

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 8, 2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    October 2, 2019

**To:**        Corrina Guardipee-Hall  
                  Superintendent of Schools

**From:**    John E Salois  
**Title:**     Director of Human Resources

**Subject: Hiring: KW/Vina Teacher Assistant**

**Description:** Tonia Tatsey is recommending the following for hire:

✚ Geri Burke, KW/Vina Teacher Assistant

**Financial Impact:** L2/0. \$14.76. (\$15.37 after successful completion of 90-day probationary period)

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant</b>		Applicant Recommended <b>Geri Burke</b>	
Department/Location KW/Vina		Supervisor Tonia Tatsey	
Type of Position Classified	Starting Date October 10, 2019	Term 189 Day	

<b>Recruiting.</b> Date Posted: 8/1/19	Re-advertised:	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Geri Burke	8/14/19	Yes	8/19/19
2	Chyanna Johnson	8/11/19	Yes	8/19/19
3	Kayla White	8/6/19	Yes	8/19/19

Interview Committee	Title	Name	Title
Tonia Tatsey	KW/Vina Principal		
Maureen Stott	SPED Director		
Rebecca Rappold	KW/Vina Assistant Principal		

**Recommendation:**  
 Geri has 9 years' experience as a Headstart teacher fits well with the responsibilities of the TA position. She has significant experience in classroom instruction, and behavior management. Geri has an AA degree in Early Childhood Education

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	8/28/19	Yes	Negative
State & Federal Criminal background check	9/29/19	Yes	Negative
Tribal Background check	8/27/19	Yes	Negative

Salary: \$14.76/\$15.37 Placement: Exp L2/0 Contract Days: 189 Day

Prepared by: John E. Salois Date 9/19/19 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_