

**TO:** Board of Directors  
Region One Education Service Center

**SUBJECT: Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair RFP 16-AGENCY-000014**

**DATE:** February 21, 2017

**ITEM 10:** Action

**BACKGROUND AND SIGNIFICANT ISSUES:** On February 1, 2017 the Region One Education Service Center Purchasing Department received five (5) responses to HVAC Equipment, Supplies, Installation and Repair RFP 16-AGENCY-000014. This proposal allows Region One ESC and its Purchasing Cooperative (ROPC) members the opportunity to procure goods and services related to HVAC Equipment, Supplies, Installation and Repair, such as, but not limited to, Equipment, Controls, Software Monitoring Systems, Air Handling Products, Supplies, Filters, Indoor Air Quality Products, Repair Parts, Refrigerants, UVC Emitters, UVC Lamps, Insulation Products, Installation, Repairs, and Filter Change Service as needed.

Proposals were evaluated to select the best qualified vendors based on the established criteria. The tabulation and evaluation summary is enclosed. Five (5) vendors are being recommended for award. Vendors recommended for awarded had complete request for proposal submissions with an evaluation score of 75 or greater. The term of this proposal is effective March 1, 2017 through February 28, 2018, with the option to extend up to three (3) additional one-year periods, or through February 28, 2021 if all parties are in agreement.

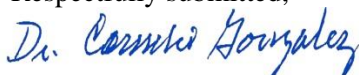
Price lists and/or catalogs have been provided by each vendor enclosed; each cooperative member must conduct a cost or price analysis for the procurement of the specific goods and/or services being requested within the scope of services offered with this RFP. ROPC members are responsible for the selection of goods and services products available to meet their needs.

**RELATED GOAL(S):** To assist the ESC and its cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

**COST AND FUNDING SOURCES:** Region One Education Service Center programs and its cooperative members order products and/or services directly through the awarded vendor(s). There is no membership fee paid by members to join the ROPC. A one percent (1%) service fee will be paid to Region One ESC by the vendors, of the net total invoice amounts on all services performed under this proposal.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:** Recommend approval of the Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair RFP 16-AGENCY-000014 to the following five (5) vendors: *Airgas Refrigerants, Inc.*, Long Island City, NY; *CAPP USA*, Clifton Heights, PA; *Lewis Mechanical Sales, Inc.*, Corpus Christi, TX; *Terra Cooling LLC*, Harlingen, TX; *United Refrigeration, Inc.*, Harlingen, TX.

Respectfully submitted,



Dr. Cornelio Gonzalez  
Executive Director

**Staff Person(s) Responsible:** Frances Guzman, Deputy Director Business Operations and Finance Support  
Amanda Galvan, Finance Director  
Lori Ramos, Purchasing Coordinator  
Marc David García, Purchasing Specialist

**Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair  
RFP 16-AGENCY-000014**

**Action Taken**

\_\_\_\_\_ made a motion to approve the Region One Purchasing Cooperative HVAC Equipment, Supplies, Installation and Repair RFP 16-AGENCY-000014 to the following five (5) vendors: *Airgas Refrigerants, Inc.*, Long Island City, NY; *CAPP USA*, Clifton Heights, PA; *Lewis Mechanical Sales, Inc.*, Corpus Christi, TX; *Terra Cooling LLC*, Harlingen, TX; *United Refrigeration, Inc.*, Harlingen, TX.

---

---

---

---

**Seconded by:** \_\_\_\_\_

**Vote:** \_\_\_\_\_