

PROPOSED REVISIONS

~~**Note:** This local policy has been revised in accordance with the District's innovation plan.ⁱ~~

Absences Considered

Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has been in attendance for 90 percent of the days the class is offered.

Attendance Committees

The Board authorizes the establishment of an attendance committee or as many attendance committees as necessary for efficient implementation of state law.

The Superintendent is authorized to make the specific appointments in accordance with legal requirements.

Parental Notice of Excessive Absences —Academic Support Plans

~~Excessive absences shall be defined as having been in attendance for less than 90 percent of the days a class or course is offered.~~

~~A student with excessive absences at any time during the semester may be assigned an academic support plan to ensure appropriate progress in classes. The student's plan shall be developed by the campus administrator with input from the student's teachers. Failure of a student to satisfy an assigned academic support plan can result in credit and/or final grade being withheld for the class or courses until the student meets the plan requirements. Before assigning an academic support plan, the campus administrator shall consider the following:~~

- ~~1. Were the absences due to campus-sponsored activities?~~
- ~~2. Were the absences due to extenuating health or personal reasons?~~
- ~~3. Were absences associated with reasons out of the student's or parent's control?~~

~~Has the student completed assignments,~~ A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered. When a student's attendance drops below 90 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

A petition for credit or a final grade may be filed in accordance with administrative regulations. The attendance committee shall review

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. [See Imposing Conditions for Awarding Credit or a Final Grade, below]

Regardless of whether a petition is filed, the attendance committee may also review the records of all students whose attendance drops below 90 percent of the days the class is offered.

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

Personal Illness

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

Best Interest Standard

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

Guidelines on Extenuating Circumstances

4. The attendance committee shall consider whether a student has mastered the essential knowledge and skills, and maintained passing grades in the course or subject?

~~Is there a pattern of questionable~~When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences (the principal may and other excused absences as days of attendance for award of credit or a final grade. [See FEA]

~~5. The attendance committee shall consider whether the acceptability and authenticity of documented reasons for the absences were out of the parent's or student's absences)?~~control and whether documentation for the absence is acceptable.

~~In reaching a decision regarding a student's absences and the assignment of an academic support plan, the campus administrator shall attempt to ensure the decision is in the best interests of the student. The campus administrator shall document the decision. The campus administrator has the discretion to modify the academic support plan at any time if the student continues to accumulate absences.~~

Parental Notice

~~The campus administrator shall provide written notice to the student and the student's parent or guardian at such time an academic support plan is assigned.~~

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

~~Appointment of
Campus
Attendance Appeals
Committee~~

~~The principal shall appoint no fewer than three persons to a campus attendance appeals committee. Classroom teachers shall comprise a majority of the committee.~~

The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

Imposing Conditions
for Awarding Credit
or a Final Grade

The attendance committee is not required to assign a student to attend a specified program for an amount of time equivalent to the student's absences (i.e., "seat time").

The attendance committee shall consider the student's unique circumstances and, if necessary, shall impose other conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class. Conditions may include:

1. Maintaining attendance standards for the rest of the semester.
2. Completing additional assignments, as specified by the committee or teacher.
3. Attending tutorial sessions as scheduled.
4. Completing other instructional programs, as specified by the committee.
5. Taking an examination to earn credit. [See EHDB]

In all cases, the student must earn a passing grade in order to receive credit.

Appeal Process

~~A student who has not met the 90-percent rule and has not earned class credit or a final grade by successfully completing the requirements in the academic support plan may initiate an appeal to the campus attendance appeals committee. The principal shall inform the student by written notice of the appeal process and when the campus attendance appeals committee will meet.~~

~~The campus attendance appeals committee's decision may be appealed as provided by the student complaint policy. [See FNG(LOCAL)]~~ A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

~~Innovation Plan: <https://www.springbranchisd.com/>~~