

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 14, 2024



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
This action request pertains to Elementary (only) High School/District Wide
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Date: October 9, 2024

To: Board of Trustees

From: Rebecca Rappold
Title: Superintendent

Subject: CSA: ERC (Employers Resource Council), Supervisor/Director Training 2024-2025

Description: Request approval of a contract service agreement for ERC who will provide Supervisors and Directors training October 29 & 30, 2024. The scope of the Services includes training for 12 individuals in the Role of the Supervisor and Conflict Management.

Financial Impact: \$5,164.00

Funding Source (Budget/grant, etc.): 126 / 226.90.160.2320.330

Attachment(s): CSA

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 10/9/24

Board Approval: 10/15/24

Contractor: ERC (Employers Resource Council

Phone: _____

Address: 387 Golf View Ln Suite #100
P.O. Box or Street Address

Highland Heights, OH 44143
City State Zip

Type of Project/Service (be specific): will provide Supervisors and Directors training October 29 & 30, 2024. The scope of the Services includes training for 12 individuals in the Role of the Supervisor and Conflict Management.

Contracted Dates: 10/29/24 to 10/30/24

Rate per hour/per day: 2 days @ \$4,300.00 = \$4,300.00

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = NA

Other costs (explain): Instruction Manuals \$264, Assessments \$600 = \$864.00

Total Project Cost = \$5,164.00

Contract to be paid from:

[126 / 226.90.160.2320.330](#)

Independent Contractor:

Submit invoice on completion

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office