



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
 RECORD OF PROCEEDINGS OF A REGULAR SESSION  
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 23, 2021, at 7:00 p.m. at the Geneva Middle School South, 1415 Viking Drive, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Egan.

Board members present: President Taylor Egan, Larry Cabeen, Jackie Forbes, Tammie Meek, Vice President/Finance Committee Chair Mike McCormick, Policy Committee Chair Alicia Saxton. Late: None. Absent: Dan Choi.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Laura Petrucci, Kristin Jones, Karen Belair, Stephanie Fellingner, Stephanie Bellino, Lisa Paul, Andrea Hoog, Pat Hirschtick, A. Lane, Roxane Shilka, Linnea Mason, Jim & Lauren Sower, Chrissi Benetz, Brad Christ, Patti Hodge, Ralph & Kim Sieber, Lauren Peerless, Kate Bochte, Claudia Eichelberger, Max Gordon, Kylie Peters, Brad Raschke, Kate Fortson, Katie Carey, Jane Reich, David Tomer, Jean Smith, Nick Reich.

**2. APPROVAL OF MINUTES (Policy 2:220)**

1. Regular Session, August 9, 2021
2. Executive Session, August 9, 2021

Motion by Saxton, second by Meek, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Cabeen, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), Choi. Abstained, one (1), McCormick.

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

**4. LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Jackie Forbes shared that SB 0654 is now Public Act 102-0357, which is the bill that required 30 minutes of play time for K-5 students.

**5. SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent shared that we had a great start to the new school year and that it was nice to have students in-person, because we are taking precautions to do so. We had a wonderful speaker, Risha Grant, who started our year off by speaking about helping everyone feel comfortable in our schools. We did have to take precautions this year by having it in-person and remotely through our TV system. We have had challenges today with our technology, and our staff are still working through

those this evening. The kickoff with Risha began our professional development for the year. The next time we will have professional development for our staff will be Friday, September 3. Also, a reminder to the public that Monday, September 6 is Labor Day.

## 6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Policy Updates: Second Reading – **Updated and Reviewed** (Policy 2:240)
  1. Policy 1:10, School District Legal Status – 5-Year Review
  2. Policy 1:20, District Organization, Operations, and Cooperative Agreements – 5-Year Review
  3. Policy 1:30, School District Philosophy – 5-Year Review
  4. Policy 2:10, School District Governance – Updated
  5. Policy 2:30, School District Elections – Updated
  6. Exhibit 2:120-E1, Guidelines for Serving as a Member to a New Board of Education Member – Updated
  7. Exhibit 2:120-E2, Website Listing of Development and Training Completed by Board Members – Updated
  8. Policy 2:130, Board-Superintendent Relationship – Updated
  9. Exhibit 2:220-E4, Open Meeting Minutes – 5-Year Review
  10. Exhibit 2:220-E7, Access to Closed Meeting Minutes and Verbatim – Updated
  11. Policy 2:240, Board Policy Development – Updated
  12. Exhibit 2:240-E1, PRESS Issue Updates – Updated
  13. Exhibit 2:240-E2, Developing Local Policy – Updated
  14. Policy 3:30, District Administrative Protocol – 5-Year Review
  15. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – Updated
  16. Policy 6:100, Using Animals in the Educational Program – 5-Year Review
  17. Policy 6:145, Migrant Students – Updated
  18. Policy 6:160, English Learners – Updated
  19. Policy 6:170, Title I Programs – 5-Year Review
  20. Policy 6:235, Access to Electronic Networks – Updated
  21. Policy 6:255, Assemblies and Ceremonies
  22. Policy 6:260, Complaints About Curriculum, Instructional Materials, and Programs – Updated
  23. Policy 7:220, Bus Conduct – 5-Year Review
  24. Policy 7:230, Misconduct by Students with Disabilities – 5-Year Review
  25. Policy 7:280, Communicable and Chronic Infectious Disease – Updated
  26. Policy 8:90, Parent Organizations and Booster Clubs – Updated

Motion by McCormick, second by Cabeen, to approve the above-listed policies, items 6.1.1-6.1.26, as presented. On roll call, Ayes, six (6), Cabeen, Forbes, Meek, McCormick, Saxton, Egan. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

### 6.2 Resolution Authorizing Intervention in Proceedings Before State of Illinois Property Tax Appeal Board

Motion by Cabeen, second by Forbes, to approve the above-listed resolution, item 6.2. On roll call, Ayes, six (6), Cabeen, Forbes, Meek, McCormick, Saxton, Egan. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

## 7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

None.

## 8. INFORMATION

1. Board Meeting/Presentation Schedule
2. FOIA Requests (Policy 2:250)

## 9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

### New Hires Certified Staff

Balassone, Brittany, GHS, Counselor, .4 FTE, effective 8/23/21  
Daker, Zenna, GHS, English, .8 FTE, effective 8/16/21  
Kaefer, Kim, HSS, Grade 1, 1.0 FTE, effective 8/16/21

