



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING MINUTES
THURSDAY, MARCH 18, 2021 AT **6:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Shah Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, was held in the Lincoln Hall Band Room #108
6855 North Crawford
Lincolnwood, IL 60712,
on Thursday, March 18, 2021.*

1. CALL TO ORDER/ROLL CALL

Chairman Daly called the Finance Committee meeting to order at 6:36 p.m.

FINANCE COMMITTEE MEMBERS

Kevin Daly (BOE), Chairman
John P. Vranas (BOE) (7:00p.m.)
Mike Bartholomew, Community Member (via Zoom)
Reuben George, Community Member (via Zoom)
Lidia Kaihara, Community Member (via Zoom)
Dr. Bharat K. Shah, Community Member

FINANCE COMMITTEE MEMBERS NOT PRESENT

Steven Pawlow, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO (via Zoom)
Christopher Edman, Director of Technology

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Finance Committee Meeting Minutes - **February 18, 2021**

A motion was made, seconded and passed to approve the minutes from the February 18, 2021 Finance Committee meeting.

4. FUND BALANCE REPORT

a. Fund Balance Report - **January 2021**

Courtney Whited, Business Manager/CSBO, presented the January 2021 Fund Balance Report.

5. OLD BUSINESS

None

6. NEW BUSINESS

a. GASB 74/75 Actuarial Valuation Services from Lauterbach & Amen, LLP

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve the contract with Lauterbach & Amen, LLP for actuarial services associated with determining the value of GASB 74/75 Other Post-Employment Benefits (OPEB) for the years ending June 30, 2022 for \$3,600 and June 30, 2023 for \$940.

b. GSF USA, Inc. Cleaning Services 2021-22

Courtney Whited, Business Manager/CSBO, presented the following price negotiations for the GSF USA, Inc. Cleaning Services 2021-22. While a 3-year contract is in place, pricing for the final year needs to be negotiated. The Committee directed Administration to return with a 2.5%- 3% range increase.

c. \$500 Donation from Buchanan Energy

This donation was originally for Todd Hall for \$500 and now it includes a \$500 donation to Lincoln Hall. Dr. Kimberly A. Nasshan, Superintendent of Schools, explained the history behind the donation.

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve the \$500 donation from Buchanan Energy to Todd Hall and the \$500 donation from Buchanan Energy to Lincoln Hall to support math and science instruction as amended.

d. Northwest Evaluation Association (NWEA) for MAP Testing Contract for 2021-22 School Year

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to renew the Contract with NWEA for MAP testing services in the amount of \$14,525 for the 2021-22 school year.

e. E Rate Category II – Heartland Business Systems Wireless Access Points

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to accept the contract from Heartland Business Services for wireless access points in the amount of \$41,760.08.

f. 2021-22 Technology Hardware Refresh for Students and Staff

Christopher Edman, Director of Technology, presented the 2021-22 Technology Hardware Refresh for Students and Staff. The District has been able to manage computing needs given the challenges of the pandemic. Over 200 students learning remotely have requested a device. The Committee would like to see the updated spreadsheet of the refreshing needs at the April 15, 2021 Finance Committee meeting. The Committee also requested an Apple Care analysis on the past repairs of the iPads.

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to purchase the following technology items for the 2021-2022 school year in an amount not to exceed \$157,000.

g. 1:1 iPad Program at Rutledge Hall for 3rd and 4th Grades

Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction, presented a rationale to expand the 1:1 iPad Program at Rutledge Hall for 3rd and 4th Grades.

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to expand the 1:1 iPad program to 3rd and 4th grades in an amount not to exceed \$130,000.

h. 2021-2022 Project Lead the Way (PLTW) Terms and Conditions

A motion was made, seconded and passed that the Finance Committee concurs to recommend to the Board of Education to approve the Project Lead the Way (PLTW) Terms and Conditions for the 2021-2022 school year and the annual subscription fee in the amount of \$2,850.

7. District Finance Update

Courtney Whited, Business Manager/CSBO, presented the following updates:

1. Educational Benefit Cooperative annual fees: Dental - 4.1% decrease, HMO - 2.9% decrease and PPO - 2.1% decrease.
2. The District has been working in an ongoing way with families on the collection of School Fees. Given the times, the Committee directed the Administration to continue to work with families and was amenable to waiving late fees for families in this situation.
3. The proposed \$7,000,000 Bond Sale will be on the April 8, 2021 Board of Education meeting.

8. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Finance Committee meeting.
The Finance Committee meeting was adjourned at 7:54 p.m.

The next Finance Committee meeting will be Thursday, April 15, 2021 at 6:30 p.m. The public is welcome.

Kevin Daly, Chairman

John P. Vranas, Member