

RFP #1805-12 Charter Transportation Services

May 22, 2018

SUMMARY:

This item requests approval of RFP #1805-12 for Charter Transportation Services.

BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of District resources.

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

The proposal was issued on April 22, 2018. Thirty companies were notified.

SIGNIFICANT ISSUES:

Proposals were submitted by six (6) companies. The vendors selected for recommendation are the best value for the District. The initial award is recommended for a period of one (1) year through April 30, 2019 with the option to extend upon governing body approval for one (1) additional term of one (1) year.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department and campus operating and/or activity budgets.

BENEFIT OF ACTION:

Passage will allow the District's department and campus locations to charter the type and size vehicle(s) to meet their needs on an as needed basis.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the proposal be accepted for vendors that scored 80 points or higher. The recommended vendors are Echo Transportation, Cowtown Bus Charter, Lone Star Coaches and Red Carpet Charters.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Jim Watson, Director of Transportation
Cindy Willis, Director of Purchasing
Cheryl Farmer, Asst. Purchasing Agent

ATTACHMENT:

RFP #1805-12 Charter Transportation Services Bid Evaluation
RFP #1805-12 Charter Transportation Services Bid Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____