

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Organizational Board Meeting Minutes  
January 2, 2019  
1:00 p.m.**

The Alpena County Board of Commissioners met in organizational session in the Howard Male Conference Room on January 2, 2019 at 1:00 pm.  
The meeting was called to order by Clerk Bonnie Friedrichs who called for the Pledge of Allegiance.

**ROLL CALL**

Roll was called, the following Commissioners present: Brad McRoberts, District #1, Robert Adrian, District #2; Bill Peterson, District #4; Brenda Fournier, District #5; Ronald McDonald, District #6; Kevin Burr, District #7 and John Kozlowski, District #8. Commissioner Nicholas Modrzynski, District #3, excused.

**AGENDA**

Moved by Commissioner Fournier and supported by Commissioner McDonald to adopt the agenda. Motion carried.

**PUBLIC COMMENT**

June Cadarette spoke to the Board regarding easement problems on her property in Thunder Bay Village.

**NOMINATIONS FOR CHAIRMAN**

Commissioner Peterson nominated Commissioner McRoberts, supported by Commissioner Fournier for Chairman of the Board.

Moved by Commissioner Fournier and supported by Commissioner McDonald to close nominations and cast a unanimous ballot for Brad McRoberts as Chairman of the Board. Motion carried.

**SEATING OF THE CHAIR**

At this time, Brad McRoberts took over running the meeting.

**NOMINATIONS FOR VICE-CHAIRMAN**

Commissioner Fournier nominated Commissioner Adrian for Vice-Chairman of the Board. Commissioner McDonald nominated Commissioner Kozlowski for Vice-Chairman of the Board. Roll call vote was taken: Commissioners Adrian, Peterson, Fournier, McDonald, Burr, Kozlowski and McRoberts

voted for Commissioner Kozlowski for Vice-Chairman of the Board. Motion carried

**APPOINTMENT OF STANDING AND VARIOUS COMMITTEES FOR 2019**

Standing committee appointments, various committee appointments, and intergovernmental committee appointments were presented as follows:

**ALPENA COUNTY BOARD OF COMMISSIONERS  
2019  
PROPOSED COMMITTEE STRUCTURE**

**PERSONNEL MANAGEMENT COMMITTEE-**

Responsible to and for all employee related personnel matters to include Contract Negotiations, Grievances, Discipline, Hiring, Salary and Wage analysis and appointments.

**Brad McRoberts, Chair**  
Bob Adrian  
Ron McDonald  
Alt - Nick Modrzynski

**FINANCE/BUILDING MAINTENANCE AND RECREATION COMMITTEE**

Responsible to and for the maintenance and control of county related expenditures and its fiscal budget: to include reviewing of bills for payment, Equalization County Evaluation, Insurance and Bonds, Requests for funding or changes in budget items, General Revenue Sharing, contracting for goods and services and approval of all large and unusual purchases and computer systems.

**Bill Peterson, Chair**  
John Kozlowski  
Brenda Fournier  
Kevin Burr

Responsible to and for physical construction and maintenance of all county owned buildings and property: to include Courthouse, Annex Building, County Parks, Airport, Sheriff's Department, Plaza Pool, Fairgrounds, and County Recreation Plan.

**AMBULANCE COMMITTEE**

Responsible to and for the Ambulance Fund. Reviews and recommends Ambulance Fund policy revisions and contracts. Reviews and recommends ambulance fund requests. Meets on an as needed basis.

**Brenda Fournier, Chair**  
Brad McRoberts  
Ron McDonald  
John Kozlowski

**INSURANCE COMMITTEE**

Responsible for all insurance matters.

**Ron McDonald, Chair**  
Brenda Fournier  
Bill Peterson

**AIRPORT COMMITTEE**

Responsible to and for the Alpena County Regional Airport.

**Bob Adrian, Chair**  
Ron McDonald  
Brad McRoberts

**IT COMMITTEE (Information Technology)**

Responsible for all Information Technology for County operations.

**Nick Modrzynski, Chair**  
Brad McRoberts  
Kevin Burr

**ALPENA COUNTY COURT COMMITTEE**

Responsible for coordination of court facilities and financial obligations of all county court operations to include District Court, Probate Court, Drug Courts, and Circuit Court/Family Division - Child Care budget.

