

# **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT**

## **JUNE 2017**

### **Facilities Management – Maintenance and Operations - General**

- In the past month the Facilities maintenance crews have completed 345 work orders, and are currently working on 473 open work orders.
- Hallberg Engineering Inc. is close to finishing the Re-Commissioning process at OEMS. Our last item to complete is for the weather to warm up for a few days to load and test the chiller.
- Facilities maintenance trade crews are currently scheduled at OEMS.
- MNPower has confirmed we will have a summer “Energy” intern to work with my department with goals to evaluate and assist us to improve conservation efforts.
- Several tours were given of Nettleton to potential buyers.
- The District received CIP (conservation improvement) funds from MNPower, in the amount of \$1260.64 for work accomplished at MWE, and \$468.09 for work accomplished at Lester Park.
- I was able to work with MNPower to fund an Energy Star audit at Denfeld High School at no cost to the District. Preliminary unofficial data indicates that Denfeld will score a 97, which is equal to EHS and at the top of the list for Minnesota. Once finalized I will provide further information in a similar format as I did when we achieved our certification at EHS. Please keep in mind these audits are completed by an independent non biased engineering firm that was hired by MNPower.

### **Capital Construction**

- Refinement of project scope at Rockridge is occurring in conjunction with ARI and Krause Anderson, the GC for the project.
- Utility Systems of America will soon be finished with the HOCHS parking lot.
- The Playground Rubber Mulch Replacement project will begin shortly.
- The Stowe playground reconstruction project has begun, with initial demolition starting June 29, 2017.

### **Building Operations**

- Operations staff is busy deep cleaning all areas of our schools. Our operations floor crew is making trips to each elementary school to refinish their gyms. Lakewood Elementary and Homecroft Elementary will be completely shut down by August 1st in effort to conserve energy consumption and provide needed operations staffing elsewhere throughout the district.
- An internal employee was promoted to maintenance custodian at Lakewood Elementary. This has opened a custodian II position at East High School. This position was filled with an external candidate that will begin in mid-July. Due to a retirement this month, an engineer I position is posted and open at Lakewood Elementary.

## **Health, Safety & Environmental Management**

### Environmental/Health/Safety

- Playground inspections were completed. All equipment was in satisfactory condition with only a few minor parts replaced. The fall attenuation levels were low to very low on several playgrounds. This will be remedied this summer with the installation of wood chips.
- Fork truck inspections were completed as required.
- Basketball hoop inspections were completed as required. There were several cables worn and some hoops without safety straps that will need to be fixed.
- Six bins of electronics were recycled.
- Lester playground fire was reviewed on the cameras and submitted to the proper authorities.
- Lowell graffiti was reviewed on the cameras, a case with the DPD was opened and all information was given to them.
- The asbestos 6 month reviews were completed as required.
- Budget items were completed for the year and planned for the upcoming budget cycle.

### Emergency Response – N/A

### Workers' Compensation Activities

- Injuries are very high for the beginning of 2017. There are already 21 OSHA recordable injuries. Last year's total was 21.
- OSHA Recordables- 3 - Achilles injury basketball, wrist pain lifting, finger pain pinched.
- A claims review was completed. The workers compensation modification factor continues to decrease; however, the beginning of 2017 saw an increase in injuries.