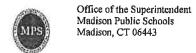


## School Trip Proposal / Request Form Student International Travel

School: Daniel Hand High School Principal: Mr. Salutari  Date(s) of Trip: (TBD) April Break 2025 Trip Organizer(s): Mrs. Elisa Brako
Doto(a) of Trin (TBD) April Break 2025 Trin Organizer(s): Mrs. Elisa Brako
Destination of Trip: Galapagos Islands, Ecuador
Grade level of student participants: 9-12 No. of Students: 15-20 (approx)
Educational Objectives including related classroom activities prior to / following the trip:
To observe the unique flora, fauna and geology of the islands
To experient a different culture and language
To learn about conservation efforts in place for ecosystem preservation
Funding Source(s):
Complete if students are paying for all or part of the trip.
Total fees required from each student: Tour Fee = 8 4,549
Transportation Fee = TBD for bus to air port
Name of Tour Company: EF Tours
Name of transportation service vendor: TBD
No of buses required: Cost per bus: TBD
Date / Time of trip: Departing Madison: A pril break 2025 Returning to Madison
Number of chaperones on trip: $2-3$
Include the information below when submitting this approval form. (Place a check mark by each item indicating its
inclusion in the approval packet.)
Information outlining parental financial responsibility should there be an emergency cancellation
Parent / Guardian letter explaining the trip and travel itinerary
Parent / Guardian Permission and Acknowledgment of Risk for Student International Travel Form
Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to
communication devices, and procedures for general potential emergency situations)
TBD List of Chaperone Names and Phone Numbers with MPS employees noted Sasha Gauley
Telephone Tree in the event of an emergency  (DHHS employee)
Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.
Sch-1 C-11 -bose #1 (203) 314-8240
Elisa Braka (203)984-4155
Cache Garden (0/4) 301 011
School cell phone #1 (203) 314-8240 Ly Elisa Brako (203) 984-4155 Sasha Gauley (860) 301-2112



## School Trip Proposal / Request Form Student International Travel

I / We certify that this trip proposal is in accordance with Madison Public Schools policies #5100.8 and #6100.16.1 and corresponding regulations: Signature, Trip Organizer(s) Trip approved Signature, Principal / Assistant Principal Signature, Superintendent or Designee Date ☐ Trip Denied Reason: Signature, Superintendent or Designee Date **International Travel Checklist** Obtained approval at least six (6) months prior to the trip. Submitted list of participating students to Principal and Health Office at least three (3) months prior to the trip. Submitted an updated list of participating students to Principal and Health Office one (1) month prior to trip. Submitted flight, hotel, charter bus, and airport information one (1) month prior to trip. Arranged appropriate number of chaperones and provided orientation Clearly explained expectations of students Received parent permission forms and emergency medical forms



## Daniel Hand High School

286 Green Hill Road Madison, CT 06443 (203) 245-6350 Anthony R. Salutari, Jr., Principal Brian M. Bodner, Assistant Principal Melanie A. Whitcher, Assistant Principal

Dear Parents / Guardians,

As our world becomes increasingly interconnected, it is critical for our students to become more culturally aware and globally-minded. To be able to experience the global classroom first-hand and see what they have been studying in their classes come to life is life-changing and gives them new perspectives not only of themselves but also the world around them.

I'm pleased to announce that I am planning to take students on an educational tour to the Galapagos Islands during Spring Break in 2025. We're going to experience such amazing places like the Charles Darwin Research Center, Tortuga Bay, see the equatorial line and so much more. Feel free to check out the attached itinerary.

Your student is being personally invited to participate. There is limited space on the trip, so I do hope you and your child will be able to join us at the upcoming meeting to learn more about this opportunity!

I have chosen to travel with EF because of their reputation as the world leader in international education and student safety. They have been in business for more than 50 years and have local offices in over 50 countries throughout the world. EF guarantees the lowest prices for the highest quality and also offers a monthly payment plan to make the trip more affordable. Lower pricing now and lower monthly payments for planning this far in advance are the main reasons we're starting to plan now.

We will be hosting an enrollment meeting on DATE at TIME at LOCATION. I hope you will come and learn more! In order to attend, you must RSVP! You can do so by scanning the QR code and choosing 'attending' or 'interested', or visiting this link: <a href="https://bit.ly/3tMK8bX">https://bit.ly/3tMK8bX</a>



All the best,

Elisa Brako

AP Biology, Biotechnology, and Honors Biology Teacher