**John Kozlowski, Chair**  
Nick Modrzynski  
Brad McRoberts  
Kevin Burr

**Board Chairman is an ex-officio member of all committees and entitled to one vote on committee matters. Vice-Chairman will assume same responsibility when Board Chairman is absent.**

**2019  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Various Board Appointments**

**STATUTORY APPOINTMENTS**

4-COUNTY HEALTH BOARD: Bob Adrian, Brenda Fournier, Alternates – Nick Modrzynski, Ron McDonald  
26TH JUDICIAL CIRCUIT LOCAL COURT MANAGEMENT COUNCIL: Brad McRoberts, Bill Peterson, Kevin Burr; Alternate - Brenda Fournier  
ALPENA COUNTY PARKS & RECREATION COMMISSION: Bob Adrian, John Kozlowski  
Alternate: Ron McDonald  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC): Brad McRoberts  
MONTMORENCY OSCODA ALPENA Landfill Authority (includes Recycling): Bill Peterson, Brad McRoberts, Alternates - Ron McDonald, Kevin Burr  
PLANNING COMMISSION (COUNTY) : Ron McDonald

**BOARD MEMBER APPOINTMENTS**

NORTHERN MICHIGAN REGIONAL ENTITY: Brenda Fournier  
NORTHEAST MICHIGAN CONSORTIUM: Kevin Burr, Alternate - Nick Modrzynski  
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (includes subcommittee - Regional Development): Bill Peterson, Alternate: Nick Modrzynski  
COMMUNITY CORRECTIONS ADVISORY BOARD: Bill Peterson, Alternate - Brad McRoberts  
MICHIGAN NORTHERN COUNTIES ASSOCIATION: \_\_\_\_\_, Alternate -  
NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY (NEMCSA): Kevin Burr, Alternate -  
DRUG AWARENESS RESISTANCE EDUCATION (DARE) BOARD: John Kozlowski, Alternates - Nick Modrzynski, Ron McDonald  
HURON UNDERCOVER NARCOTICS TEAM (HUNT): Brad McRoberts; Alternate - Nick Modrzynski  
SUNRISE SIDE COASTAL HIGHWAY/HERITAGE ROUTE: John Kozlowski; Alternate - Nick Modrzynski  
TARGET ALPENA: Kevin Burr, -Alternates - Brad McRoberts, Bill Peterson  
THUNDER BAY TRANSPORTATION: Alternate to Jeff Kowalski - Brad McRoberts  
THUNDER BAY MARINE SANCTUARY: John Kozlowski, Alternate - Nick Modrzynski  
EMERGENCY FOOD & SHELTER PROGRAM/UNITED WAY: Brenda Fournier; Alternate - Brad McRoberts  
911 ADVISORY EXECUTIVE BOARD: Brad McRoberts, John Kozlowski, Alternates - Nick Modrzynski, Kevin Burr  
CENTRAL DISPATCH POLICIES & PROCEDURES: Brad McRoberts, John Kozlowski, Alternates - Nick Modrzynski, Kevin Burr

**LIAISON**

Recycling Committee - Brad McRoberts

**ADHOC COMMITTEES FOR 2019 (Active for Duration of Assignment)**

NLA Adhoc - Brad McRoberts, Bill Peterson, John Kozlowski, Alternate - Nick Modrzynski

Jail Adhoc - Bill Peterson-Chairperson, Brad McRoberts, Alternate - Brenda Fournier

Moved by Commissioner Peterson and supported by Commissioner McDonald to concur with the Chairman's appointments. Roll call vote was taken: AYES: Commissioners McRoberts, Adrian, Peterson, Fournier, McDonald, Burr and Kozlowski. NAYS: None. Commissioner Modrzynski excused. Motion carried.

