

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 8, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 07/31/24

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Elementary Teacher-BES 2024-2025

Description: Sheila Hall is recommending the following hire:

🚩 Carlissa NoRunner, Elementary Teacher (BA/0)

Financial Impact: \$42,195.00 (+ Fringe)

Funding Source: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Carlissa NoRunner	
Department/Location BES 3rd Grade		Supervisor Sheila Hall	
Type of Position Certified	Starting Date 8/19/24	Term 2024-2025 AY	

Recruiting. Date Posted: _____ Re-advertised: _____ Closing Date: _____

Comments: Per BPS policy #5120, Item B: The competitive process may be unnecessary as only one applicant is qualified for each position and further recruiting is impractical.

Interview Committee		Title	Date	Name	9/7/23	Title
No.	Applicants Name (Alphabetical by Last Name)	Principal	Application Received	Minimum Requirements Met?	Date Interviewed	
	Sheila Hall	Principal	On File	YES	8/1/24	
	Raquel LittlePlume	Assistant Principal	On File			
	Carlissa NoRunner	Assistant Principal	On File			
	Kari McKay	Assistant Principal	On File			

Recommendation: Carlissa has been in the district and has gained experience with our students. She is in the 2+2 program and has experience teaching standards-based programs.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	7/14/22	Yes	Ok
State & Federal Criminal background check	7/14/22	Yes	Ok
Tribal Background check	7/14/22	Yes	Ok