

**MINUTES  
BOARD OF TRUSTEES  
REGULAR MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
DECEMBER 15, 2025**

The Board of Trustees for the Clear Creek Independent School District met in a regular meeting in the Board Room at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on December 15, 2025.

**1. *Call to Order***

President Cottrell called the meeting to order at 6:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present:     Jonathan Cottrell, President  
                           Jessica Cejka, Vice President  
                           Jeffrey Larson, Secretary  
                           Jay Cunningham, Trustee  
                           Arturo Sanchez, Trustee  
                           Jamieson Mackay, Trustee  
                           Rebecca Lilley, Trustee

Staff present:         Karen Engle, Superintendent  
                           Members of the Superintendent's Cabinet

**3. *Pledge of Allegiance, Texas Pledge, Moment of Silence, and District Mission Statement***  
Mr. Alex Aragon, Director of Facility Services, who recently became a U.S. Citizen, led the Board and the audience in the Pledge of Allegiance, and the Texas Pledge. Dr. Engle led the Board and the audience in a moment of silence. Mr. Aragon also assisted Dr. Engle with the District Mission, Vision, Core Values and Value Statement.

**4. *Recognitions***

**A. *CCISD Holiday Card Winners***

Students across the district submitted holiday designs for our consideration for the District's holiday cards. Congratulations and Thank You to the following students whose artwork was selected. We gathered last week for holiday lunch with a special visit from Santa.

**Winners:**

Norah Brown, Brookwood Elementary  
Arina Ruzmaykina, Clear Falls High School  
Amira Queini, Westbrook Intermediate  
Zadie Bates, Falcon Pass Elementary  
Derrick Huang, Westbrook Intermediate  
Emily Kemper, Whitcomb Elementary  
Charlotte Perry, Clear Brook High School

Tina Radhassani, Victory Lakes Intermediate  
Paige Dobly, Clear Brook High School  
Myan Tran, Weber Elementary  
Carley Chipman, Clear Springs High School  
Ellie Phillips, League City Intermediate

For Honorable Mention:

Melanie Kehrer, Clear Falls High School  
Rei Hartwell, Clear Lake High School  
Haley Allega, Seabrook Intermediate  
Zoe Haronitis, Westbrook Intermediate  
Raven Marquez, McWhirter Elementary  
Ava Calderon, Weber Elementary

***B. TMEA Distinguished Administrator***

The Texas Music Educators Association recognizes school leaders across Texas who have been instrumental in preserving quality music education programs. This recognition is reserved for those who go above and beyond to ensure that the arts remain a vital part of the student experience. This year, the staff at League City Intermediate submitted a nomination for a leader whose vision, dedication, and support for the arts have made a lasting impact on students. Please join me in “surprising” Dr. Brent Kirkpatrick, principal of League City Intermediate.

The educators who nominated him and Mr. Greg Goodman were in attendance.

***5. Community Input***

The following members of the Community addressed the Board during the community input portion of the meeting:

- Mr. Raul Yzquiredo – Chaplaincy Program, National School Chaplain Association

***6. District Update***

Dr. Karen Engle, Superintendent of Schools, presented the Board of Trustees with a District Update regarding Student Activities and District Accountability. Dr. Sheridan Henley, Executive Director of Assessment & Evaluation, and Mr. Dustin Hardin, Chief Technology Officer, presented the timeline of events to the District Accountability Appeal. Members of the Board gave many comments and praise for the hard work and dedication that went into this process.

***7. Action***

***A. Consent Agenda***

Trustee Lilley moved to accept the consent agenda as presented. The motion passed unanimously.

1. Consider Approval of Board Meeting Minutes
2. Consider Approval of Monthly Human Resources Board Report
3. Consider Acceptance of Donations
4. Consider Acceptance of Monthly Financial Statement
5. Consider Approval of Monthly Tax Collections
6. Consider Approval of 2026-2027 Proposed New Secondary Courses
7. Consider Approval of Authorization of Expenditures with ILA-TIPS Vendor Reading Horizons

8. Consider Approval of Renewal of Contract 2020.515 School Visitor, Volunteer, and Emergency Management Software
9. Consider Approval of Renewal of Contract 2024.809 Kitchen Parts
10. Consider Approval of Construction Contract 2025.400 for the Brookwood, Ferguson, Ward and Wedgewood Elementary Schools Multi-Campus Critical Infrastructure and Priority Repairs Project
11. Consider Approval of Construction Contract 2026.406 for the Brookwood, Ward and Wedgewood Elementary Schools Multi-campus Roof Replacement Project
12. Consider Approval of Construction Contract 2026.407 for the Hyde and North Pointe Elementary Schools Multi-Campus Priority Repairs Project
13. Consider Approval of TASB Local Policy Update 126 - FIRST AND ONLY READING

***B. Consider Approval of the 2026-2027 School Year Academic Calendar, Elementary Summer School 2026 Dates, and Designation of Nonbusiness Days in 2026 for Purposes of the Texas Public Information Act***

Dr. Susan Silva, Assistant Superintendent of Instructional Support, presented the information to the Board. Members of the Board made comments. Vice President Cejka moved to accept the Superintendent's recommendation and approve calendar Draft 1 for the 2026-2027 academic calendar selection, as shared with the DEIC. Further, it is the recommendation of the Superintendent to approve elementary summer school instructional dates for summer 2026, occurring May 29 - June 22, 2026. Finally, it is recommended that the Board designate the following days in 2026 as nonbusiness days for purposes of the Texas Public Information Act: March 9, 10, 11, 12, 13, November 27, December 21, 22, 23, and 28. The motion carried unanimously.

***C. Consider Approval of Foreign Trade Zone Tax Equivalency and Contribution Agreement and Approve Issuance of Non-Opposition to the Argos Global Partner Services, Inc. Application for a Foreign-Trade Usage-Driven Zone Site Designation***

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board. Members of the Board made comments and had questions. Ms. Benzaia answered the questions. Trustee Mackay moved to accept the Superintendent's recommendation and approve the Foreign Trade Zone Tax Equivalency and Contribution Agreement and Approve Issuance of Non-Opposition to the Argos Global Partner Services, Inc. Application for a Foreign-Trade Usage-Driven Zone Site Designation. Members of the Board made comments and had questions. Ms. Benzaia answered the questions. The motion carried unanimously.

***8. Closed Session***

President Cottrell called the meeting into closed session at 6:42 p.m.  
President Cottrell reconvened the meeting into open session at 7:07p.m.

***9. Action on Closed Session Items***

No action was taken at this time.

**10. Information and Discussion**

**A. Discussion of Districtwide Intruder Detection Audit Report Findings**

Mr. Cameron Munson, Emergency Management Coordinator, presented the information to the Board. Members of the Board made comments.

**11. Adjournment**

President Cottrell adjourned the meeting at 7:08 p.m.

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Jonathan Cottrell, Board President

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Jeffrey Larson, Board Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*