



# ***ALVIN INDEPENDENT SCHOOL DISTRICT***

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***Mickie Dietrich***

*Director of Purchasing*

February 22, 2021

TO: PATRICK MILLER  
FROM: MICKIE DIETRICH  
SUBJ: Consent Agenda Item – Management Fees under Certain Cooperative Purchasing Contracts

Pursuant of TEA code 44.0331(a) should a school district enter into a purchasing contract valued at \$25,000 or more or any other cooperative purchasing program authorized for school districts by law, we shall document any contract-related fees, including any management fee, and the purchase of each fee under the contract.

Under the (b) portion of the code, the amount, purpose, and disposition of any fee described under Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

At this time, we would like to present the 2019- 2020 result of the fees identified meeting the above codes:

- ◆ Upon investigation and discussions with our departments, we have found 3 entities that charge fees.

**HGAC** Processing Fees: \$1,200.00 paid to HGAC  
Purpose: For the purchase of Central Distribution box trucks from Santex Trucks with a total expenditure of \$ 99,079.00

**Southeast Texas Cooperative** Membership Fees: \$600.00 paid to Southeast Texas Cooperative  
Purpose: For the Lease & Maintenance of district copiers with a total expenditure of \$530,608.05

**State of Texas** Membership Fees: \$100.00 paid to State of Texas Comptroller

FYI - We participate in the following cooperatives throughout the State of Texas and do not pay any fees for participation. Any fees associated with the contracts are paid by the vendors awarded the contract. As information only, we have included a brief expenditure report by cooperatives frequently utilized within the District during the 2020 fiscal year.

<u>COOPERATIVE NAME</u>	<u>2018 EXPENDITURES</u>	<u>COMMODITY PURCHASES</u>
Buyboard	\$ 6,522,957.43	(Inst. Purch, Tech, M&O, Tran, Child Nut)
Choice Partners (Esc 4)/ HCDE	\$ 1,743,849.65	(Inst. Purch, Tech, M&O, Tran, Waste Management)
DIR (State of Texas Contracts)	\$ 1,287,982.81	(Tech, Copiers, Telephones, Security)
E & I Cooperative	\$ 6,115.20	(Elevator Repair, M &O)
HGAC (Houston-Galveston Area Council)	\$ 142,709.98	(M&O Supplies/Equip & Vehicles)
NCPA	\$ 67,483.76	(Tech)
New Caney ISD Cooperative	\$ 4,396,743.79	(Food Svc Supplies/Equip) (a cooperative facilitated through New Caney ISD)
NIPA (Natl. Interl. Purch. Alliance)	\$ 24,229.93	(Golf Cart, Office Furniture, M & O, Tech.)
NJPA (Natl. Joint Purch, Alliance)	\$ 253.84	(Finance, Inst)
OMNIA	\$ 323,281.23	(Tran, Tech, Security)
PACE	\$ 75,482.62	(Sam's Club)
Region V (Southeast Texas Coop)	\$ 689,440.35	(Copiers)
Region XIV	\$ 7,800.00	(Technology)
TCPN (Region IV)	\$ 5,285.35	(Lowe's, Challenge, Tech, M&O)
TIPS/TAPS (The Interlocal Purch System)	\$ 735,299.03	(M&O, Tyler Tech, Tech, Tran, Furniture)
TPASS (State of Texas Contracts)	\$ 3,238.98	(Records Mgt, Travel, Tran recycling)
TXMAS (State of Texas Contracts)	\$ 8,953.73	(Inst., M & O, Energy, Transportation)

As Alvin ISD reviews all cooperative Interlocal Agreements, renewals are also presented to the Board at this time. Currently there are five cooperative Interlocal Agreements requiring Board approval and signatures:

- HARRIS COUNTY DEPARTMENT OF EDUCATION – HCDE
- PURCHASING SOLUTIONS ALLIANCE – PSA
- REGION 6 – EPIC 6
- REGION 8 – TIPS
- SOURCEWELL