



To: Kent Mutchler, Superintendent  
CC: Board of Education, Pam Burgeson  
From: Kelley Munch, Communications Coordinator  
Date: January 8, 2014  
Re: Freedom of Information Act Request(s) and Response(s)

The following is a summary of Freedom of Information Act requests that have been received and responded to by District staff members.

- 1) Sandra Ellis, 209 Peyton Street, Geneva, requested the following records: "I would like to request an electronic copy (DVD) of the video of the December 2nd, 2013 Board of Education meeting Public Forum Meeting at 6:30 p.m."

This FOIA was received December 3, 2013 and responded to on December 9, 2013. It took two District employees a total of 55 minutes (\$16.50) to respond to this FOIA.

- 2) Sandra Ellis, 209 Peyton Street, Geneva, requested the following records: "I would like to request an electronic copy (DVD) of the video of the December 9<sup>th</sup>, 2013 Board of Education meeting and the Finance Committee meeting."

This FOIA was received December 10, 2013, and responded to on December 17, 2013. It took two District employees a total of 1 hour, 45 minutes (\$30.37) to respond to this FOIA.

- 3) T. Vorkapic, 738 Anderson Boulevard, Geneva, requested the following records: "A summary of the revenues and expenses for the foodservice program for the 2012-13 school year as prepared by Sodexo or the District; A summary of the revenues and expenses for the foodservice program for the 2013-14 school year as prepared by Sodexo or the District; Any documentation of an annual financial guarantee to the District from Sodexo for operation of the foodservice program for the 2013-14 school year."

This FOIA was received December 18, 2013, and responded to on December 27, 2013. It took two District employees a total of 1 hour, 5 minutes (\$58.32) to respond to this FOIA.