Shroff, Courtenay, GMSN/GMSS, French/MS Quarantine Liaison, .9 FTE, effective 8/16/21  
Reclassifications Certified Staff  
Higgins, Lynn, WES, Special Education Assistant to Kindergarten Teacher, 1.0 FTE, effective 8/16/21  
Reappointments Certified Staff  
Kuehl, Sandy, West, Elementary Quarantine Liaison, 1.0 FTE, effective 8/16/21  
FTE Adjustments Certified Staff  
Aceto, Kelly, GHS, Business Education, 1.0 FTE to 1.2 FTE (full year), effective 8/16/21  
Markuson, Jay, GHS, Industrial Technology, 1.0 FTE to 1.2 FTE (1<sup>st</sup> semester), effective 8/16/21  
Rojas, Lucas, GHS, Social Studies, 1.0 FTE to 1.2 FTE (full year), effective 8/16/21  
Long-Term Substitutes Certified Staff  
Benedetti-Sich, Lucia, GHS, Spanish, 1.0 FTE, effective 9/7/21-11/1/21  
Costello, Meg, WES, Reading Specialist, .5 FTE, effective 9/7/21-11/2/21  
Danek, Mary, WAS, Grade 2, 1.0 FTE, effective 9/20/21-12/17/21  
Jongebloed, Deb, MCS, Language Arts, 1.0 FTE, effective 8/25/21-11/19/21  
Longo, Sally, GMSN, Language Arts, 1.0 FTE, effective 8/18/21-10/7/21  
Packenham, Heather, WAS, Grade 1, 1.0 FTE, effective 9/16/21-12/16/21  
Savarese, Kathleen, GHS, Spanish, .5 FTE, effective 9/18/21-10/24/21  
Youman, Amy, GHS, Alternative Learning, 1.0 FTE, effective 8/16/21-9/16/21  
Family and Medical Leave Certified Staff  
Rusk, Kathleen, HSS, Grade 4, effective 11/1/21-12/22/21  
New Hires Support Staff  
Atkinson, Cathy, GMSN, Special Education Assistant, effective 8/16/21  
Draftz, David, TRAN, Bus Driver, effective 8/10/21  
Escamilla, Gabriela, GMSN, Special Education Assistant, effective 8/16/21  
Kilmer, Joshua, TRAN, Bus Driver, effective 8/10/21  
Scull, Reiney, GMSN, Special Education Assistant, effective 8/16/21  
Wade, Sara, WAS, Reading Tutor, effective 8/23/21  
Resignations Support Staff  
Adams, Alyssa, GHS, Special Education Assistant, effective 6/4/21  
Andersen, Krista, CO, Substitute Coordinator, effective 11/1/21  
Buba, Daniel, TRAN, On-call Bus Driver, effective 8/5/21  
Johnson, Bridget, HSS, Reading Tutor, effective 8/17/21  
Mirallegro, Alyssa, HES, Special Education Assistant, effective 8/10/21  
Radakovich, Laura, HES, Special Education Assistant, effective 8/12/21  
Wilson, Bill, TRAN, Bus Driver, effective 8/6/21  
Termination Support Staff  
Diveley, Robert, All Buildings, Custodian, effective 8/9/21  
Reclassification Support Staff  
Boser, Ann, GHS, Hallway Supervisor to Assessment Center Assistant, effective 8/16/21  
Brady, John, TRAN, Bus Driver to On-call Bus Driver, effective 8/5/21  
Carril, Andy, TRAN, Bus Monitor to Bus Driver, effective 8/2/21  
Durovey, Dave, TRAN, Bus Monitor to Bus Driver, effective 8/2/21  
Funetes, Danielle, WES, Lunchroom Supervisor to Special Education Assistant, effective 8/16/21  
Pease, Alex, WAS, Lunchroom Supervisor (MCS) to Kindergarten Assistant, effective 8/16/21  
Pender, Kristin, FES, 4/hr Reading Tutor to 5.5/hr Reading Tutor, effective 8/16/21  
Rossell, Jacob, TRAN, Grounds to Bus Mechanic, effective 8/23/21  
Retirement Support Staff  
Baston, Brian, All Buildings, Grounds, effective 10/1/21  
Retirement Correction Support Staff  
Weger, Bonnie, CO, District Data Application Specialist, effective 10/1/21  
Family and Medical Leave Support Staff  
Benedict, Ronald, MCS, Custodian, effective 8/2/21-TBD  
2. Pay Request #2: Boiler Replacement Project at GMSS  
Motion by Cabeen, second by Saxton, to approve the above-listed, items 9.1-9.2. On roll call, Ayes, six (6), Cabeen, Forbes, Meek, McCormick, Saxton, Egan. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

## 10. PUBLIC COMMENTS

(PRESS Policy 2:230) Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

Parents and community members once again shared their thanks and concerns regarding the governor’s recent mandate to wear masks. They also shared concern regarding Critical Race Theory and the curriculum for sex education.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

It was shared that the heating system at GMSS has been fixed and that the temperature is more comfortable within the building. Board members shared that they voted to mask children and do not regret their decision to keep our students safe. Thank you to parents and community members for attending our meetings to share your concerns and information. Board members attended the Corn Boil, which is always a great event at GHS. Board members continue to participate on the COVID Task Force. It was asked that the board meeting attendees give the Board the same respect when they speak as the Board does to the public speakers. Interviews were held to add a community member to the Communications Task Force, and someone has been selected. Board members attended the new teacher lunch at GHS earlier this month. We have about 34 new teachers this year. Thank you to everyone that helped get our school year off to a great start. The COVID dashboard looks encouraging, and the decisions that have been made have allowed our students and staff to maintain in-person learning. We hope that is a shared goal with everyone.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY FOR ONE OR MORE CLASSES OF EMPLOYEES [5ILCS 120/2(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 7:46 p.m., motion by Cabeen, second by Forbes, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary for one or more classes of employees.

At 7:54 p.m., the Board returned to open session.

**14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

1. Possible Action on Staff Contracts

Motion by Cabeen, second by Forbes, to approve the above-listed GSSA contract, item 14.1, for the 2021-22 through 2023-24 school years. On roll call, Ayes, seven (7), Cabeen, Choi, Forbes, Meek, McCormick, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

**15. ADJOURNMENT**

At 7:55 p.m., motion by McCormick, second by Forbes and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING SECRETARY