

COMMUNITY RELATIONS NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

SCOPE OF USE

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Not all facilities will be available for use. The Board of Trustees or Superintendent shall approve specific facilities available for specific nonschool use.

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.

Note: See the following policies for other information regarding facilities use:

Use by employee professional organizations: DGA

Use of facilities for school-sponsored and school-related activities: FM

Use by noncurriculum-related student groups: FNAB

Use by District-affiliated school-support organizations: GE

NONPROFIT FUND- RAISING

The District ~~shall~~may permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

FOR-PROFIT USE

The District ~~shall~~may permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

CAMPAIGN-RELATED USE

Except to the extent a District facility is used as an official polling place, District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law.

SCHEDULING

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The ~~assistant-s~~Superintendent of operations or designee shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

APPROVAL OF USE

The Superintendent or designee is authorized to approve use of any District facility.

PROCEDURES,
TERMS AND
CONDITIONS

Nonschool use of designated District facilities shall be in accordance with administrative procedures, terms and conditions

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	<p><u>established by the Superintendent. The Superintendent shall take the scope of this policy into account when establishing administrative procedures, terms and conditions for the nonschool use of designated facilities. Each request for nonschool use of designated District facilities shall include a written acknowledgment by the requestor that the requestor has read this policy and all applicable administrative procedures, terms and conditions of use.</u></p>
EXCEPTION	<p>No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p>
EMERGENCY USE	<p>In case of emergencies or disasters, the Superintendent or designee may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>
FACILITIES NOT AVAILABLE FOR LIMITED USE	<p><u>The Student Activity Center and Fine Arts Center shall be available for UIL sporting events and for use by nonprofit organizations. Any organization using these facilities shall be required to provide liability insurance and other coverage as may be required by the District. The amount of required insurance coverage shall be determined by the Superintendent or designee and, in all cases, shall be in an amount sufficient to safeguard District property, officers and employees from any claim arising from the use of the facilities.</u></p> <p>The following facilities shall not be available for nonschool use:</p> <p>Student activity center; and</p> <p>Fine arts center.</p>
USE AGREEMENT	<p>Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.</p>
FEES FOR USE	<p>Nonschool users shall be charged a fee for the use of designated facilities.</p> <p>The assistant sSuperintendent of business and finance or designee shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>
EXCEPTIONS	<p>Fees shall not be charged when school buildings are used:</p>

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For public meetings sponsored by state or local governmental agencies;

By District employee professional organizations; or [See DGA]

By any group or organization when the primary participants in the activities are school-aged children.

REQUIRED CONDUCT ~~Persons or groups using school facilities shall:~~

~~Conduct business in an orderly manner.~~

~~Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]~~

~~Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.~~

~~All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.~~

The following requirements shall apply to the use of all school facilities:

All business shall be conducted in an orderly and lawful manner.

All laws and District policies, including, but not limited to, those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, firearms and the use of tobacco products on school property, shall be followed. [See GKA]

Alteration, temporary or permanent, to school property without prior written consent from the Superintendent is prohibited.

Possession of keys to buildings by anyone other than school employees and officials is prohibited.

The use of any school building without a representative of the District being present is prohibited.

No meeting shall be held in a school building or on school grounds for the purpose of advancing any doctrine or theory subversive to the Constitution or laws of the State of Texas or the United States, nor for any activity that may cause substantial disruption of or material interference with school activities or that is determined by the Superintendent or designee to create an unacceptable risk to the safety of students or other persons or to District property.

All nonschool users of District facilities and property shall be responsible for the cost of repairing or replacing District property if

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the property is damaged or destroyed, in whole or in part, because of nonschool use.

Administrative policies and procedures shall be followed for the nonschool use of any District facility.

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SCOPE OF USE

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Not all facilities will be available for use. The Board of Trustees or Superintendent shall approve specific facilities available for specific nonschool use.

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CAMPAIGN-RELATED
USE

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SCHEDULING

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or designee shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

APPROVAL OF USE

The Superintendent or designee is authorized to approve use of any District facility.

PROCEDURES,
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Nonschool use of designated District facilities shall be in accordance with administrative procedures, terms and conditions

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EXCEPTION	<p>No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p>
EMERGENCY USE	<p>In case of emergencies or disasters, the Superintendent or designee may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>
FACILITIES AVAILABLE FOR LIMITED USE	<p>The Student Activity Center and Fine Arts Center shall be available for UIL sporting events and for use by nonprofit organizations. Any organization using these facilities shall be required to provide liability insurance and other coverage as may be required by the District. The amount of required insurance coverage shall be determined by the Superintendent or designee and, in all cases, shall be in an amount sufficient to safeguard District property, officers and employees from any claim arising from the use of the facilities.</p>
USE AGREEMENT	<p>Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.</p>
FEES FOR USE	<p>Nonschool users shall be charged a fee for the use of designated facilities.</p> <p>The Superintendent or designee shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>
EXCEPTIONS	<p>Fees shall not be charged when school buildings are used:</p> <p>For public meetings sponsored by state or local governmental agencies;</p> <p>By District employee professional organizations; or [See DGA]</p> <p>By any group or organization when the primary participants in the activities are school-aged children.</p>

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REQUIRED CONDUCT

The following requirements shall apply to the use of all school facilities:

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All laws and District policies, including, but not limited to, those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, firearms and the use of tobacco products on school property, shall be followed. [See GKA]

Alteration, temporary or permanent, to school property without prior written consent from the Superintendent is prohibited.

Possession of keys to buildings by anyone other than school employees and officials is prohibited.

The use of any school building without a representative of the District being present is prohibited.

No meeting shall be held in a school building or on school grounds for the purpose of advancing any doctrine or theory subversive to the Constitution or laws of the State of Texas or the United States, nor for any activity that may cause substantial disruption of or material interference with school activities or that is determined by the Superintendent or designee to create an unacceptable risk to the safety of students or other persons or to District property.

All nonschool users of District facilities and property shall be responsible for the cost of repairing or replacing District property if the property is damaged or destroyed, in whole or in part, because of nonschool use.

Administrative policies and procedures shall be followed for the nonschool use of any District facility.



STOCAL1

OP ID: LS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/01/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME	
	PHONE (A/C, No, Ext.)	FAX (A/C, No)
INSURED	E-MAIL ADDRESS	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: United Fire Lloyds	
	INSURER B: Texas Mutual Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSUR	POLICY NO	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		85313217	10/01/2014	10/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					
A	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

EAGLPA1

Eagle Pass Independent
School District649 Webster St
Eagle Pass, TX 78852

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE