

Assignment of Former Home-Schooled Students to Classes

Entry Procedures

When a student enters the district from home-schooled instruction, the district is required to determine the appropriate grade level and course level placement for the student. In order to make such determination when a student seeks entry, the administrator of the building will:

- contact Central Office to examine:
 - (a) the "Letter of Intent to Home School" which has been placed on file by the parent / guardian;
 - (b) the annual portfolio review(s) to determine if the student received equivalent instruction in the required courses;
- consult with the parent / guardian;
- review the permanent records of home-schooled instruction which are required to be kept by the parent / guardian, including the annual standardized test and / or annual assessment of educational progress; and
- require a placement assessment per the principal's recommendation.

Students will not be allowed "part-time" status for home-schooled instruction.

Grade Placement Procedures:

Elementary and Middle Schools (K-8) Students

Appropriate grade placement on the elementary and middle school levels (K-8) will be determined by the following factors:

- chronological age,
- physical maturity,
- social adjustment,

- performance in relation to student learning objectives for grade level,
- individual performance on standardized achievement tests, and
- other assessments as deemed necessary for evaluation.

The decision to place and / or retain will be based upon consideration of all of the above factors and will be made by a team composed of the principal, teacher(s) and the Student Support Team.

High School

In addition to the above criteria, the following applies to students seeking entry from home schooling at the high school level (9-12):

- The student must qualify for admission with appropriate grade level skills.
- The building principal will verify that the student is eligible to be included in school under these procedures.
- Following consultation with parents / guardians and administration of academic standardized tests, when appropriate, the building principal or designee will make a determination of grade level placement. Such determination will be based upon the school district official's professional judgment of:
 - the requests of the parent;
 - the student's verified performance while on home-schooled instruction; and
 - when appropriate, the student's academic ability as documented by the results of district-administered standardized achievement tests.
- Once the appropriate grade level has been determined, the student and his / her parent / guardian and the high school guidance counselor will develop a planned program of study which will enable the student to make appropriate progress toward fulfilling all graduation requirements.
- All students must complete all courses required by state and federal statute.
- In order to graduate from Daniel Hand High School, the student must be enrolled in the district his / her entire twelfth (12th) grade.

- A student's transcript will show only courses taken following enrollment in the district. The transcript will note, "standing awarded following home-schooled instruction."

(cf. #6080.23 Home Schooling)

Legal Reference: Connecticut Interscholastic Athletic Conference (CIAC) Eligibility Regulations

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