



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Requests from Board Members in re: Use of Board Trustees Discretionary

Funds for Various Projects/Campuses

SUBMITTED BY: Juan Roberto Ramirez

OF: Board President

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: May 16, 2018

RECOMMENDATION: It is recommended that the United ISD Board of Trustees approve Requests from Board Members in re: Use of Board of Trustees Discretionary Funds Various Projects/Campuses.

RATIONALE:

BUDGETARY INFORMATION:

POLICY REFERENCE & COMPLIANCE:



**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018**

Requesting Campus: Board Member District 3

Campus Principal: _____

Board Member: Aliza Flores-Oliveros

Board Member: _____

Description of Request: For Teacher Appreciation Week Incentives for Teachers at the following

Campuses: Cuellar Elementary, Newman Elementary, Gutierrez Elementary, Col. Santos Benavides Elem.,
Clark Middle School, United Middle School, and Alexander High School

Estimated Cost of Request: \$336.00 (\$48/ea)

Principal or Director Signature: Aliza Flores-Oliveros Date: 5/01/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: Griselda Rodriguez for
Ms. Aliza Flores-Oliveros Date: 5-1-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: UNITED MIDDLE SCHOOL

Campus Principal: REBECCA MORALES-COSS

Board Member: ALICIA FLORES OLIVEROS

Board Member: _____

Board Member: _____

Description of Request: INSTALLATION OF CAMERAS FOR FRONT AND SIDE SCHOOL PARKING LOT

Estimated Cost of Request: \$5312.00

Principal or Director Signature: Rebecca J. J.

Date: 4/24/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: Briselda Rodriguez for Ms. Alicia Flores-Oliveros Date: 5-2-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018**

Requesting Campus: Administration

Campus Principal: Gloria S. Rendon

Board Member: Ramiro Veliz, III

Board Member: _____

Description of Request: 2018 Graduation Ceremony Digital Backdrop with LED Panels

Estimated Cost of Request: \$511.00

Principal or Director Signature: *Gloria S. Rendon* Date: 5-3-18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No ☐

Signature: *Briselda Rodriguez for Mr. Ramiro Veliz III* Date: 5-3-18

BOARD MEMBER APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: Administration

Campus Principal: Gloria S. Rendon

Board Member: Aliza Flores-Oliveros

Board Member: _____

Description of Request: 2018 Graduation Ceremony Digital Backdrop with LED Panels

Estimated Cost of Request: \$2,500.00

Principal or Director Signature: *Gloria S. Rendon* Date: 5/4/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: *Priscilla Rodriguez for Ms. Aliza Flores-Oliveros* Date: 5-3-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018**

Requesting Campus: Administration

Campus Principal: Gloria S. Rendon

Board Member: Juan Roberto Ramirez

Board Member: _____

Description of Request: 2018 Graduation Ceremony Digital Backdrop with LED Panels

Estimated Cost of Request: \$2,500.00

Principal or Director Signature: *Gloria S. Rendon* Date: 5/4/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No ☐

Signature: *Priselda Rodriguez for Juan R. Ramirez* Date: 5-3-18

BOARD MEMBER APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018**

Requesting Campus: Administration

Campus Principal: Gloria S. Rendon

Board Member: Javier Montemayor

Board Member: _____

Description of Request: 2018 Graduation Ceremony Digital Backdrop with LED Panels

Estimated Cost of Request: \$2,500.00

Principal or Director Signature: *Gloria S. Rendon* Date: 5/4/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: *Briselda Rodriguez for Mr. Javier Montemayor* Date: 5-3-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: Trautmann Middle School

Campus Principal: Leti Menchaca

Board Member: Javier Montemayor

Board Member: _____

Description of Request: PRINTER, TONER AND COLORED PAPER FOR BAND

Estimated Cost of Request \$ 999.69

Principal or Director Signature: Leti Menchaca Date 5/3/18

Associate Superintendent Approval: Yes _____ No _____

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes _____ No _____

Superintendent Signature: _____ Date _____

Board Member Approval: Yes ☒ No _____

Board Member Signature: Briselda Rodriguez for Mr. Javier Montemayor Date 5-4-18

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Approval: Yes _____ No _____ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.



UNITED INDEPENDENT SCHOOL DISTRICT

PURCHASE REQUISITION

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VENDOR NAME AND ADDRESS

NETSYNC

2500 W Loop South Suite 110
Houston, TX 77027

Phone 713-877-5186

Campus TMB

Rm #

Date May 3, 2018

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Obj.	Sub Object	Amount

Budget Code

Account Code

Approval Code: _____ Discount: _____

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
1	62447601	MC363DN PRINTER	\$405.73	\$405.73	\$405.73
2	46508704	BLACK TONER	\$52.80	\$52.80	\$105.60
1	46508701	YELLOW TONER	\$82.86	\$82.86	\$82.86
1	46508703	CYAN TONER	\$82.86	\$82.86	\$82.86
1	46508702	MAGENTA TONER	\$82.86	\$82.86	\$82.86
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Check _____ Mail _____ PickUp _____ Fax EMAIL: ctorres@netsyncnetwork.com Page Total \$759.91
Remarks _____ Grand Total \$759.91

JORGE CARCA
Originator *Jorge Carca* Date 5/3/18
Administrator Signature *Jorge Carca* Date 5/3/18

