

# Minutes of Regular Board Meeting

## Board Approved \_\_\_\_\_

### The Board of Trustees

### Corbett School District

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A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, April 15, 2020, beginning at 7:00 PM in the Virtual via ZOOM.

Board members present were; Todd Mickalson, Board Chairman; Cless Woodward, Vice Chairman; Bob Buttke; David Gorman; Katey Kinnear; Michelle Vo and Todd Redfern. Also present were Administrators Randy Trani, Ed. D, Superintendent; Doana Anderson, Business Manager, and Robin Lindeen-Blakeley, Deputy Clerk (leaving at 7:48 p.m. due to loss of electronic connection). NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

#### 1. PRELIMINARY BUSINESS

Presenter: Randy Trani, Ed D – Superintendent called the meeting to order with Chairman Mickalson at 7:00 p.m. via ZOOM.

##### 1. 1. Join Zoom Meeting

<https://us04web.zoom.us/j/418596611?pwd=NnhseHFHdW5pNFkvVU1qWGhNZjcxUT09>  
Meeting ID: 418 596 611  
Password: 6JSGQc

##### 1. 2. Review and Acceptance of Agenda

Presenter: Todd Mickalson - Board Chairman announced the review and acceptance of the agenda.

#### 2. Approval of Minutes Action Item

David Gorman moved and Bob Buttke seconded;

**RESOLUTION NO. 4.151-20- RESOLVED** that the Board approved the minutes of the Regular Board meeting of March 11, 2020.

The vote of the Board was 5-0-2; Michelle Vo and Katey Kinnear abstained.

#### 3. FINANCIAL REPORTS / MATTERS

Time: 7:02 p.m.

##### 3. 1. Report Information Item

Presenter: Randy Trani, Ed D - Superintendent and Doana Anderson, Business Manager – Ms. Anderson directed the Board to the board packet, pages 14-22. The RV and XP don't reflect the changes from the COVID-19 closure, especially since there is no preschool RV after March 12, 2020. She is using the most recent SSF in February for the proposed budget, as it will be too late to wait for the May 20 estimate, and maybe even the approved budget. Hoping State can backfill as lots of unknowns. We will reduce next summer or fall when we know more if we have to. XP are down through the end of the year. There are savings in fuel, etc. Believe there to be hiring freeze. Every dollar saved today helps next year. FEMA request was done and up to 75% reimbursement hopefully.

David Gorman asked what are we doing with budget committee.

Dr. Trani expects different scenarios for Student Investment Account (SIA). Holly Elvins-

Dearixon, Curriculum Coordinator, is working on it. \$1.2 Billion in Rainy Day Funds and there is Federal money.

Katey Kinnear asked if we are saving money in kitchen area.

Ms. Anderson replied that we are not ordering as much food.

Dr. Trani added, probably not, as there are no paying customers, so probably losing.

Cless Woodward suggested SIA and Reynolds facility purchase may be covered, but anything with \$3 million loan, need to postpone starting.

Dr. Trani reached out to bond counsel on holding project and paying back proceeds, but they don't recommend. Talked to our own counsel. The Board and Superintendent administers and can be liable if don't spend.

Ms. Anderson asked if talking about renovations or covering debt.

Cless Woodward suggested \$500,000.00 OK to pay back but do we have to take loan if we lose SIA dollars, does it force us?

Bob Buttke said we have loan already.

Dr. Trani said yes we have loan dollars and we have spent \$500,000.00.

Cless Woodward wondered if because of COVID can we give back if we proceed and don't get money.

Todd Mickalson suggested call to Nancy Hungerford.

Dr. Trani believed SIA won't go totally away. 70-100% with lots of flexibility. Survey responses showed rationale for fixing buildings. Large districts are proponents of keeping SIA and make reductions out of SSF and vice versa for rural districts.

#### 4. Superintendent Trani's Report Information Items

##### 4. 1. Corbett School District campus upgrades and/or grants

We didn't get lucky in the OSCIM grant lottery, and on priority list we are way down. Slim possibility if we passed a G.O. Bond in November.