**BOARD MEETING DATES FOR 2019**

Moved by Commissioner Kozlowski and supported by Commissioner Adrian to adopt the full board meeting dates and times as follows:

**FULL BOARD MEETING DATES  
2019**

- January 2\*\* - Organizational 1:00 p.m.
- January 29
- February - Intergovernmental Council 7:00 p.m.
- February 26
- March 28\*\* (5:30 p.m.)
- April 30
- May 21\*\*
- June 6 - Intergovernmental Council 7:00 p.m.
- June 25
- July 30\*\* (5:30 p.m.)
- August 27
- September 24
- October 3 - Intergovernmental Council 7:00 p.m.
- October 29
- November 26\*\* (5:30 p.m.)
- December 17\*\* (3rd Tuesday due to holidays)

The Full Board meetings will be held on the **LAST Tuesday** of the month at 1:00 p.m. (\*\*except where noted) in the County Annex Building in the Howard Male Conference Room. The Intergovernmental meetings are also listed above. Meeting dates are subject to change, please confirm date, time and place with the commissioners' office.

Motion carried.

**2019 PER DIEM AND MILEAGE POLICY**

Moved by Commissioner McDonald and supported by Commissioner Adrian to adopt the 2019 Per Diem Policy. Roll call vote was taken: AYES: Commissioners McRoberts, Adrian, Peterson, Fournier, McDonald, Burr and Kozlowski. NAYS: None. Commissioner Modrzynski excused. Motion carried. (Copy attached to original board minutes.)

## 2019 RULES OF ORDER

Moved by Commissioner Peterson and supported by Commissioner Burr to adopt the rules of order for 2019 for the Board of Commissioners as presented. Motion carried. (Copy attached to original board minutes.)

### PAY PER DIEMS AND MILEAGE FOR 2019

Moved by Commissioner Adrian and supported by Commissioner Peterson to pay per diem and mileage for all full board meetings for the 2019 year. AYES: Commissioners McRoberts, Adrian, Peterson, Fournier, McDonald, Burr and Kozlowski. NAYS: None. Commissioner Modrzynski excused. Motion carried.

### 2019 COUNTY DEPOSITORIES

Moved by Commissioner Burr and supported by Commissioner Kozlowski that the County depositories for 2019 be Huntington National Bank, PNC Financial Services Group, Chemical Bank, mBank, Flagstar Bank, PFM Asset Management LLC-GovMic, and Morgan Stanley, and that these depositories be authorized to accept deposits or withdrawals made by Treasurer Ludlow or her designated deputies in the case of investments, certificates of deposit, or savings accounts, also to accept deposits and withdrawals on demand accounts (checking) by Treasurer Ludlow or her designated deputies and Clerk Friedrichs or her designated deputies (two signatures required). Roll call vote was taken: AYES: Commissioners McRoberts, Adrian, Peterson, Fournier, McDonald, Burr and Kozlowski. NAYS: None. Commissioner Modrzynski excused. Motion carried.

#### RESOLUTION #19-01

#### Act 20 of the Public Acts of 1943

#### Treasurer

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolution, may authorize its treasurer or other chief fiscal officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, 1943, as amended.

WHEREAS, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

WHEREAS, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

BE IT FURTHER RESOLVED that all such investments heretofore made are hereby ratified and validated.


Moved by Commissioner Adrian and supported by Commissioner Peterson to adopt the above resolution. Roll call vote was taken: AYES: Commissioners McRoberts, Adrian, Peterson, Fournier, McDonald, Burr and Kozlowski. NAYS: None. Commissioner Modrzynski excused. Motion carried.

## 2019 COUNTY FEE SCHEDULE

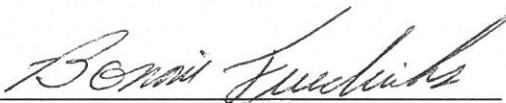
Moved by Commissioner Kozlowski and supported by Commissioner Burr to adopt the 2019 fee schedule as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Adrian, Peterson, Fournier, McDonald, Burr and Kozlowski. NAYS: None. Commissioner Modrzynski excused. Motion carried. (Fee schedule attached to original minutes.)

### ADJOURNMENT

Moved by Commissioner Adrian and supported by Commissioner Burr to adjourn. Motion carried. Meeting adjourned at 1:23 p.m.



Brad McRoberts, Chairman of the Board



Bonnie Friedrichs, County Clerk

mkl