

**CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION**

**REGULAR MEETING: August 13, 2019**

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Ms. Jewell called the meeting to order at 7:00 pm in the Cordova Jr./Sr. High School Media Center. The Pledge of Allegiance followed.

**Members Present:** Ms. Jewell, Ms. Glasen, Mr. Hoepfner, and Mr. Bradford

**Members via telephone:** None

**Members Absent:** Ms. Altermott

**Quorum:** Established

**Staff Present:** Superintendent Alex Russin, Principal Gayle Groff, Principal Kate Williams, Technology Director Jason Fastenau, Maintenance Director Josh Pearson, Budget & Finance Director Kristy Andrew, and Secretary Nora Dudley

**Via Telephone:** None

**Staff Absent:** Food Service Director Sandie Ponte

**City Council Rep:** None

**Student Council Rep:** None

**CEA Rep:** None

**Visitors:** Lindsay Selmer

**PRESENTATIONS OR AWARDS/CERTIFICATES:** None

**CORRESPONDENCE:** Several letters were sent by the Superintendent, including:

- Ferry Schedule Comments 7-22-19;
- CSD Schedule Events 2019-2020 with Dates (Sent to AMHS)

**HEARINGS OF INVITED INDIVIDUALS OR GROUPS** (Limited to 15 minutes per Individual/Group):

- Mr. Russin briefly welcomed the new members of staff present, including new Director of Technology Mr. Jason Fastenau and Ms. Lindsay Selmer, the new SPED Teacher that will be working at the Jr./Sr High School.

**APPROVAL OF REGULAR AGENDA:**

Ms. Glasen moved to approve the August 13, 2019 regular meeting agenda as presented in the Board Packet. Mr. Bradford seconded.

Discussion: None

**Motion: PASSED 4-0**

**AUDIENCE COMMENTS REGARDING AGENDA ITEMS:** None

**CONSENT AGENDA:**

Mr. Hoepfner moved to approve the Consent Agenda as presented in the Board Packet. Ms. Glasen seconded.

Discussion: None

Motion: PASSED 4-0

**REPORTS:**

**Student Council:** None

**City Council:** None

**Cordova Education Association:** None

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### **COMMITTEE REPORTS:**

#### **AASB Liaison: (Mr. Hoepfner)**

- Mr. Hoepfner gave a brief overview of recent AASB meetings including new resolutions and upcoming travel to Chicago for the National School Board Association meeting.

#### **Jr./Sr. High Site Council: (Ms. Altermott):**

- School not in session, will update next month

#### **Elementary Site Council: (Ms. Glasen):**

- School not in session, will update next month

#### **Curriculum Committee: (Ms. Jewell & Ms. Glasen):**

- Meeting scheduled for September 17, 2019.

#### **Policy Committee: (Ms. Altermott & Mr. Hoepfner):**

- Meeting scheduled for August 29, 2019.

#### **Safety and Facility Committee: (Mr. Bradford & Mr. Hoepfner):**

- Meeting scheduled for August 27, 2019.

#### **Strategic Planning Committee: (Ms. Jewell & Ms. Altermott):**

- Nothing scheduled at the moment.

#### **Negotiations: (Ms. Jewell & Mr. Hoepfner):**

- Nothing scheduled at the moment.

### **ADMINISTRATIVE REPORTS:**

#### **Mt. Eccles Elementary School-Ms. Groff, Principal**

- Ms. Groff provided a written report which was included in the Board Packet. She shared that last year, the second grade class did a project with recycled bottle caps which is now displayed on the playground. She included that Ms. Williams (6<sup>th</sup> grade teacher) will be having a rather unusual but interesting start to school with two field trips with a STEM focus. She also shared that Ms. Tschappat, the new 3<sup>rd</sup> grade teacher, along with her students, will be the hosts of the stick bugs project this year.

#### **Jr./Sr. High School-Ms. Williams, Principal**

- Ms. Williams provided a written report which was included in the Board Packet. Ms. Williams stated that new teacher orientation was the following day (8/14) and she thanked the maintenance team for their hard work in the building this summer. Mr. Hoepfner asked if she had a final count on projected students this year; Ms. Williams replied that registrations were still ongoing and she anticipated between 150-160 students, compared to last year's final count of 157 students.

#### **Technology Report-Mr. Fastenau**

- Mr. Fastenau's report was included in the Board Packet. He shared that he was learning the systems and network infrastructure being used and that he was looking forward to working with students. Mr. Bradford asked if he was aware of the possible change from Apple to Chrome Books. Mr. Fastenau said yes, and he shared that in his previous District, they made the change. He included that there were trade-offs in changing devices, but there were valid reasons to consider, as Chrome's presence in schools was becoming greater.

#### **Maintenance Report-Mr. Pearson**

- Mr. Pearson included a written report in the Board Packet. He shared that he included some pictures of work done during summer break in both school buildings, in addition to some upcoming projects. There were no further questions or comments from the Board.