#### 5. CONSENT AGENDA

David Gorman moved and Bob Buttke seconded;

##### 5. 1. **Consent agenda \*\*Resolution items 4.152-20\*\* through 4.156-20\*\* Action Items**

**10.2\*\*RESOLUTION NO. 4.152-20\*\* - RESOLVED** that the Board confirmed the resignation of 1.00 FTE Secondary Principal, Phillip Pearson, Ed. D., effective June 30, 2020.

**10.3\*\*RESOLUTION NO. 4.153-20\*\* - RESOLVED** that the Board reconfirmed the FMLA/OFLA for Holly McBride, .58 FTE Bus Driver, and .42 FTE Educational Assistant, effective February 10-12, 2020 as EA and effective February 10, 2020 - March 31, 2020 as Bus Driver.

**10.4\*\*RESOLUTION NO. 4.154-20\*\* - RESOLVED** that the Board reconfirmed the FMLA/OFLA for Travis Dockter, 1.00 FTE SLP, effective December 9-13. 2019 and March 9-12, 2020.

**10.5\*\*RESOLUTION NO. 4.155-20\*\* - RESOLVED** that the Board reconfirmed the FMLA/OFLA for Mark McIntire, 1.00 FTE CAPS Learning Specialist, effective January 22, 2020 - February 18, 2020 and Mondays for three weeks following (2/24, 3/2, and 3/9).

**11.1\*\*RESOLUTION NO. 4.156-20\*\* - RESOLVED** that the Board reapproved the school year calendar for 2019-2020 to change the midterm date from April 9 to April 16, 2020. Note: spring conferences for CHS on April 16 will be by virtual contact between teachers/parents/students remotely if there are concerns and not all scheduled on that

evening.

[http://policy.osba.org/corbett/I/IC\\_ICA%20D1.PDF](http://policy.osba.org/corbett/I/IC_ICA%20D1.PDF)

The vote of the Board was 7-0 for Consent Agenda items **4.152-20\*\* through 4.156-20\*\***.

6. CURRICULUM-no information at this time in the meeting.

7. STUDENTS

7. 1. Charter School Lottery Application Process and Parameters 2020-21 Action Item

David Gorman moved and Bob Buttke seconded:

**RESOLUTION NO. 4.157-20 - RESOLVED** that the Board approve the Charter Lottery Application Process and Parameters for 2020-2021. Each grade level will accommodate 81 students except for kindergarten, and up to an allowance of 10 more students per grade level for siblings of current enrolled students in 2019-20.

Dr. Trani explained that lottery regular process for kindergarten is to hold the kindergarten roundup and then set target. There are usually about 40 resident students. He proposed 40 out of district students be let in.

Todd Mickalson believed that would be safe.

David Gorman asked about kindergarten roundup online.

Dr. Trani said our usual success is to see about 30 at kindergarten roundup, but we do need to get sign up data.

Todd Mickalson suggested name, phone number and address.

Cless Woodward likes 40, but 30 is better and 20 on waiting list to wait and see.

Dr. Trani said yes, we can keep a waiting list, but want to release early because of other schools.

Bob Buttke preferred 40 and 40, go with that as it will change anyway. He suggested advertising now. We've adjusted in past.

Todd Mickalson asked about data on them leaving within three or four years.

Dr. Trani replied that overall year to year there is 4% attrition of all students, so can let in up to a certain number for kindergarten and through first grade.

Todd Mickalson thought 40-45 with 85 maximums, as we let into first grade might not be as big, but maintains average. Can be adjusted for the following year.

Dr. Trani suggested that the sibling issue doesn't appear to be as big an issue, since only four people responded to that inquiry. He recommended up to eight siblings if not kindergarten or first grade.

David Gorman mentioned that with Charter District we've addressed adjustments as OK. Board consensus and discussion.

The vote of the Board was 7-0.

