



AGENDA ITEM: 26-04

DATE OF MEETING: January 21, 2026

ACTION: ☒

INFORMATION: ☐

**APPROVE FOURTH AMENDMENT
WITH PODER CONSULTING GROUP, LLC FOR PROFESSIONAL SERVICES
FROM FEBRUARY 1, 2025 – JUNE 30, 2026
(CONTRACT NO. CF25118)
[\$115,000 PROP 10 FUNDS]**

SUMMARY OF REQUEST

Approve the Fourth Amendment to Contract No. CF25118 with Poder Consulting Group, LLC to increase the not-to-exceed amount by \$65,000 (from \$50,000 to \$115,000) for the term February 1, 2025 - June 30, 2026. This amendment adds support for Quality Early Learning strategic planning, school readiness assessment development, expanding community input and data analysis, and presentation of findings.

BACKGROUND

March 26, 2025, Contract No. CF25118 with Poder Consulting Group, LLC was executed under the Executive Director's spending authority for \$50,000, with a contract term of February 1, 2025 – June 30, 2025.

Subsequent amendments extended the contract through February 28, 2026, to allow for completion of deliverables outlined in the Scope of Work, including data analysis, summary of findings, preparation of survey result slide decks, revisions on city briefs and the land use study. This Fourth Amendment extends the term through June 30, 2026 and expands the scope to support Quality Early Learning strategic planning, expanded community input, and school readiness assessment planning.

RECOMMENDED ACTION

That the Commission:

1. Approve the Fourth Amendment to Contract No. CF25118 with Poder Consulting Group, LLC to increase the not-to-exceed amount by \$65,000 (from \$50,000 to \$115,000) for the term February 1, 2025 - June 30, 2026, and authorize the Executive Director to sign the Amendment on behalf of the Commission, subject to County Counsel approval as to form; and
2. Authorize the Executive Director, based on the availability of fiscal funding, to sign amendments that exercise the options of the executed Contract No. CF25118 A4, on behalf of the Commission, including modifications of the statement of work that stay within the intent of said contract without requiring further action from the Commission.

BUDGET IMPACT

Adequate appropriation is included in the budget for Fiscal Year 2025/2026 (525440-25800-938001-92950).

STRATEGIC PLAN RELEVANCE

Goal Area 1 – Quality Early Learning (92950)

POTENTIAL CONFLICTS OF INTEREST

None.

ATTACHMENTS

1. CF25118 A4 Poder Consulting Group, LLC