**Food Service Report-Ms. Ponte**

- Ms. Ponte was not present, but a written report was included in the Board Packet. There were no questions.

**Business Department Report- Ms. Andrew**

- Ms. Andrew included a written report in the Board Packet. She shared that goals for her department were updated and that she was currently updating account codes in the budget and working on the audit. There were no further questions or comments from the Board.

**Superintendent Report-Mr. Russin**

- Mr. Russin included a written report in the Board Packet. He elaborated briefly on his goals for the year, which included seeking alternate sources of funding for student programs and the development and implementation of an early warning system that would aim at identifying early supports for students in need. There was nothing further to add, and no questions were asked.

**FINANCIAL REPORTS:**

Ms. Andrew included the June 2019 Financials in the Board Packet. She pointed out several updates in accounts and funds, including the addition of some state funds that were unanticipated. She answered general questions from the Board regarding the fund balance and general accounts; no further questions or comments were made.

**INFORMATIONAL ITEMS:** None

**NEW/UNFINISHED BUSINESS**

1. Board Evaluation and Goal Setting Workshop

**Discussion:** Ms. Jewell stated that two of the three Board goals from last year were reached, which left Community Outreach as a main goal to consider continuing for this year. Board Members added that they thought it a good idea to continue with this goal and that other goals could be determined during the work shop. Board Members were reminded that the evaluation and goal setting work shop was set for September 6-7.

2. Resolution Regarding Alaska Marine Highway System Service

**Discussion:** Ms. Jewell asked Board Members if developing a resolution would be a good idea as there have been no updates for the ferry winter schedule. The Board discussed ideas and the tone and message the resolution should send. The Board came to a consensus and directed Mr. Russin to develop a draft resolution for consideration.

3. Mr. Bradford moved to approve the 2019-2020 CHS Handbook Draft. Mr. Hoepfner seconded.

**Discussion:** Ms. Jewell thanked the Administration for the changes in several areas, including the General Discipline, Hallway Behavior, and Cell Phone/Electronic Devices sections, which provided a more positive framework than previous language.

**Motion: PASSED 4-0**

4. Ms. Glasen moved to approve the BP 3515.6 Safety and Security Recording Systems Draft (Second Read). Mr. Bradford seconded.

**Discussion:** Mr. Russin shared that this policy was a compilation of different national policies and best practices related to video recording systems. The Board asked if it was the Administration's intent to develop an Administrative Regulation to further support the implementation of this policy. Mr. Russin stated that it was his plan to do that later in the Fall. There was no further discussion.

**Motion: PASSED 4-0**

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5. Mr. Hoephner moved to approve the Edgenuity Intervention and Support Software License (Grant Funded). Mr. Bradford seconded.

Discussion: Mr. Russin shared that this service would provide additional instructional support for students and that the resources were directly tied to MAP testing results.

**Motion: PASSED 4-0**

**CONTRACTS/MEMORANDUMS OF AGREEMENTS:**

1. Mr. Bradford moved to approve the contract of NorthStar Networking Support Services. Mr. Hoephner seconded.

Discussion: Mr. Russin shared Mr. Jim Newman will continue to provide networking support services to Mr. Fastenau as he adjusts to the new position as Technology Director.

**Motion: PASSED 4-0**

**PERSONNEL:** None

**MISCELLANEOUS:**

- Wednesday, September 11, 2019 will be the next regular Board Meeting
- September 2, 2019—Labor Day—No school

**PENDING AGENDA:**

- Fall Boardsmanship Academy
- School Board Self-Evaluation and Goal Setting Process

**AUDIENCE COMMENTS:** None

**BOARD COMMENTS:**

- Mr. Bradford: Welcomed the new staff to Cordova, thanked the maintenance team for a great job in getting the buildings ready for the new school year, and wished the principals good luck this school year.
- Ms. Glasen: Thanked the maintenance team for such hard work in getting both buildings ready for school; she also thanked Principal Williams for continuing the 7<sup>th</sup> grade orientation before school started, as it was a great way to introduce 7<sup>th</sup> graders to a new building.
- Mr. Hoephner: Welcomed the new staff, extended thank yous to the maintenance team, congratulated Ms. Ponte for the completion of her certification, and thanked Principal Williams for updating/adding new formatting to the reader board at the high school.
- Ms. Jewell: Echoed all Board Members' comments, was looking forward to the first week of class, and appreciated the team for the focus on finance and the implementation of an Early Warning System (Academics; Behavior; Course Performance).

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**EXECUTIVE SESSION:** Mr. Hoepfner moved that the Board go into Executive Session to discuss a person and/or subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion. Ms. Glasen seconded.

Motion: Passes 4-0

Adjourned for Executive Session at: 8:26 pm

Reconvened Regular Meeting at: 9:13 pm

**ADJOURNMENT:**

Mr. Bradford moved to adjourn the meeting. Ms. Glasen seconded.

Discussion: None

**Motion PASSED 4-0**

Meeting Adjourned at 9:14 pm

**ATTEST:**

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President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date