

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 7/25/2018



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<b>Recognition:</b>	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
<b>Information:</b>	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
<b>Action:</b>	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input checked="" type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
	This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide

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**Date:** 7/25/2018

**To:** **Browning School Board**  
Members

**From:** Corrina Guardipee-Hall ED.S.  
Title: Superintendent

**Subject: Salary Increase - Professional Technical & Administrative Assistant/Secretaries**

**Description:** Professional technical raises are not tied to a collective bargaining agreement and are at the discretion of the Superintendent. I have reviewed the salary for Stacy Edwards, Finance Director, and looking at the 2.5% addition to her salary from \$78,828.00 will be \$80,799.00 which is more comparable with other Class A Finance Directors around the state and I am recommending an additional 2.5% increase. Class A Low: 53,000 – Dillon Elementary, Class A – high \$90,459 – Belgrade, Whitefish \$87,592, Columbia Falls \$86,200, Laurel \$82,622, 3 other districts in the \$70,000 and 5 districts in the \$60,000.

The Board's discussion at the June 27 meeting was to keep raises the same for the secretaries. Based on the board approved raises in the Classified Master Contract, the Superintendent recommends a wage increase for the Administrative Assistant/HR Secretary; Administrative Assistant/SpEd Secretary; Administrative Assistant/Supt-Board Secretary that is comparable to head secretaries. As shown on the attached spreadsheet, the average percentage increase is 9.334% which would be less 2.5% that was approved at the 6/27/18 board meeting equal 6.834%. The additional wage increase for each is: Sherie Blue \$2,848.48; Colleen Nolan \$2,268.68; Carlene Adamson \$3,555.12.

**Financial Impact: \$10,643.28**

**Funding Source (Budget/grant, etc.):**

**Attachment(s):** None

**Comments:** \_\_\_\_\_

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**Board Action:**  N/A (Info)  Approved  Denied  Tabled to: \_\_\_\_\_