

Job Code 50EF
Range D
Revised 01/26/17

TRADES APPRENTICE

QUALIFICATIONS:

A. REQUIRED

- Amphitheater Public Schools High School Diploma (minimum 2.5 GPA)
- 2 Teacher Recommendation Letters
- 1 Administrator Recommendation Letter
- Enrolled a minimum of part time (15 credits each year) at Pima Community College (PCC) for any of the following Facilities Trades Associates Degree programs:
 - HVAC
 - Electrician
 - Plumbing
 - Carpentry
 - Building Management
 - Construction Management
- Maintain a 2.5 GPA (proof each semester)
- Complete program in 4 consecutive years
- Valid Driver's License

SUMMARY:

Apprentice will perform duties as they relate to the care, maintenance and establishment of lawns, trees, ornamentals, parking lots, sprinkler systems and grounds equipment, the first 2 years of apprenticeship. After 2 years completion, the apprentice will be assigned to a Journeyman within their PCC chosen trade program. After completion of their Associates degree, the Apprentice may compete for a permanent position, if available. Otherwise, Apprentice will receive a recommendation along with on the job experience in their field of study.

Applications will be accepted January – February each year and should be accompanied with a current report card, proof of on track to graduate in May, proof of application at PCC and recommendation letters listed above. Interviews will be scheduled in April.

Reports to: Assigned Facilities Supervisor

ESSENTIAL GROUNDSKEEPER I FUNCTIONS:

- Plants trees, shrubs, ornamental flowers and lawns; also prunes trees and shrubs
- Irrigates/waters trees, shrubs, ornamental(s), flowers and lawns. Fertilizes same, as needed
- Operates lawn sprinkler system, mows lawns
- Removes debris from stairs and walks, rakes leaves
- Inspect grounds for hazardous and moisture conditions frequently

ESSENTIAL FUNCTIONS (continued):

- Assists with stadium clean-up after events
- Performs maintenance and repair of sports fields
- Assists with the application of pesticides to control weeds, disease and insects
- Removes weeds manually when pesticide cannot be used
- Removes vegetation around sprinklers and valve boxes
- Operates vehicles and equipment used for grounds work
- Performs preventive maintenance on grounds equipment, as required
- Meets regularly with Manager of Grounds on work related duties and helps coordinate grounds activities with site administrators
- Maintains preventative maintenance work schedules, work history records, and performs preventative maintenance
- Works within a cost control budget; controls costs on materials and tool purchases; may develop an estimate of costs for repair jobs and new installations
- Participates on committees as assigned; makes suggestions to improve district/departmental operation; assists in establishing work schedules designed to minimize impact on instruction
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21st Century Skills.
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs related duties as required

MENTAL AND PHYSICAL REQUIREMENTS:

- Ability to work under adverse weather conditions
- Ability to follow written and oral instructions
- Ability to lift up to 100 pounds
- Ability to kneel, pull, twist, bend and climb
- Ability to handle exposure to plants and pesticides

Additional Trades Apprenticeship Program Descriptions, including Essential Functions will be provided upon request, but will not begin until after the successful completion of the first 2 years of the Trades Apprenticeship Program.