

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Tom Crowe, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF SIGNATURE AUTHORITY FOR  
PROGRAMS/REPORTS**

**DATE:** September 19, 2017

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On an annual basis the Board of Trustees officially approve the names of contact persons for the various special programs and reports. This agenda item consolidates these names for Board approval.

The following is a list of special programs or responsibilities for which the District is responsible, along with recommended persons to act on the District's behalf:

Americans with Disabilities Act	David Morris
Bilingual and ESL Education	Betsabe Salcido
Compensatory Education/Title I	Julia Willett-Weekly
Gifted and Talented Education	Carolyn Gonzalez
Career and Technology Education	Carla Byrne
Special Education	Tracy Taylor Cantor
Food Service	Katy Taylor
Title IX	Joretha Lee
PEIMS	Heather Potts
Teacher Retirement System	Armando Nunez, David Harwell
Banking Transactions	David Harwell, Albert Anchondo
	Albessa Chavez
Programs for At-Risk Students	Julia Willett-Weekly
Instructional Management Coordinator/ Records Management Officer	Amy Miller

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It is recommended that the Board of Trustees approve the persons identified as having signature authority for the corresponding program.

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Respectively submitted,

**Tom Crowe**  
Superintendent of Schools

**Brian J. Moersch**  
Chief of Staff