

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: December 11, 2013

Time: 7:05 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson

Roll Call: Members present were Rebecca Carter-Beeson, Jim Downs, Jay Dunseth
Dennis Ishmael and Al Stupek.

Members Absent: Rosemary Carlson and Rhonda Weideman

Superintendent Present: Yes

Visitors: None

Approval of Minutes: Downs pointed out that the PEF checking account balance for 10-31-13 that was reported in the November 20, 2013 minutes was incorrectly reported at \$45,634.94 and should have been \$44,634.94. Dunseth made a motion to approve the minutes from the PEF November 20, 2013 meeting with the checking account balance correction seconded by Ishmael. All Yes.

Treasurer's Report: Downs reported that the PEF regular checking account balance as of November 30, 2013 was \$46,264.14.

1. Bills to the PNP for \$116.88, Illinois Charity Bureau for \$15.00 and Kirk's Cookies and Candies for \$352.00 were checks issued in November, 2013.
2. A \$5,547 certificate of deposit will mature soon with FNB Pana and it was agreed to allow the CD to automatically renew.
3. Ishmael made a motion to approve the Treasurer's report with CD renewal and motion was seconded by Dunseth. All Yes.

Old Business:

Dr. Lett reported that he had contacted Congressman Rodney Davis' office about our delayed 501C3 updating and was given a telephone number to contact of someone in Champaign that might be able to help us. Dr. Lett will call this contact soon.

Committee Reports:

- 1) **Scholarship** – Nothing to report.

2) Courtyard – Nothing to report

3) Mini-Grants – Dr. Lett presented a review of the mini-grants totaling \$24,448.42 that was approved at our November, 2013 meeting. We also decided to change from the format of recognizing each mini-grant recipient at one of our home basketball games as we've done in the past. It was decided to take pictures on February 14th during the teacher's institute scheduled for that day. We will also publicize the mini-grant winners in our next newsletter. Becky will present a symbolic check to Dr. Lett at one of our home basketball games for further publicity.

4) Publicity – Dr. Lett reported that he will be coordinating our next newsletter. Jessie Miller will help with a business sponsor article. A rough draft should be available for our January, 2014 meeting with the finalized copy to go out in the mail towards the end of January. Our annual PEF solicitation letter still needs to go and is hoped that it will go out by the end of this week.

New Business:

1. We did receive thank you notes from Deb Zueck and Paul Lauff for the cookies delivered to each of their schools by the PEF in November.
2. The Lyle Jostes family also sent a thank you letter for the donations collected for the PEF in honor of Lyle.
3. One of this year's Wall of Fame recipients, Craig Castle, sent a thank you letter for him receiving this honor.
4. Marge Overlot sent a letter and donation to the PEF of \$100 for her late husband Francis Overlot.

Next PEF Board meeting is set for Wednesday, January 15, 2013 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Dunseth seconded by Ishmael. All yes.

Meeting adjourned at 7:30 AM.

