOMY-\$27,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Spring	Health Science EKG/Phlebotomy (1 Credits)	ECRD 1211-Electrocardiography PLAB 1323-Phlebotomy

3) MEDICAL ASSISTANT- \$23,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Fall/Spring	Health Science Certified Medical Assistant (1 Credits)	N/A

*Additional set up equipment cost for new program \$7500.00

- **Two cohorts of CNA requested total price- \$46,000**
- **Two cohorts of EKG/PHLEBOTOMY requested total price - \$54,000**
- **Two cohorts of Medical Assistance requested total price-\$46,000**
- **Program price includes:**
 - State Exam
 - Textbook
 - Uniforms
 - Supplies
- **Additional enrollment qualifications required for CNA/EKG/PHLEB program:**
 - Must graduate within 12 months of certification(PHLEB/EKG)
 - Current TB-Skin Test
 - Complete Hepatitis-B Series
 - Valid Photo identification
 - Social Security card
 - Signed Health Status/Physician Approval form
 - Signed Criminal History Authorization Form
 - Proof of medical insurance

PERIOD OF CONTRACT:

2018-2019 Academic School Year

SIGNING FOR THE PARTIES:

EPISD Superintendent

Date

SWTJC President

Date