Budget Coordinator _____ Date _____
Other _____ Date _____



UNITED INDEPENDENT SCHOOL DISTRICT

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VENDOR NAME AND ADDRESS

PATRIA

302 E. HILLSIDE

LAREDO TX

Phone 723-2332

Campus TMS

Date May 3, 2018

Rm #

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Obj.	Sub Object	Amount

Budget Code

Account Code

Approval Code: _____ Discount: _____

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
5	CASMP2201CY	CANARY PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201BE	BLUE PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201GN	GREEN PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201SN	SALMON PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201LV	LAVENDER PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201PKN	PUMPKIN PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201GS	LIME GREEN PAPER	\$5.66	\$5.66	\$28.30
5	CASMP2201GRP	GOLD PAPER	\$5.66	\$5.66	\$28.30
1	WAU20270	ASST NEON PAPER	\$13.38	\$13.38	\$13.38
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Check _____ Mail _____ Pickup _____ Fax 724-8081

Page Total \$239.78

Remarks

Grand Total \$239.78

JORGE GARCIA
Originator *Jorge Garcia* Date 5/3/18
Administrator Signature *Jorge Garcia* Date 5/3/18

Budget Coordinator _____ Date _____

Other _____ Date _____



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: Clark Middle School

Campus Principal: Melissa C. Ramirez

Board Member: Javier Montemayor, Jr. District 5

Board Member: _____

Description of Request: Equipment for Mariachi

Estimated Cost of Request: \$1,167.00

Principal or Director Signature: Melina C. Ramirez

Date: May 3, 2018

ASSOCIATE SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____

Date: _____

SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____

Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No ☐

Signature: Briselda Rodriguez
for Mr. Javier Montemayor

Date: 5-09-18

BOARD MEMBER APPROVAL: Yes ☐ No ☐

Signature: _____

Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018**

Requesting Campus: J. B. Alexander High School Magnet for Health science

Campus Principal: Ernesto Sandoval, Jr.

Board Member: Aliza Flores Oliveros

Board Member: _____

Board Member: _____

Description of Request: Monies will be used for the 2018-2019 school year to take students to tour a cadaver lab in Spring Branch, Texas

Estimated Cost of Request: \$5,000.00 which will be used for the 2018-2019 school year

Principal or Director Signature: _____ Date: 5/4/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: Briselda Rodriguez for Mrs. Aliza Flores Oliveros Date: 5-09-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: Clark Middle School

Campus Principal: Melissa C. Ramirez

Board Member: Juan Roberto Ramirez, District 6

Board Member: _____

Description of Request: Equipment for Mariachi

Estimated Cost of Request: \$4,732.00

Principal or Director Signature: Melissa C. Ramirez Date: May 3, 2018

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: Briselda Rodriguez for Mr. Juan Roberto Ramirez Date: 5-09-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



UNITED INDEPENDENT SCHOOL DISTRICT

PURCHASE REQUISITION

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VENDOR NAME AND ADDRESS

Woodwind & Brasswind, Inc.

PO BOX 7479

West Lake Village CA, 91359

Phone 1-800-346-4448Campus CLARK MS Rm # Band Hall
Date May 3, 2018

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Sub Object	Object	Amount

Budget Code

Account Code

Approval Code: _____ Discount: _____

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
		SHIPPING AND HANDLING		\$0.00	\$0.00
5		Shure SLX24/SM58 Wireless Microphone System H5	\$510.00	\$510.00	\$2,550.00
		PRODUCT CODE - 501739000001000		\$0.00	\$0.00
3		Humes and Berg Endur Companion Tilt-N-Pull Case	\$284.00	\$284.00	\$852.00
		29x14x12		\$0.00	\$0.00
		PRODUCT CODE - H88095000001003		\$0.00	\$0.00
10		Yamaha CG102 Classical Guitar Spruce Top Natural	\$133.00	\$133.00	\$1,330.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Pickup _____ Mail _____ Fax 1-800-266-5962Remarks PLEASE FAX PO - THANK YOUPage Total \$4,732.00Grand Total \$4,732.00

Gilbert G. Cuellar

5/3/18

Originator (PRINT)

*Melissa C. Ramey*Date 5/3/18

Administrator Signature

Budget Coordinator

Date

Other

Date



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: Special Education Department

Campus Principal: Cynthia Ramirez

Board Member: Ricardo Rodriguez

Board Member: _____

Description of Request: Special Ed. Student Incentives for Special Olympics event

Estimated Cost of Request: \$250.00

Principal or Director Signature: *C. Ramirez* Date: 5/9/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: *Eriselda Rodriguez for Mr. Ricardo "Rish" Rodriguez* Date: 5-10-18

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2017-2018

Requesting Campus: United South High School

Campus Principal: Adriana Ramirez

Board Member: Ricardo "Rick" Rodriguez

Board Member: _____

Description of Request: United South High School Panther Football Sponsorship

Estimated Cost of Request: \$250.00

Principal or Director Signature: *Adriana Ramirez* Date: 5/10/18

ASSOCIATE SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No ☐

Signature: *Griselda Rodriguez for Mr. Ricardo "Rick" Rodriguez* Date: 5-08-18

BOARD MEMBER APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.

PANTHER FOOTBALL SPONSORSHIP



Practice Field Flags 5ft by 3ft

\$250

Sponsorship Form
2018-2019

please send or bring completed form and check to:

United South Football Booster Club

Donor/Business name?Family Name: Ricardo Rodriguez

Contact Person: Ricardo "Rick" Rodriguez

Phone: (956) 401-4310

Email: rick2020rodz@yahoo.com

Address: 901 S. Milmo, Laredo, TX.

\$250

Practice Field Flag Sponsorship

***Every Sponsor gets a personal flag for their business or family
plus a flag will be up at practice field location.***

