

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
October 15, 2025
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, October 15, 2025, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison (excused)
Mr. Armin Cantini (excused)
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Tyree Bearden, Dr. Conrad Breitbach, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. Jeff Engbrock, Dr. Andre Isbell, Ms. Debbie Mann, Dr. Cissy Matthews, and Dr. Van Patterson.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:**
Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on October 9, 2025.
- IV. RECOGNITION OF GUESTS:** There were no guests in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 13, 2025, AND THE REGULAR MEETING OF SEPTEMBER 10, 2025:** A reading of the minutes was waived. Mr. Raschke moved to

approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Janene Davison, who presented on the QEP Year 1 Review. The Goal of the QEP was to improve credit momentum. Three initiatives were used to accomplish this goal: learning community initiatives, credit support infrastructure, and a messaging campaign. The initiatives were measured in four ways: credit momentum, connection and belonging, academic growth mindset, and college support resources. Moving forward, some adjustments are being made, including restructuring learning communities, more collaborative student service events, messaging for support resources, and promoting student belonging and CRAP stories more broadly.
2. Unaudited Year-end Financial Reports for Fiscal Year 2024-54: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the unaudited year-end financial reports for Fiscal Year 2024-25. With 100 percent of the year completed, revenues were \$31,963,176, or 105.4 percent of the revenue budget. Tuition and fees were \$6,237,647 or 116 percent of the budget. Local taxes ended at 102.3 percent. Total expenses were \$27,646,436 or 91.2 percent of the budget, compared to 87.6 percent last year.
3. Monthly Financial Reports –September: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of September. With 8.4 percent of the year completed, income generated was \$3,263,208 or 10.4 percent of the fiscal year 2025-26 revenue budget compared to 9.1 percent this time last year. State funds for September are \$53,831 or 0.1 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$3,091,942 or 55.1 percent of the budget compared to 48 percent last year. Local taxes are \$56,371 or 0.3 percent of the budget compared to 30 percent last year. Local Revenue is \$111,064 or 8.8 percent of the budget, compared to 9.5 percent last year. He reported that total expenses are \$3,041,125, or 9.7 percent of the expenditure budget, compared to 5.7 percent last year.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Items No. 2, 4, 5, 6, and 8; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Facilities Committee Recommendation Regarding Acceptance of Completed Utility Service and Central Plant Replacement Project and Release of Retainage: Mr. Michael Hughes, Facilities Committee Chair, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the Utility Service and Central Plant Replacement project. All punch list items have been completed, and the work has been reviewed and approved by Jason Mooney, Managing Senior Principal with PBK Architects.

It is the Committee's Recommendation, and Mr. Hughes moved to recommend final acceptance of the completed Utility Service and Central Plant Replacement project and release of retainage; Mr. Lewis seconded. The motion passed unanimously.

2. Consider Approval of Three-Year Extension to Ferrilli Contract for Ellucian Colleague Consultant Services: The Board unanimously approved the three-year extension to the Ferrilli contract for Ellucian Colleague Consultant Services. This item passed in the Consent Agenda.
3. Consider Approval of Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitting: Dr. Matthews presented this item to the Board. Staff is requesting Board approval to approve a Continuing Education Certificate in Shipfitting. This is an Occupational Skills Award, it is noncredit, but is recognized by the state as an award. This is in collaboration with area employers that are asking for this workforce. This is the first semester that students will complete this. As the curriculum is developed, additional awards will come back to the Board for approval.

Mr. Raschke moved to approve the Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitting; Ms. Longoria seconded. The motion passed unanimously.

4. Consider Acceptance of the TRIO Upward Bound Grant for the 2025-2026 Academic Year: The Board unanimously accepted the TRIO Upward Bound Grant for the 2025-2026 Academic Year. This item was passed in the Consent Agenda.
5. Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) No Cost Extension for the Project Year 2025-2026: The Board unanimously approved the U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) No Cost Extension for Project Year 2025-2026. This item was passed in the Consent Agenda.

6. Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2025-2026: The Board unanimously ratified the acceptance of the THECB Carl D. Perkins Career and Technical Education Basic Grant Award for program year 2025-2026. This item was passed in the Consent Agenda.
7. Discuss and Consider Approval of President Search Consultant: Ms. Karen Flowers, Board Chairperson, presented this item to the Board. The Board met in a Committee of the Whole Workshop/Special Meeting on October 13th to consider a recommendation regarding the approval of a President Search Consultant.

It was the Committee's recommendation, and Ms. Flowers moved to recommend ACCT be hired as the President Search Consultant; Ms. Sunseri seconded. The motion passed unanimously.
8. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointment of Norma Guzman Duran, Program Director/Faculty BSN, and Jaime Cryer, Nursing Instructor. This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Mariana Hernandez Lima presented this item to the Board. The following updates were shared:
 - Movie on the Lawn was held on September 25th. McFarland USA was the movie, and 70 people attended.
 - Free movie night at Prime Time Movies was held on September 30th.
 - Finals Fuel was held on October 6th and 7th, and students were given morning and afternoon snacks.
 - M&M Day was held October 13th -14th. There were M&M themed games and free M&M's.
 - Bowling Night was held on October 14th. Seventeen students attended.
 - The GC Fiesta Event was held today. One hundred and twenty five people attended.

Upcoming Events Include:

- October 21st at 11 a.m. is the Breast Cancer Awareness Walk.
- October 22nd from 9 a.m. to Noon is the Food for Thought. SGA is helping to set up the food.
- October 27th-October 30th will be the first Halloween Spirit Week.
- October 30th from 3:00-6:00 p.m. is the Fall Fest. There will be trick or treating, face painting, pumpkin bowling, a haunted maze, snacks and fun games.
- November 5th is Sweet and Soft Donut Day. SGA will be at the ATC from 8:00 a.m.- 9:00 a.m. and then in the Moody Lobby at the Main Campus from 9:30 a.m. – 10:30 a.m.

- Intramural Sports will begin next week. There will be basketball and volleyball.
2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, shared with the Board that with the new legislative changes, Faculty Senates had to vote for an amended Constitution so that they could remain a Faculty Senate. The Faculty Senate successfully did that. Faculty made it through the first 8 weeks and there was good student feedback.

Mr. Bearden introduced Dr. Andre Isbell, who presented on the Criminal Justice and Paralegal Program. The program is small, but growing. They are doing more outreach and recruiting. The paralegal program and Criminal Justice programs are focusing on students learning to think and communicate like legal professionals. Dual credit students were able to visit Galveston County Jail, and law enforcement officers have come to the classroom to speak with students.

3. President: Dr. Shelton reported that the College has finished their first 8 weeks. We start the second 8 weeks today. Enrollment is 2,689 students, which is higher than what we started with the first 8 weeks. That is about 10 percent more students than what we had last year. In the early spring the College is going to look at the data from the fall and compare it to our 8 week baseline data, and then compare that to the fall 16 week data.

The dates to remember sheet is in the Board folders. The Chamber Legislative Lunch is tomorrow, and the ACCT Congress is next week. November 6th is the President's Reception, and December 5th is the GC Holiday Party. As a note, the THECB Higher Edge conference conflicts with the SACSCOC Annual Meeting this year.

Dr. Shelton shared that Dr. Allen and the Committee did a fantastic job at putting together the Data Summit. The Data Summit looked at how AI can be a transformative force for institutional and student success.

Other updates included:

- There is an audit engagement letter from the State Auditor in the Board folders indicating that they will be doing a mandatory audit of DEI on our campus for the 2024-2025 school year. There are 29 institutions that are a part of this audit. That will be starting in the next few days. We anticipate that they will issue a report in March.
- The government shutdown continues, and so far, we have not had any trouble being able to pull down money to support our student financial aide programs. As it continues, we don't know and will keep you updated.
- The HSEC punchlist continues to be worked.
- The property at Avenue R and 38th has been demoed and re-plated. Construction should begin this month.
- The gym roof has been completed. There is just one outstanding punchlist item. We are working on the Facilities Master Plan and

anticipate being able to bring a more robust draft to the Board in November.

4. Regents: There were no Regent reports.
5. Chairperson: Ms. Flowers thanked everyone for all of their hard work. Change is hard, but it sounds like it is all coming together. She shared with the Regents that if they have any recommendations for people from the community to serve on the President's Search Committee, please send them individually to her. She would like to have input from all the Board members.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:13 p.m.

APPROVED AS CORRECT:

Michael B. Hughes, Secretary

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 - Consider Facilities Committee Recommendation Regarding Acceptance of Completed Utility Service and Central Plant Replacement Project and Release of Retainage		✓		68
#2 – Consider Approval of Three-Year Extension to Ferrilli Contract for Ellucian Colleague Consultant Services	✓			74
#3 – Consider Approval of Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitting		✓		99
#4 – Consider Acceptance of TRIO Upward Bound Grant for the 2025-2026 Academic Year	✓			100
#5 – Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) No Cost Extension for Project Year 2025-2026	✓			107
#6 – Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2025-2026	✓			110
#7 – Discuss and Consider Approval of President Search Consultant		✓		129
#8 – Consider Ratifying Appointment of Full-time Instructors	✓			130