

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 12/17/24



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-Country Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 12/12/24

To: Board of Trustees
 Browning Public Schools

From: Rebecca Rappold
Title: Superintendent

Subject: Nafis Winter Board of Directors Meeting 2024-2025

Description: Mr. Gallup is the NAFIS Representative for Montana on the NAFIS Board of Directors and requests travel to attend the Winter Nafis meeting to be held in San Antonio, TX 1/14/25 – 1/19/25.

Financial Impact: **\$450.00** (\$650.00 - \$200.00 District will receive reimbursement of \$200.00 for meals and full reimbursement for airfare; lodging is paid by Nafis)

Funding Source (Budget/grant, etc.): Board Travel Budget

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Winter NAFIS Board Meeting – January 14-19, 2025

***Meeting Session Dates – Wed, Jan 15th 9am-5pm, Thu, Jan 16th -9:00am-5pm & Fri, July 17th -9:00am-1pm**

HOTEL: Drury Plaza Hotel San Antonio Riverwalk

Travel – San Antonio, TX Airport [SAT](#)

MEETING SCHEDULE

Tuesday – January 14, 2025

Official Arrival Day - Hotel Check-In: 3:00 pm

Hotel Kick Back: 5:30 pm – 7:00 pm *Room: [2nd Floor bar](#)

Wednesday – January 15, 2025

Breakfast: 6:00-9:30 AM, *Room: [2nd Floor](#)

Board of Directors Workshop: 9:00 am – 5:00 pm *Room: [Blanco](#)

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:00 pm: *Room: [TBD](#)

Reception: 5:00 pm-6:00 pm: *Room: [Medina](#)

Hotel Kick Back: 5:30 pm – 7:00 pm *Room: [2nd Floor bar](#)

Thursday – January 16, 2025

Breakfast: 6:00-9:30 AM, *Room: [2nd Floor](#)

NAFIS Board Meeting: 9:00 am – 5:00 pm *Room: [Blanco](#)

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:00 pm: *Room: [TBD](#)

Hotel Kick Back: 5:30 pm – 7:00 pm *Room: [2nd Floor bar](#)

Friday – January 17, 2025

Breakfast: 6:00-9:30 am, Breakfast: 6:00-9:30 AM, *Room: [2nd Floor](#)
NAFIS Board Meeting: 9:00 am – 1:00 pm *Room: [Blanco](#)
AM Break: 10:00 am
Lunch On Your Own
Hotel Kick Back: 5:30 pm – 7:00 pm *Room: [2nd Floor bar](#)

[Saturday – January 18, 2025](#) (On Your Own)

Breakfast: 7:00-10:00 AM, *Room: [2nd Floor](#)

Visit River Walk: [Here](#)

Discover San Antonio: [Here](#)

Hotel Kick Back: 5:30 pm – 7:00 pm *Room: [2nd Floor bar](#)

[Sunday – January 19, 2025](#)

Breakfast: 7:00-10:00 AM, *Room: [2nd Floor](#)

Official Departure Day - Hotel Check-Out: 11:00 am

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name Brian Gallup

Type of Travel: Travel to Posted Meetings (MCA 2-18-503)
 Travel Out of District

Date Approved by Board 12/17/24

Out of District Travel

Conference/Workshop NAFIS Board of Directors Winter Meeting
Attach Brochure/Agenda

Location San Antonio, TX

Departure Date 1/13/25

Return Date 1/19/25

Departure Time 4 pm

Return Time 8:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Other _____

Mileage 198 @.67 = 132.66
Per Diem 5 days @\$105+\$20IS = 545.00
Registration PO# = 0
Hotel PO# = 0
Airfare PO# = 0
Other PO# = 0
Other PO# Meal Reimbursement = -200.00

Sub Total \$450.00

Budget 126.90.160.2310.582.84 (75%)\$508.25
226.90.160.2310.582.84 (25%)\$169.41

Check Total \$677.66

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.