8. TRANSPORTATION, BUILDINGS AND MAINTENANCE

8. 1. Selection of Architectural Proposal for Springdale Natural Resource Center Action Item  
Michelle Vo moved and Bob Buttke seconded:

**RESOLUTION NO. 4.158-20 - RESOLVED** that the Board select Soderstrom Architects to provide Architectural Services for the remodeling project at Springdale Natural Resource Center and authorize for Superintendent to negotiate contract and work as needed with the architects.

Todd Mickalson moved and Bob Buttke seconded an amendment **RESOLUTION NO. 4.158-20A** to add "and at the main campus for high school office."

Dr. Trani thanked Todd Redfern and Bob Buttke for going through proposal (see AIA

document on pages 23-27 of the Board packet. Michelle Vo let Dr. Trani know that this is outdated contract language. She is happy to help.

Bob Buttke asked if fees percentage is OK.

Michelle Vo said reasonable fee, as she wouldn't do it for that and they are taking some risk. More than fair and certainly for District.

Todd Mickalson asked what is the rough fee.

Michelle Vo answered 12-14% or higher if historic work.

David Gorman added that he felt it was reasonable fee from an engineering perspective.

Todd Mickalson said we will need to vote on contract later.

Dr. Trani agreed.

Bob Buttke said that Dr. Trani and Michelle Vo could work out details.

Todd Mickalson asked if we could approve this without voting.

Michelle Vo suggested changing the motion.

Dr. Trani noted that in the AIA contract it showed need for HS office.

David Gorman asked if any indication regarding budgetary constraints page 23, 1.-4.

Board discussion regarding architectural design on main campus.

Michelle Vo said she can clean up language with Dr. Trani.

The vote of the Amendment was 7-0 and the vote of the original motion was 7-0 for

**RESOLUTION NO. 4.158-20 and RESOLUTION NO. 4.158-20A.**

9. CO-CURRICULAR ACTIVITIES-Dr. Trani noted that we are paying all spring coaches, as most districts are.

Todd Mickalson brought up fall coaches and risk for football, soccer and volleyball.

Dr. Trani said no information about fall coaches.

Katey Kinnear wondered about summer practices.

7:48 p.m.

## 10. PERSONNEL

### 10. Vacant Positions Information Item

1. We have vacant positions open for the 2019-2020 school year for: Substitute Bus Driver and Substitute Custodian.

10. See 5.1

2.

10. See 5.1

3.

10. See 5.1

4.

10. See 5.1

5.

### 10. Postpone Superintendent Evaluation Action Item

6. **RESOLUTION NO. 4.159-20 - RESOLVED** that the Board postponed the Superintendent's evaluation until July 2020.

Reported to Robin Lindeen-Blakeley, Board Secretary, that the vote was 7-0.

## 11. POLICY

11. See 5.1

- 1.
12. RECESS- none at this meeting.
13. EXECUTIVE SESSION - ORS 192.660...none at this meeting.

RECONVENE TO PUBLIC SESSION FOLLOWING EXECUTIVE SESSION-N/A

14. ACTION ON PROPOSED OR TABLED MATTERS TO FOLLOW EXECUTIVE SESSION-none at this meeting.
15. COMING EVENTS
  15. Thursday, April 16 , 2020 - Midterm (as approved under item 12.1)
    - 1.
    15. 1. a. Wednesday, April 29, 2020 - Virtual ZOOM meeting for Budget Committee Meeting 7:00 p.m.
  15. Friday, May 1, 2020 - Friday School Day
    - 2.
    15. 2. a. Wednesday May 6 and /or Wednesday May 13, 2020 - Continued Budget Committee Meetings if necessary for 2020-21 Budget Approval - Virtual ZOOM meeting(s) 7:00 p.m.
  15. Wednesday, May 20, 2020 - Virtual ZOOM meeting for Regular Board Meeting 7:00 p.m.
    - 3.
  15. OSBA Summer Board Conference, July 10-12, 2020 - Bend, Oregon - contact Robin Lindeen-Blakeley to register
    - 4.
16. MATTERS FOR THE GOOD OF THE ORDER  
Presenter: Board of Directors – none at this meeting.
17. ADJOURNMENT – The Board adjourned at approximately 8:05 p.m.